

A G E N D A

PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, JUNE 19, 2018
7:00 P.M.
SCHOOL DISTRICT LIBRARY

ITEM 1: CALL TO ORDER

ITEM 2: PLEDGE OF ALLEGIANCE

ITEM 3: ROLL CALL OF BOARD MEMBERS

ITEM 4: CONSIDERATION OF MINUTES OF PREVIOUS MEETING

A. Regular Meeting – May 15, 2018 – Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Minutes of the Regular Meeting of May 15, 2018."

B. Election Results - May 15, 2018- Enclosed

Recommended Action: "That the Board of Education make any necessary corrections and move the acceptance of the Election Results of May 15, 2018."

ITEM 5: COMMUNICATION

A. Correspondence

1. CV-TEC National Honor Society – Hunter Pertak – Enclosed
2. Thank You – The Rocque & Brannock Families
3. CVES – SkillsUSA Competition - Enclosed
 - a. Alex Russell
 - b. Taylor Noel
 - c. Jacob Norton
 - d. Amber Peer-Lee

ITEM 6: FINANCIAL REPORTS - Vicki Russell, Treasurer
- Brandy Harrington, Deputy Treasurer
- Cindy Condit, Claims Auditor

A. Bank Reconciliations – Enclosed

Recommended Action: "That the Board of Education receive the following reconciliation reports:"

1. Consolidated Payroll Reconciliation Report
2. Multi-Fund Checking Account

- a. General Fund (A)
- b. School Lunch Fund (C)
- c. Federal Funds (F)
- d. Capital Funds (H)
- e. Trust & Agency Account (T)

B. Expenditures Reports – Enclosed

Recommended Action: "That the Board of Education authorize the following bills for payment."

- 1. General Fund (A)
- 2. School Lunch Fund (C)
- 3. Federal Funds (F)
- 4. Capital Fund (H)
- 5. Trust & Agency Account (T)

C. Claims Auditor Report(s) – Enclosed

Recommended Action: "That the Board of Education receive the Claims Auditors Report(s), as presented."

D. Robert and Genevia Barney Best Scholarship Funds CD

Recommended Action: "That the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2018, for one year, as presented."

E. Requests for Transportation to St. Mary's – 2018-2019 - Enclosed

Recommended Action: "That the Board of Education approve the requests for transportation to St. Mary's School, Ticonderoga, for the 2018-2019 school year."

F. Liability Insurance Company

Recommended Action: "That the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2018-2019 school year, effective July 1, 2018."

G. Student Accident Insurance

Recommended Action: "That the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2018-2019 school year, at the rate of \$17.48 per student, effective July 1, 2018."

ITEM 7: SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison – Enclosed/Handouts

Recommended Action: "That the Board of Education accept the CSE/CPSE recommendations as presented."

B. Personnel

1. Substitute Rates of Pay – 2018-2019 School Year - Enclosed
Recommended Action: "That the Board of Education approve the 2018-2019 rates of pay as presented."
2. School Secretary/Clerk Summer Hours
Recommended Action: "That the Board of Education authorize the Superintendent to utilize office staff for clerical assistance as needed during summer breaks at individual rates of pay, as presented."
3. Addition to Substitute List – Enclosed
Recommended Action: "That the Board of Education authorize the addition of the following individual(s) to the 2018-2019 Substitute List, as presented."
 - a. Sarah Fleury - Nurse

C. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison
Recommended Action: "That the Board of Education appoint Tieah Gunnison as the 2018-2019, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$48,403 with benefits, effective July 1, 2018, as presented."
2. Math Teacher (.4), Connie Perea
Recommended Action: "That the Board of Education appoint Connie Perea to the position of FTE .4 Math Teacher for the 2018-2019 school year at a salary of \$17,401 with no benefits, effective September 1, 2018, as presented."
3. Certified Occupational Therapy Assistant (COTA), Part-Time, Margaret Polhironakis
Recommended Action: "That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.0 days per week at an annual stipend of \$29,002 to include Health Insurance benefits only for the 2018-2019 school year, as presented."
4. Physical Therapist Agreement/contract, Robert Gautreau
Recommended Action: "That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services per contract, as presented."
5. Certified OTR/L, Supervisor, Eileen Langey-Goralczyk
Recommended Action: "That the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2018-2019 school year for approximately 20 hours per year at \$75/hr., as presented."

6. Speech Language Pathologist Agreement/Contract, Carrie Langey

Recommended Action: "That the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2018-2019 school year, as presented."

7. C.S.E./C.P.S.E. Co-Chairperson/ District Representative

Recommended Action: "That the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources."

8. Organization of Committee for Special Education 2018-2019
(wording reflects requirements of IDEA)

Recommended Action: "That the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2018-2019 school year as follows:"

- a) Chairperson: Tieah Gunnison
- b) School Psychologist
- c) Parent Rep: Penny Comes or Theresa Landry
- d) Parent(s) of the child with a disability
- e) School physician (if requested)
- f) A regular education teacher of the child if the child will be participating in the regular education environment
- g) A special education teacher or provider of the child
- h) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
- i) The student, when appropriate

9. Organization of Committee for Pre-School Special Education (CPSE)
2018-2019

Recommended Action: "That the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2018-2019 school year as follows:"

- a) Chairperson: Tieah Gunnison
- b) Parent Rep: Penny Comes or Theresa Landry
- c) Parent(s) of the child with a disability
- d) A regular education teacher of the child if the child will be participating in the regular education environment
- e) A special education teacher or provider of the child
- f) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
- g) The student, when appropriate
- h) A Professional from the municipality (attendance not required for quorum)
- i) For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law

- i. For a child transitioning from early intervention, an appropriate professional from the program

10. Surrogate Parents for Special Education 2018-2019

Recommended Action: "That the Board of Education reappoint surrogate parent(s) for Special Education for the 2018-2019 school year."

- a. Barbara Armstrong

11. CSE/CPSE Clerk, Brandy Harrington

Recommended Action: "That the Board of Education appoint Brandy Harrington as CSE/CPSE Clerk, at an annual stipend of \$5,000 effective 7/1/18."

12. 2018 CVES/Youth Commission Summer Bus Drivers and Monitors

Recommended Action: "That the Board of Education appoint the following people for Summer 2018 bus drivers and bus monitors, salary per contract."

- a) Robert Patnode, Jr.
- b) Lynn Bergeron
- c) Bruce Burns
- d) Ken LaDeau
- e) David Strieble
- f) Patricia Tourtellot
- g) Caleb Spaulding
- h) Mark St. Pierre
- i) Dawn Wranosky
- j) Peggy Patnode
- k) Brandy Beeman

13. Extra-Curricular Positions:

Recommended Action: "That the Board of Education appoint the following individuals to the extra-curricular positions listed below, for the 2018-2019 school year, as presented."

- a) Sports Site Coordinator – Soccer – Jennifer Sours
- b) Senior Class Advisor – Paula LaDeau with unpaid Co-Advisor, Tara Peters

D. Building Use Request(s) – Enclosed

Recommended Action: "That the Board of Education approve the following building use request(s)."

1. CP Youth Commission – Warren Spaulding; Gym; July 5, 11, 18, 25 and August 1 & August 8, 2018; 5 pm – 9 pm;
2. CP Youth Commission – Warren Spaulding; Gym; July and August (until soccer begins), Mondays, Fridays and Sundays; 6 pm – 8 pm; (August 6 will be last date gym can be used until school begins due to floor maintenance;)
3. Jeris French, Private Studio; Sunday, June 10, 2018, Auditorium; 3 -4 pm;

4. Joanne Mazzotte – Library; Intro to HS Meeting; Monday, June 4, 2018; 6:30 – 7:30 pm.
5. Town of Crown Point – Summer Youth Program; July 5, 2018- August 9, 2018; 8 am. – 3 p.m.; Cafeteria, Gym, Various classrooms;
6. CP Youth Commission – Mike Ross/Warren Spaulding; July 10, 2018- August 1, 2018; Tuesdays & Thursdays 6-8 p.m.; Softball fields; practice/games;
7. Jayna McLoughlin – June 20, 2018; Tylor McGuinness Art Show; Auditorium; 3 – 4:30 pm.

ITEM 8: PRINCIPAL’S REPORT

ITEM 9: OLD BUSINESS

- A. Evaluation of Superintendent – Handout – Mitch St.Pierre
- B. Amendment to Professional Services Agreement - AES

Recommended Action: “That the Board of Education authorize Shari L. Brannock, Superintendent, to sign the Amendment to the Professional Services Agreement by AES Northeast, PLLC, to proceed with additional services by providing hazardous materials survey services and to incur additional reimbursable expenses of \$3,065.70 for the Auditorium Reconstruction AES project No. 4637, as presented.”

- C. Auditorium Building Project – Update
 1. Building Permit Issued
 2. Building Schedule
 3. Construction Schedule

ITEM 10: NEW BUSINESS

- A. CVES 2018-2019 Contract for Services

Recommended Action: "That the Board of Education authorize the President and/or Clerk to sign the CVES 2018-2019 Contract for Services, as presented."

- B. Lunch Shaming Ban Plan

Recommended Action: “That the Board of Education authorize the Superintendent to submit a plan to the Commissioner to ensure that children are not shamed or treated differently due to their parents/guardians having unpaid balances in the Food Service Fund.

- C. CPCS – Employees students attend CPCS

Recommended Action: “That the Board of Education approve a side letter with the CPTA to allow faculty members children to attend CPCS.

D. Audit Response Letter – OSC – Enclosed

Recommended Action: “That the Board of Education receive the Audit Response Letter to the Office of the State Comptroller, as presented.”

ITEM 11. POLICIES

A. Purchasing Policy – Review – Handout

Recommended Action: “That the Board of Education review the Purchasing Policy, as presented.”

ITEM 12: COMMITTEE REPORTS

A. NYSSBA Legislative Liaison

ITEM 13: PUBLIC COMMENTS/CONCERNS

ITEM 14: ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings/Events

1. **June 20 - CPCS Art Show 3- 4:30 p.m.**
2. **June 21 - 6th Grade Graduation 7 p.m.**
3. **June 22 - 12th Grade Graduation 7 p.m.**
4. **July 12 - Reorganizational Meeting 7:00 pm**
5. **July 12 - Regular BOE Meeting following the Reorganizational Meeting**

ITEM 15: EXECUTIVE SESSION

Recommended Action: “That the Board convene in Executive Session to discuss the subject(s) enumerated below, as presented.”

A. The employment history of a particular person

B. The discussions regarding a particular student

C. The discussions regarding proposed, pending or current litigation

ITEM 16: ADJOURNMENT

Thursday, July 12, 2018 7:00 p.m.
BOE Reorganizational Meeting
BOE Regular Meeting immediately
follows

***ENCLOSURE: BOE COMMITTEE WORKSHEET FOR THE
REORGANIZATIONAL MEETING***