

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REORGANIZATIONAL MEETING**  
**TUESDAY, JULY 12, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre Board President  
Julianne Budwick, Board Vice-President  
Florence St. Pierre-Sears  
Terry Ross  
June Glebus  
Jodi Ingleston

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Brandy Harrington, Deputy District Treasurer  
Megan Walls, Music Education Teacher

**ELECTION OF TEMPORARY CHAIRPERSON**

**Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education appoint Tara S. Celotti, Superintendent of Schools, as Temporary Chairperson. All in Favor – Motion Carried 6-0

**ROLL CALL OF BOARD MEMBERS** – Michael St. Pierre, Julianne Budwick, Florence St. Pierre Sears, Terry Ross, June Glebus, and Jodie Ingleston, administered by Mrs. Celotti, Temporary Chairperson.

**APPOINTMENT OF DISTRICT CLERK**

**Motion** made by Mrs. Glebus, second by Mrs. Budwick, that the Board of Education appoint Karla Vigliotti as School District Clerk for the 2022-2023 school year, effective July 1, at an annual salary of \$12,480. All in Favor – Motion Carried 6-0 Oath of Office administered by Mrs. Celotti, Temporary Chairperson.

**OATH OF OFFICE – NEW BOARD OF EDUCATION MEMBERS** – Michael St. Pierre and Jodi Ingleston - Oath of office administered by the Mrs. Vigliotti, District Clerk.

**ELECTION OF OFFICERS**

**Board of Education President** - Mrs. Budwick nominated Michael St. Pierre for Board of Education President. Three times Tara S. Celotti, Temporary Chairperson asked for nominations from the Board of Education for President, no other nominees were presented. **Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education elect Michael St. Pierre as President of the Board of Education for the 2022-2023 school year. All in Favor – Motion Carried 5-0-1. Oath of Office administered by Mrs. Vigliotti, District Clerk.

**Board of Education Vice President** - Mr. Ross nominated Julianne Budwick for Board of Education Vice President. Three times Tara S. Celotti, Temporary Chairperson asked for

nominations from the Board of Education for Vice President, no other nominees were presented. **Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, that the Board of Education elect Julianne Budwick as Vice President of the Board of Education for the 2022-2023 school year. All in Favor – Motion Carried 5-0-1. Oath of Office administered by Mrs. Vigliotti, District Clerk.

### **PERSONNEL APPOINTMENTS**

**School Treasurer - Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint Victoria Russell as School District Treasurer for the 2022-2023 school year at an annual salary of \$49,660, as presented. All in Favor – Motion Carried 6-0. Oath of Office administered by Mr. St. Pierre, School Board President.

**Deputy Treasurer - Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education appoint Brandy Harrington as School District Deputy Treasurer for the 2022-2023 school year at an annual salary of \$34,904, as presented. All in Favor – Motion Carried 6-0. Oath of Office administered by Mr. St. Pierre, School Board President.

**Claims Auditor - Motion** made by Mrs. Ingleston, second by Mrs. Glebus that the Board of Education appoint Margaret Polhironakis as Claims Auditor for the 2022-2023 school year, effective July 1, 2022, at an annual stipend of \$4,000, as presented. All in Favor – Motion Carried 6-0.

**Deputy Claims Auditor - Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education appoint Karla Vigliotti as Deputy Claims Auditor for the 2022-2023 school year, effective July 1, 2022, at an annual stipend of \$1,000, as presented. All in Favor – Motion Carried 6-0.

### **OTHER APPOINTMENTS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Local School Attorneys: Stafford, Owens, Piller, Murnane, Kelleher & Trombley PLLC, Plattsburgh, \$215 per hour plus disbursements. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year CSE/CPSE School Attorneys: Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C., \$170 - \$220 per hour plus disbursements. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year School Physician: Hudson Headwaters, \$6,242, per school year. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year School Auditor: Telling & Hillman, PC, \$10,400. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Tax Collector: Kama Ingleston, \$2,239 annually (M-W-F, 9:30-1:30 p.m.). All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Deputy Tax Collector: Karla Vigliotti, \$1,000 annually. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Hazardous Materials Coordinator: Caleb Spaulding, \$500 annually, pro-rated, effective September 1, 2022. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Records Access Officer: Karla Vigliotti. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Records Management Officer: Karla Vigliotti, \$14.20/hour. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Census Taker: Jennifer Sours \$750 stipend plus mileage. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Attendance Officer: Kellie Bilow, \$2,000 per school year. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Superintendent of Schools as the: Title I Coordinator, Drug/Alcohol Testing Coordinator, Title IX Compliance Officer in conjunction with the School Nurse, Chief Information Officer (data), Dignity For All Students Act –DASA Coordinator, Home Education Coordinator, Drug/Alcohol Testing Coordinator Alternate, CSE/CPSE District Representative, and Data Protection Officer. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Treasurer as Assistant Grants Coordinator, (Title I/Special Education/Lunch), \$3,500 stipend annually. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Title IX Compliance Officers: School Nurse and the Superintendent of Schools. All in favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, the list of 2022-2023 Impartial Hearing Officers for the Committee on Special Education, on a per diem basis, as per current SED website listing. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2022-2023 school year Deputy Treasurer as Extra Class Account Treasurer CSE/CPSE Clerk - Brandy Harrington Recommended Action: Brandy Harrington, \$7,500 stipend, effective July 1, 2022. All in Favor – Motion Carried 6-0

#### **BONDING OF PERSONNEL**

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Superintendent of Schools: \$500,000 per occurrence, for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Assistant Superintendent for Business: \$500,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the District Treasurer: \$500,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Deputy Treasurer: \$500,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Tax Collector: \$500,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Deputy Tax Collector: \$500,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the Claims Auditor: \$100,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education bond the All other school district employees: \$100,000 per occurrence for the 2022-2023 school year. All in Favor – Motion Carried 6-0

#### **DESIGNATIONS**

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education designate The Champlain National Bank as the District's official depositories for the 2022-2023 School year, as presented. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education designate The Sun Community News and Press-Republican as the District's official newspapers, as presented. All in Favor – Motion Carried 6-0

## **AUTHORIZATIONS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education authorize the Assistant Superintendent for Business to certify payrolls and appoint her as School District Purchasing Agent. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education authorize expenses for the Superintendent of Schools and the Board of Education members who wish to attend state/county conferences/workshops during the school year. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education authorize the District Treasurer and/or Deputy Treasurer to open a Petty Cash fund in the amount of \$100.00. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education authorize the District Treasurer and/or Deputy Treasurer to pay monthly utility bills and bills associated with contracts. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education authorize signatures of the Assistant Superintendent for Business and/or the Treasurer/Deputy Treasurer on checks. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education the Assistant Superintendent of Business to approve budget transfers up to \$20,000 and report transfers to the Board of Education at the next regular meeting. All in Favor – Motion Carried 6-0

## **OTHER ITEMS**

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize the Superintendent and/or appropriate staff to apply for federal and state grants and/or funding in compliance with state and federal guidelines and regulations. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize the payment of the I.R.S. rate for travel. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize Essex County School Boards Association, Membership, Executive Committee Representative Mitch St. Pierre. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize NYS School Boards Association, Membership, Appointment of Legislative Liaison Anita Johnson. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize the Budget Calendar for the 2022-2023 school year, as presented. All in Favor – Motion Carried 6-0

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education authorize the 2022-2023 Board of Education Committees, as presented. All in Favor - Motion Carried 6-0

**ADJOURNMENT**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education adjourn this meeting at 7:16 P.M. All in Favor - Motion Carried 6-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Karla J. Vigliotti', written in dark ink.

Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, JULY 12, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:19 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre Board President  
Julianne Budwick, Board Vice-President  
Florence St. Pierre-Sears  
Terry Ross  
June Glebus  
Jodi Ingleston

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Megan Walls, Music Education Teacher

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus, second by Mrs. Budwick, that the Board of Education accept the minutes of the Regular Meeting, June 21, 2022, as presented. All in Favor - Motion Carried 6-0

**COMMUNICATIONS** - National Student Clearinghouse and Score Regents Report June 2022

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive the bank reconciliation reports for June 2022, as presented. All in Favor - Motion Carried 6-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education authorize the bills for payment ending June 30, 2022, and the bills beginning July 1, 2022, as presented. All in Favor - Motion Carried 6-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 6-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive the quarterly unaudited comprehensive budget status report for April, May, June 2022, as presented. All in Favor - Motion Carried 6-0

#### Budget Transfers

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve the budget transfers as of June 30, 2022, to close the 2022-2023 school year, as presented. All in Favor - Motion Carried 6-0

#### Extra Class Activity Accounts Report

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve the Extra Class Activity Accounts Report for the months of April, May, June 2022, as presented. All in Favor - Motion Carried 6-0

#### **SUPERINTENDENT'S REPORT** – Tara S. Celotti

#### C.S.E./C.P.S.E.

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 5/18/2022, 5/19/2022, 5/24/2022, 6/7/2022, 6/8/2022, and 6/9/2022. All in Favor - Motion Carried 6-0

#### Personnel

#### Addition to Substitute List

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List:

Vicki Mero – Office/Clerical effective July 12, 2022

Jeannette Peters – Nurse effective July 1, 2022

All in Favor - Motion Carried 6-0

#### Appointments

#### Nurse Substitute/Consultant -Joanne Bartlett

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Joanne Bartlett as Nurse Substitute/Consultant, as needed at Superintendent discretion, at a rate of \$45/hour, for the 2022-2023 school year, as presented. All in Favor - Motion Carried 6-0

#### Long-Term Substitute – Bonnie Landry

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Bonnie Landry as a Long-term Substitute for the 2022-2023 School year, at a salary of \$17,100, no Benefits, as presented. All in Favor - Motion Carried 6-0

#### Long-Term Substitute – Peggy Patnode

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Peggy Patnode as a Long-term Substitute for the 2022-2023 School year, at a salary of \$17,100, no Benefits, as presented. All in Favor - Motion Carried 6-0

#### Part-Time Custodians

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education appoint John Bezon and John Stone as a Part-Time Custodian effective 7/1/2022 through



8/31/2022, as presented. Both Part -Time Custodian Positions will be eliminated 9/1/2022, as presented. All in Favor - Motion Carried 6-0

#### Extra-Curricular Positions

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2022-2023 school year, as presented.

Soccer, Girls' Varsity – Bradley Peters

Sports Site Coordinator –Boys Soccer – Erica Carey

Sports Site Coordinator – Girls Soccer – Erica Peters

All in Favor - Motion Carried 6-0

#### Contractual, Non-Union Employees

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education approve the following salaries for Contractual, Non-Union employees for the 2022-2023 school year, effective July 1, 2022, as presented.

Tara Celotti, Superintendent - \$124,800

Caleb Spaulding, Operations & Maintenance / Transportation Head - \$71,240

All in Favor - Motion Carried 6-0

#### Recruitment

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize to post/advertisement of the following positions:

Dishwasher

Lunch Monitor

Cashier/Clerk

Food Service Helper

All in Favor - Motion Carried 6-0

#### Conference Requests for 2022-2023 School Year

**Motion** by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize instructional staff, as designated by the Superintendent of Schools, to attend multi-day conferences throughout the 2022-2023 school year, as necessary. All in Favor - Motion Carried 6-0

#### Building Use Requests - None

### **OLD BUSINESS**

#### Gym Roof Project

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education establish a roster effective June 21, 2022, authorizing the Board of Education authorize bid for gym roof repairs, as specified by AES, and to be opened on July 21, 2022, as presented. All in Favor - Motion Carried 6-0

## **NEW BUSINESS**

### **CVES 2022-2023 Contract for Services**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education authorize the President and/or Clerk to sign the CVES 2022-2023 Contract for Services, as presented. All in Favor - Motion Carried 6-0

### **UVM 2022-2023 Contract for Services**

**Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education authorize the President to sign the UVM agreement for RN Nurse coverage for the 2022-2023 school year, as needed, as presented. All in Favor - Motion Carried 6-0

### **North Country Community College/ or Online Electives**

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education approve NCCC/or Online Electives, as needed, at the discretion of the Superintendent, based on student and staffing needs, as presented. All in Favor - Motion Carried 6-0

## **POLICIES**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive/review the following policies and plans, as presented.

Safety Plan (Inclusive of Anaphylaxis, Concussion, Sexual Harassment and DEI Policy)

Faculty Handbook

Athletic Handbook

Student Handbook

Wellness Policy

All in Favor - Motion Carried 6-0

## **ADJOURNMENT**

**Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education adjourn this meeting at 8:00 P.M. All in Favor - Motion Carried 6-0

Respectfully Submitted,



Karla J. Vigliotti

District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**SPECIAL MEETING**  
**TUESDAY, AUGUST 2, 2022 - 8:00 AM**  
**TELECONFERENCE CALL**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 8:00 A.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre Board President  
Florence St. Pierre-Sears  
Terry Ross  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Karla J. Vigliotti, District Clerk

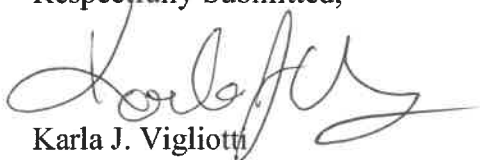
**GYM ROOF REPAIR**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the bid from Mid-State Industries in the amount of \$181,800 to include Alternate No. 1 (ADD) Replace Roof Drains, as presented. All in Favor - Motion Carried 4-0

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education adjourn this meeting at 8:01 A.M. All in Favor - Motion Carried 4-0

Respectfully Submitted,



Karla J. Vigliotti

District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, AUGUST 23, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre Board President  
Jodi Ingleston  
June Glebus  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the minutes of the Regular Meeting, July 12, 2022, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the minutes of the Reorganizational Meeting, July 12, 2022, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the minutes of the Special Meeting, August 2, 2022, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS** - CFES Brilliant Pathways School of Distinction 2021-2022

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for July 2022, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education authorize the bills for July 2022, as presented. All in Favor-Motion Carried 5-0

Claims Auditor Report(s)

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 5-0

Tax Warrant

**Motion** made by Mrs. Glebus, second by Mr. St. Pierre-Sears, that the Board of Education set the tax rate for the Crown Point Central School District (including Library \$60,180), as presented. All in Favor-Motion Carried 5-0

Crown Point: \$9.67071

Moriah: \$10.288138

Ticonderoga: \$9.670287

Tax Rates per M on Assessed Value: \$9.67933

Tax Rates per M on True Value: \$9.67933

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E.

**Motion** made by Mrs. Glebus second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 8/5/2022, as presented. All in Favor-Motion Carried 5-0

Personnel

Addition to Substitute List

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List:

Michael Vigliotti – Bus Driver

Jeanette Clark – Instructional and Non-Instructional

Meghan Leveille - Cafeteria

Hillary Price – Instructional

All in Favor-Motion Carried 5-0

Appointments

Part Time Teacher Pre-K/AIS – Mary Hope McGinness

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Mary Hope McGinness as a Part-Time Teacher, for the 2022-2023 school year, as assigned in Pre-K/AIS, 3 Days per week, remote and/or in district at a salary of \$35,000 total, (\$17,500 to be paid in 2022, and \$17,500 to be paid in 2023), as presented. All in Favor-Motion Carried 5-0

Long Term Substitute Lunch Monitor – Dawn Wranosky

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Dawn Wranosky as a Long-Term Substitute Lunch Monitor for the 2022-2023 school year, at a hourly rate of \$14.20 per hour, as presented. All in Favor-Motion Carried 5-0

Part Time Cashier/Clerk – Patricia Tourtellot

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Patricia Tourtellot as a Part-Time Cashier/Clerk for the 2022-2023 school year, 3 hours a day and additional hours as approved by the Superintendent for Child Nutrition paperwork, at a salary of

\$8,687 as per the non-instructional contract, and probationary period of 6 months, as presented. All in Favor - Motion Carried 5-0

Part Time Food Service Helper – Lynette Bergeron

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Lynette Bergeron as a Part-Time Food Service Helper for the 2022-2023 school year, 3 hours a day, at a salary of \$7,398 as per non-instructional contract, and a probationary period of 6 months. All in favor - Motion Carried 5-0

Extra-Curricular Positions

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education appoint the following individuals to the extra-curricular position(s) listed below, for the 2022-2023 school year.

1. Advisor, Senior Class – Crystal Farrell/Julie Lamotte (50/50)
2. Girls Varsity Soccer – Unpaid Co-Coach - Bruce Peters
3. Boys Modified Soccer – Max Longware
4. Boys Modified Baseball – Andrew Stanley
5. Sports Site Coordinator – Boys Basketball – Brandy Beeman
6. Ticket Seller – Boys Basketball – Brandy Beeman

All in Favor - Motion Carried 5-0

CPCS Stipend Position – SEL Coordinator – Elizabeth Ross

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education appoint Elizabeth Ross as a SEL Coordinator for the 2022-2023 school year, at a stipend of \$3,000. All in Favor - Motion Carried 5-0

Tenure Date - Lauren Berrick

**Motion** made by Mrs. Glebus, second by Mr. Ross that the Board of Education set the tenure date for Lauren Berrick, whose certification is complete in the 7-12 Science/Living Environment Areas. Tenure area for 7-12 Science/Living Environment Teacher is a probationary period commencing on August 31, 2022 and anticipated to end August 30, 2026. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented. All in Favor - Motion Carried 5-0

Graduate Hours Credit – Lauren Berrick

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve the additional graduate credit hours (total B+42 Masters) for Lauren Berrick, given receipt of official transcripts, for the 2022-2023 school year, as presented. All in Favor - Motion Carried 5-0

Resignation – John Stone

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education accept the Letter of Resignation from the John Stone, Part-Time Custodian, effective July 27, 2022, as presented. All in Favor - Motion Carried 5-0

Time Off – Crystal Farrell

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education receive the time off request from Crystal Farrell effective October 12, 2022 and continuing for 2-6 weeks for a medical procedure and post operation, employee sick days will be used, as presented. All in Favor - Motion Carried 5-0

Building Use Requests

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve the following building use requests, as presented.

1. Jill Spring – Distinguished Young Women practices/program November 12, 2022
  2. Lloyd Lamotte – Crown Point Youth Commission – Basketball in the gym, Wednesday nights 6PM-8PM, effective August 3, 2022
  3. Cindy Bodette – Crown Point Youth Commission – October 31, 2022 – bus garage entrance
- All in Favor - Motion Carried 5-0

**NEW BUSINESS**

Crown Point Central School District 2021-2025 Instructional Technology Plan

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that that the Board of Education approve and accept the 2021-2025 Instructional Technology Plan, as presented. All in Favor - Motion Carried 5-0

**OLD BUSINESS** - None

**POLICIES**

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the Safety Plan (Inclusive of Anaphylaxis, Concussion, Sexual Harassment and DEI Policy), as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the Faculty Handbook, as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the Athletic Handbook, as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the Student Handbook, as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the Wellness Policy, as presented. All in Favor – Motion Carried 5-0

**ADJOURNMENT**

**Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education adjourn this meeting at 7:31 P.M. All in Favor - Motion Carried 5-0

Respectfully Submitted,

  
Karla J. Vigliotti, District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, SEPTEMBER 20, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre Board President  
Julie Budwick  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Tieah Gunnison, CSE, CPSE Chairperson  
Megan Walls, Music Teacher

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Johnson, second by Mrs. Budwick, that the Board of Education accept the minutes of the Regular Meeting, August 23, 2022, as presented. All in Favor-Motion Carried 4-0

**OATH OF OFFICE** – Anita Johnson - July 2025 Oath of office administered by the District Clerk

**COMMUNICATIONS** - CPTA/BOE Meeting November 15<sup>th</sup> 6:30 P.M.

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for August 2022, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education authorize the bills for August 2022, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti  
**C.S.E./C.P.S.E.**

**Motion** made by Mrs. Johnson second by Mrs. Budwick, that the Board of Education accept the CSE/CPSE recommendations for 9/6, 9/7, and 9/13/2022, as presented. All in Favor-Motion Carried 4-0



## Personnel

### Addition to Substitute List

**Motion** made by Mrs. Johnson, second by Mrs. Budwick, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List: All in Favor-Motion Carried 4-0

1. Joseph T. LaPeter – Instructional
2. Tieah Gunnison – Instructional

### After School Program Mentor

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education approve Alissa DuShane as After School Program Mentor at the rate of \$15 per hour, effective September 12, 2022, as needed, as presented. All in Favor-Motion Carried 4-0

### Side Letter of Agreement with CPTA

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, as presented. All in Favor-Motion Carried 4-0

- a. Paula Norton – 1/6<sup>th</sup>
- b. Jacqueline Pockett – 1/6<sup>th</sup>
- c. Crystal Farrell – 1/6<sup>th</sup>
- d. Paula LaDeau – 1/6<sup>th</sup>
- e. John Swinton—1/12<sup>th</sup>
- f. Marijane Stanley – 1/6<sup>th</sup>
- g. Elizabeth Ross – 1/6<sup>th</sup>

### Extra-Curricular Positions

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education appoint the following individuals to the extra-curricular position(s) listed below, for the 2022-2023 school year. All in Favor-Motion Carried 4-0

1. Diversity Club Co-Advisors – Unpaid - Alana Gaddor/Tieah Gunnison (while Mary Henopp is on maternity leave)
2. Yearbook Advisor – Megan Walls
3. Varsity Boys Soccer – Co-Coach – Unpaid – Joseph Norton
4. Modified Girls Softball -

### Building Use Requests

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education approve the following building use requests, as presented. All in Favor-Motion Carried 4-0

1. Lloyd Lamotte – Open Gym Basketball, gym, restrooms, and locker rooms, Sundays, effective September 18, 2022 – March 2023
2. Joshua Mancini – Youth Commission Soccer, Soccer Fields, Tuesdays and Thursdays 5PM-8PM, and Saturdays 10AM-12PM, except when Varsity and Modified Soccer is scheduled, effective September 1, 2022 – October 15, 2022.

## **NEW BUSINESS**

### **Standard Medical Testing Services, a division of Mountain Medical Services Contractual Agreement**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education approve and accept the Contractual Agreement with Standard Medical Services, a division of Mountain Medical Services, effective January 1, 2023 – December 31, 2023, as presented. All in Favor–Motion Carried 4-0

### **After School Program**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education authorize the After School Program and authorize expenses, as presented. That the Board of Education appoint Tara Celotti as Director/Teacher (unpaid), Assistant Director/Teacher by separate stipend appointment and appoint various Teachers as needed, all at a rate of \$30 per hour, at the discretion of the Superintendent. In addition, appoint various Teacher Assistants/Mentors at a rate of \$15 per hour (\$30 per hour if they are in a teacher position), at the discretion of the Superintendent, as presented. All in Favor–Motion Carried 4-0

### **School Bus Sale Advertise for Bid's**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education authorize for 2 Crown Point Central School owned buses #57 and #58 to be put out to bid, as presented. All in Favor–Motion Carried 4-0

## **OLD BUSINESS** - None

## **POLICIES**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education approve/adopt the change to the Athletic Handbook, as presented. All in Favor–Motion Carried 4-0

## **COMMITTEE REPORTS**

**NYSSBA Legislative Liaison** - Mrs. Johnson reported on the NYS school meals/no child go hungry and childhood trauma.

## **PUBLIC COMMENTS/CONCERNS** – None

## **EXECUTIVE SESSION**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board convene in Executive Session at 7:31 to discuss the subject(s) enumerated below, as presented. All in Favor–Motion Carried 4-0

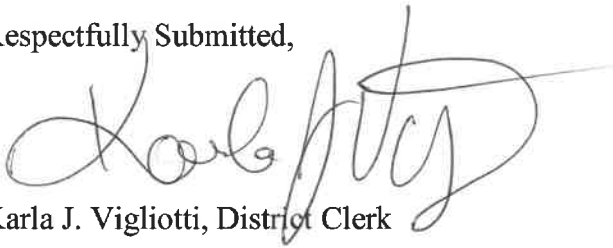
- A. The Employment History of a Particular Person
- B. The Discussions regarding a Particular Student
- C. The Discussions regarding proposed, pending or current litigation

**Motion** made by Mrs. Budwick, second by Mrs. Johnson, that the Board exit Executive Session at 7:51. All in Favor–Motion Carried 4-0

**ADJOURNMENT**

**Motion** made by Mrs. Budwick, second by Mrs. Johnson, that the Board of Education adjourn this meeting at 7:51 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Karla J. Vigliotti', written in dark ink. The signature is fluid and stylized, with a large loop at the end.

Karla J. Vigliotti, District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, OCTOBER 18, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick, Board Vice President  
Flo St. Pierre-Sears  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Tieah Gunnison, CSE, CPSE Chairperson  
Megan Walls, Music Teacher

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education accept the minutes of the Regular Meeting, September 20, 2022, as presented. All in Favor-Motion Carried 4-0

**PRESENTATION** - New York State School Board Recognition Week – Mrs. Celotti - presentation of t-shirts and certificates for dedicated leadership in public education and continuing service to the children of this community

**COMMUNICATIONS** - CPTA/BOE Meeting November 15<sup>th</sup> 6:30 P.M.

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive the bank reconciliation reports for September 2022, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education authorize the bills for September 2022, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**Extra Class Activity Accounts Report**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive the quarterly extra class activity accounts report for the months of July, August, and September 2022, as presented. All in Favor-Motion Carried 4-0

Quarterly Comprehensive Budget Status

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education receive the Budget Status, as presented. All in Favor-Motion Carried 4-0

Budget Transfers

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education receive/approve the Budget Transfers Report, as presented. All in Favor-Motion Carried 4-0

Annual Audit for Year Ending June 30, 2022

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education accept the Annual Audit, as presented. All in Favor-Motion Carried 4-0

Annual Audit for Year Ending June 30, 2022 - CAP

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education accept the Annual Audit -Corrective Action Plan, as presented. All in Favor-Motion Carried 4-0

School Bus Sale – BID

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education accept the bid from Henry DuShane for the Crown Point Central School Bus #58 for \$500.00, as presented. All in Favor-Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E.

**Motion** made by Mrs. St. Pierre-Sears second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 9/28/2022 and 10/18/2022, as presented. All in Favor-Motion Carried 4-0

Personnel

Addition to Substitute List

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List: All in Favor-Motion Carried 4-0

1. Jamie Harrington – Instructional
2. Jodi Gutierrez – Cafeteria

Leave Without Pay – Randy Pertak

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve leave without pay for Randy Pertak for February 17, 2023, as presented. All in Favor-Motion Carried 4-0

Graduate Hours Credit – John Swinton

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education approve the additional graduate credit hours (total B+36 Masters) for John Swinton, given receipt of official transcripts, for the 2022-2023 school year, as presented. All in Favor-Motion Carried 4-0

Health Insurance – Margaret Polihronakis

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education authorize Margaret Polihronakis to re-enroll in health insurance from single to a family plan during the next open enrollment window effective January 1, 2023, as presented. All in Favor-Motion Carried 4-0

Building Use Requests

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve the following building use requests, as presented. All in Favor-Motion Carried 4-0

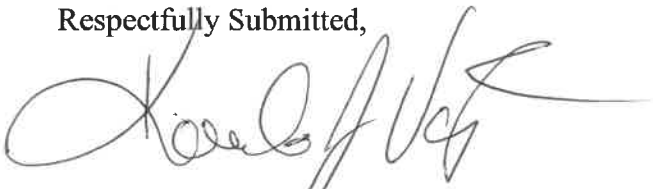
1. Jason Hughes – Open gym for Basketball, Boys & Girls, 7<sup>th</sup>-12<sup>th</sup>, Wednesdays effective October 5, 2022 - November 2, 2022, 6 P.M. – 7:30 P.M.
2. Joshua Mancini – Basketball and FUTSAL in the gym – Crown Point Youth Commission, November 1, 2022 – March 1, 2023, 9 A.M. – 2 P.M.

**NEW BUSINESS** – Discussion about panic button requirements, lock box at the firehouse, Capital Project, Health Care Bonus (COVID-19), Skidmore College – We Are Instrumental Program, and creating a Facebook Page for the school. School Board Leadership Meeting November 17<sup>th</sup>.

**ADJOURNMENT**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education adjourn this meeting at 7:48 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Karla J. Vigliotti', written in a cursive style.

Karla J. Vigliotti, District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, NOVEMBER 15, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:04 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick, Board Vice President  
Florence St. Pierre-Sears  
Jodi Ingleston

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Megan Walls, Music Teacher

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Ingleston, second by Mrs. Budwick, that the Board of Education accept the minutes of the Regular Meeting, October 18, 2022, as presented. All in Favor-Motion Carried 4-0

**COMMUNICATIONS** – NYSSBA Handouts

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for October 2022, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education authorize the bills for October 2022, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**School Bus Sale – BID**

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education accept the bid from Henry DuShane for the Crown Point Central School Bus #57 for \$100.00, as presented. All in Favor-Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

**C.S.E./C.P.S.E.**

**Motion** made by Mrs. Budwick second by Mrs. St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 10/20/2022, 10/21/2022, 10/22/2022, 10/27/2022, 11/02/2022 and 11/03/2022, as presented. All in Favor-Motion Carried 4-0

#### Personnel

##### Addition to Substitute List

**Motion** made by Mrs. Ingleston, second by Mrs. Budwick, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List: All in Favor-Motion Carried 4-0

1. Danielle Burris – Instructional
2. Gabriel Vigliotti – Instructional
3. Lexa Tuthill – Instructional

##### Extra-Curricular Positions

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the extra-curricular positions listed below, for the 2022- 2023 school year, as presented. All in Favor-Motion Carried 4-0

- a. Modified Girls Softball – Cody Wayman
- b. Varsity Boys Basketball Unpaid Co-Coach – Cody Crammond
- c. Varsity Boys Basketball Unpaid Co-Coach – Noah Spaulding
- d. Varsity Boys Basketball Unpaid Co-Coach – Anthony Greenan

##### Side Letter of Agreement with CPTA

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, as presented. All in Favor-Motion Carried 4-0

- a. Shannan Allen – 1/6<sup>th</sup>

##### Anticipated Vacancy AIS Teacher Pre-K – 12

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education advertise of AIS Teacher Pre-K – 12, effective January 1, 2023, as presented. All in Favor-Motion Carried 4-0

##### Tutor (High School Student, approximately 10 hours per week)

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Paula Norton to the position of Tutor for student Number 999802519, effective November 15, 2022, at \$30.00 per hour as per the CPTA Contract, as presented. All in Favor-Motion Carried 4-0

##### Leave Without Pay – Jennifer Sours

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education approve leave without pay for Jennifer Sours for November 14, 2022, as presented. All in Favor-Motion Carried 4-0



### Building Use Requests

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education approve the following building use requests, as presented. All in Favor-Motion Carried 4-0

1. Town of Crown Point - Charles Harrington, on Tuesday November 29, 2022, 7-8:30 P.M. use of the Auditorium for Wastewater Informational Meeting.

### NEW BUSINESS

#### Capital Project 2025

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education approve the AES contract for services for preliminary planning for new capital project in the amount of \$18,320, as presented. All in Favor-Motion Carried 3-0-1

#### Bill of Rights for Data Privacy and Security

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education receive and review the Bill of Rights for Data Privacy and Security, as presented. All in Favor-Motion Carried 4-0

### EXECUTIVE SESSION

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education enter Executive Session at 7:36 P.M. to discuss the employment history of a particular person, as presented. All in Favor-Motion Carried 4-0

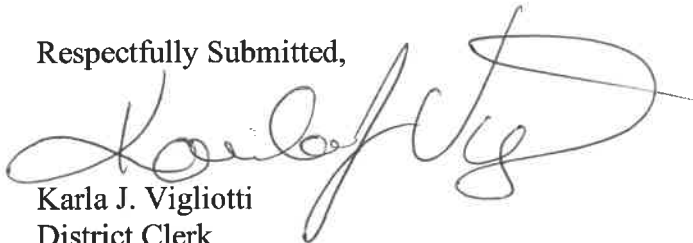
**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education exit Executive Session at 8:35 P.M. All in Favor-Motion Carried 4-0

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education extend paid Administrative Leave for a particular employee until the next Board of Education Meeting, as presented. All in favor-Motion Carried 4-0

### ADJOURNMENT

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education adjourn this meeting at 8:41 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, DECEMBER 20, 2022 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:12 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
June Glebus  
Florence St. Pierre-Sears  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Megan Walls, Music Teacher  
Tieah Gunnison, C.S.E/C.P.S.E Chairperson

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education accept the minutes of the Regular Meeting, November 15, 2022, as presented. All in Favor-Motion Carried 4-0

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education receive the bank reconciliation reports for November 2022, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education authorize the bills for November 2022, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**Senior Income Allowance** – Essex County Office of Real Property Tax Service

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education set the maximum earnings Senior Citizen allowance for the 2023-2024 tax year at \$18,500, as presented. All in Favor-Motion Carried 4-0

**Tax Collector's Report** – Kama Ingleston

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education receive the 2022-2023 Tax Collector's Report, as presented. All in Favor-Motion Carried 4-0

#### Bus Lease/Purchase

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education rescind the motion made on June 21, 2022 to authorize the contract for the lease of a 66-passenger bus with 5 annual payments to be determined from Leonard Bus Sales, pending budget approval, as presented. All in Favor-Motion Carried 4-0

#### Bus Quotes and Bids

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, "That the Board of Education authorize the District Treasurer to advertise for quotes/bids for the 2022-2023 school year for the Lease/Purchase of a School Bus, as presented. All in Favor-Motion Carried 4-0  
All in Favor-Motion Carried 4-0

#### **SUPERINTENDENT'S REPORT** – Tara S. Celotti

##### C.S.E./C.P.S.E.

**Motion** made by Mrs. Johnson second by Mrs. St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 12/13/2022, 12/14/2022, and 12/15/2022, as presented. All in Favor-Motion Carried 4-0

#### Personnel

##### Addition to Substitute List

**Motion** made by Mrs. Johnson second by Mrs. Glebus, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List: All in Favor-Motion Carried 4-0

1. Robert Wolf – Non-Instructional
2. Hannah Palmer – Instructional
3. Celia Peters – Instructional

#### AIS Substitute

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Lisa Harrington as a Substitute AIS Teacher, as needed, as presented. All in Favor-Motion Carried 4-0

#### Extra-Curricular Positions

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education appoint the following individuals to the extra-curricular positions listed below, for the 2022- 2023 school year, as presented. All in Favor-Motion Carried 4-0

- a. Varsity Girls Basketball Unpaid Co-Coach Max Longware

#### Resignation – Karla Vigliotti, Deputy Tax Collector

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, That the Board of Education accept the resignation for Karla Vigliotti as Deputy Tax Collector effective December 31, 2022, as presented. All in Favor-Motion Carried 4-0

Deputy Tax Collector – Lori Cutting

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, That the Board of Education appoint Lori Cutting as Deputy Tax Collector effective January 1, 2023, as presented. All in Favor-Motion Carried 4-0

Anticipated Vacancy AIS Teacher Pre-K – 12 – Discussion

Settlement Agreement – Tabled

Superintendent's Update - Discussion

## **OLD BUSINESS**

Capital Project 2025 – Discussion

Bill of Rights for Data Privacy and Security

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education approve and adopt the Bill of Rights for Data Privacy and Security, as presented. All in Favor-Motion Carried 4-0

## **NEW BUSINESS**

CPCS Meal Charge and Prohibition Against Meal Shaming Policy

**Motion** made by Mrs. Johnson by Mrs. Glebus, that the Board of Education accept, approve, and adopt the Crown Point Central School Meal Charge and Prohibition Against Meal Shaming Policy, as per CNNYSED regulation, as presented. All in Favor-Motion Carried 4-0

Office of the New York State Comptroller – Mental Health Training – Corrective Action Plan

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education approve the FINAL Corrective Action Plan (CAP) for the Report of Examination for Mental Health Training Component of the New York SAVE Act, as presented. All in Favor-Motion Carried 4-0

## **ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

Upcoming Meetings/Events

December 21<sup>st</sup> – Elementary Concert 1 P.M.

December 22<sup>nd</sup> Emergency Go Home Drill 1:05 P.M.

December 23<sup>rd</sup> – January 2<sup>nd</sup> – No School - Winter Break

January 16<sup>th</sup> – No School - Martin Luther King Jr. Day

## **EXECUTIVE SESSION**

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education enter Executive Session at 7:40 P.M. to discuss the employment history of a particular person, as presented. All in Favor-Motion Carried 4-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education exit Executive Session at 7:54 P.M. All in Favor-Motion Carried 4-0


Settlement Agreement

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, That the Board of Education approve the following resolution, as presented.

**RESOLVED**, that the Board of Education accept the terms and conditions of a negotiated Settlement Agreement with a certain employee of the district on the recommendation of the Crown Point Central School District Superintendent and School District Attorney; authorize the Board President and Superintendent to execute such Agreement and take all actions necessary on behalf of the district in effectuating the terms of the Agreement. All in Favor-Motion Carried 4-0

Date: December 20, 2022

CROWN POINT CENTRAL SCHOOL DISTRICT

  
\_\_\_\_\_  
Mitch St. Pierre, President  
Board of Education

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:55 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,

  
Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – JANUARY 17, 2023 – 7:00 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Regular Meeting, December 20, 2022, as presented. All in Favor-Motion Carried 4-0

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive the bank reconciliation reports for December 2022, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the bills for December 2022, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**Extra Class Activity Accounts Report**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive the quarterly extra class activity accounts report for the months of October, November, and December 2022, as presented. All in Favor-Motion Carried 4-0

**Quarterly Comprehensive Budget & Revenue Status**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive the Budget and Revenue Status, as presented. All in Favor-Motion Carried 4-0

**Budget Transfers**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive/approve the Budget Transfer report, as presented. All in Favor-Motion Carried 4-0

2023 – 2024 Detailed Budget Calendar

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve the 2023 – 2024 Budget Calendar, as presented. All in Favor-Motion Carried 4-0

Bus Lease/Purchase

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the contract for the lease of a 66-passenger bus from Leonard Bus Sales with 5 annual payments of \$21,000, as presented. All in Favor-Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education accept the CSE/CPSE recommendations for 1/9/2023, as presented. All in Favor-Motion Carried 4-0

**Personnel**

Addition to Substitute List

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List, as presented:

Cameron Waldorf – Instructional

All in Favor-Motion Carried 4-0

Extra-Curricular Positions

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education appoint the following individuals to the extra-curricular position listed below, effective November 1, 2022, shared 50/50 for the 2022-2023 school year, as presented:

6th Grade Co-Class Advisors – Jaci Pockett and Liz Ross

All in Favor-Motion Carried 4-0

Assistant Superintendent For Business Contract Extension/Amendment

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education amend Shari L. Brannock's contract as follows: Extend the contract for one additional year. (February 16, 2023- February 15, 2028), as presented. All in Favor-Motion Carried 4-0

Adjustment for School Counselor – Joanne Mazzotte

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education approve the request made by Joanne Mazzotte to adjust her School Counselor position to 80%, 4 days per week, from February 1st-June 23<sup>rd</sup>, non-precedent setting, at school discretion based on student needs, as presented. All in Favor-Motion Carried 4-0

Leave Without Pay – Erica Peters

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve leave without pay for Erica Peters for February 17, 2023, as presented. All in Favor-Motion Carried 4-0

Leave Without Pay – Alana Gaddor

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve leave without pay for Alana Gaddor for February 16, 2023, and February 17, 2023, as presented. All in Favor-Motion Carried 4-0

### **OLD BUSINESS**

Capital Project 2025 – working with AES to get an update for the March meeting

#### Board of Education Meetings

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education change the CVES Annual Vote meeting to Thursday, April 20 at 7:45 A.M., as presented. All in Favor-Motion Carried 4-0

### **NEW BUSINESS**

Budget Workshop - Discussion (Ideas / Suggestions/ Input) – looking for input from teachers and compiling a proactive plan, looking at Governor Hochul’s education allocations in the budget

#### Administrative Review of the Child Nutrition Program- Attached

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education accept the Administrative Review of the Child Nutrition Program dated January 5, 2023, as presented. All in Favor-Motion Carried 4-0

### **COMMITTEE REPORTS**

NYSSBA Legislative Liaison - None

### **ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

#### A. Upcoming Meetings/Events

1. January 24th – English Language Arts Regents
2. January 27<sup>th</sup> - Staff Day - No Students
3. February 3rd – Report Cards

### **EXECUTIVE SESSION** - None

### **ADJOURNMENT**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education adjourn this meeting at 7:36 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,



Tara S. Celotti  
Clerk Pro Term



**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – FEBRUARY 14, 2023 – 7:00 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:05 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick  
Jodie Ingleston  
Anita Johnson  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Vicki Russell, District Treasurer  
Karla Vigliotti, District Clerk  
Megan Walls, Music Teacher  
Dr. Mark Davey, District Superintendent CV-TEC  
Michele M. Friedman, CVES Director of Career  
and Technical Education  
Chris Huchro, Teacher of CV-TEC  
Matthew Beeman, Student of CV-TEC  
Jarrett Russell, Student of CV-TEC  
Ryan Russell, Student of CV-TEC  
Joseph Tompkins, Student of CV-TEC  
Miranda Tompkins, Student of CV-TEC  
Betsy Johnson  
Cooper Johnson-Delorme

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education accept the minutes of the Regular Meeting, January 17, 2023, as presented. All in Favor-Motion Carried 6-0

**COMMUNICATIONS** – Dr. Mark Davey, District Superintendent CV-TEC, Michele Friedman, CVES Director of Career and Technical Education, Chris Huchro, Teacher CV-TEC, and Matthew Beeman, Jarrett Russell, Ryan Russell, Joseph Tompkins, Miranda Tompkins, Students of CV-TEC – CVES Services Summary and Presentation

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for January 2023, as presented. All in Favor-Motion Carried 6-0

**Expenditure Reports**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education authorize the bills for January 2023, as presented. All in Favor-Motion Carried 6-0

### Claims Auditor Reports

**Motion** made by Mrs. Johnson, second by Mrs. Ross, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 6-0

### SUPERINTENDENT'S REPORT – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 1/25, 2/6, 2/7, 2/8, and 2/14/2023, as presented. All in Favor-Motion Carried 6-0

### Personnel

#### Addition to Substitute List

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List, as presented:

1. Suzanne Middlebrook – Non-Instructional, Teacher Aide
2. Kelsey Harrington, Instructional

All in Favor-Motion Carried 6-0

#### Resignation

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the resignation for Lauren Berrick as Junior Class Advisor effective January 31, 2023, as presented. All in Favor-Motion Carried 6-0

#### Retirement

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education accept the retirement of Randall “Chip” Parrott III as Full Time Custodian, effective July 29, 2023, as presented. All in Favor-Motion Carried 6-0

#### Probationary Period Extension

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education extend the probationary period for Patricia Tourtellot, Part-Time Cashier/Clerk for 6 months (3/1/2023-8/31/2023) All in Favor-Motion Carried 6-0

#### Extra-Curricular Positions

1. **Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the extra-curricular position listed below, effective February 1, 2023, shared 50/50 for the 2022-2023 school year, as presented:  
Junior Class Co-Class Advisors – Erica Carey and Joanne Mazzotte  
All in Favor-Motion Carried 6-0
2. **Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the extra-curricular position listed below, for the 2022-2023 school year, as presented:
  1. Unpaid Co-Coach, Modified Baseball – Marijane Stanley
  2. Unpaid Co-Coach, Modified Softball – Trisha Lacey
  3. Unpaid Co-Coach, Modified Softball – Jordan GreenoughAll in Favor-Motion Carried 6-0

### Building Use Requests

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross that the Board of Education approve the following building use requests:

1. Erica Peters and Liz Ross, Freshman Class Advisors – Semi-Formal Dance Grades 3rd-7th, March 10, 2023, 3PM-9PM - cafeteria
  2. Ursula Thompson, Scholastic Book Fair, March 17, 2023, 3PM-7PM, cafeteria/ hallway
  3. Ursula Thompson, Family Night – Stem, March 31, 2023, 3PM-6:30PM, cafeteria/gym
  4. Jodi Gibbs – Memorial Day Fireworks Display –Baseball Field–May 28, 2023,12PM–12 AM
  5. Joshua Mancini, Crown Point Youth Soccer, February – April, Sunday’s 2PM-5PM.
- All in Favor-Motion Carried 6-0

### Superintendent Update

### **OLD BUSINESS**

#### Capital Project 2025

#### Pre-Referendum Planning Timeline

1. Review Building Condition Surveys and Existing Conditions – October 2022
2. Preliminary Scope and Budget Development – November 2022 to January 2023
3. Finalize Scope and Budget – February 2023
4. Recommendation to BOE – March 2023
5. SEQR (assuming Type II action) and SHPO Review – March to April 2023
6. BOE Resolution to hold a Referendum Vote – April 2023
7. Public Information Period (min. 45 days) – April to May 2023
8. Project Referendum Vote – May 16, 2023

### Budget 2023-2024 Update

### **NEW BUSINESS**

#### School Calendar 2023-2024

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education accept and approve the 2023-2024 School Calendar, as presented. All in Favor-Motion Carried 6-0

#### Prom Location

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education approve the Prom on May 20, 2023, to be located at The Penfield Homestead Museum from 7PM – 11PM, with crowning at 10:30 P.M., as presented. All in Favor-Motion Carried 6-0

### **COMMITTEE REPORTS**

NYSSBA Legislative Liaison - None

**PUBLIC COMMENTS/CONCERNS** – None

### **ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

#### Upcoming Meetings/Events

1. February 20<sup>th</sup> - 24<sup>th</sup> – Winter Break
2. March 3<sup>rd</sup> – 1:05 Dismissal

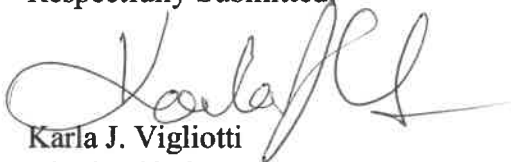
3. March 3<sup>rd</sup> – 5 Week Reports

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education adjourn this meeting at 8:18 P.M. All in Favor-Motion Carried 6-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – March 21, 2023 – 7:00 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:05 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
June Glebus  
Jodie Ingleston  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, February 14, 2023, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS** – Jason Hughes e-mail – gym improvements – gym floor-locker room

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mr. Glebus, that the Board of Education receive the bank reconciliation reports for February 2023, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the bills for February 2023, as presented. All in Favor-Motion Carried 5-0

**Claims Auditor Reports**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

**Personnel**

**Addition to Substitute List**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the 2022-2023 Substitute List, as presented:

1. Mary Carey – Instructional
- All in Favor-Motion Carried 5-0

#### Long Term Substitute Teacher Assistant

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Hillary Price as Long-Term Substitute Teacher Assistant effective March 9, 2023, for the 2022-2023 school year, as presented. All in Favor-Motion Carried 5-0

#### Tutor

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint Paula Norton as Tutor for Student #999802188 for approximately 10 hours per week effective 3/6/2023, as presented. All in Favor-Motion Carried 5-0

#### Resignation

**Motion** made by Mrs. Glebus, second by Mr. Ross that the Board of Education accept the resignation for Patricia Tourtellot as Part Time Cashier/Clerk position, effective March 10, 2023, as presented. All in Favor-Motion Carried 5-0

#### Leave Without Pay – Crystal Farrell

**Motion** made by Mrs. Ingleston, second by Mr. Ross that the Board of Education approve leave without pay for Crystal Farrell for April 6, 2023, as presented. All in Favor-Motion Carried 5-0

#### Extra-Curricular Positions

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the extra-curricular position listed below, for the 2022-2023 school year, as presented:

1. Unpaid Co-Coach, Golf, Kenneth “Jake” LaDeau
2. Unpaid Co-Coach, Varsity Baseball – Mary “Mimi” Carey
3. Unpaid Co-Coach, Modified Boys’ Baseball – Mary Hope McGinness

All in Favor-Motion Carried 5-0

#### Long Term Substitute Part Time Cashier/Clerk

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education appoint Peggy Patnode as Long-Term Substitute Part Time Cashier/Clerk position and Part Time Long-Term Substitute Teacher Assistant, effective March 13, 2023, as presented. All in Favor-Motion Carried 5-0

#### Building Use Requests

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross that the Board of Education approve the following building use requests:

1. Marissa Duprey, Service Project for Prom Dresses – April 21, 2023, and April 23, 2023  
4PM-7PM in the gymnasium.
2. Jill Spring – Distinguished Young Woman Annual Father Daughter Dance – April 29, 2023,  
6PM-9PM in the gymnasium.

All in Favor-Motion Carried 5-0

#### Superintendent - Update

### **OLD BUSINESS**

#### A. Capital Project 2025 - Update

## 1. Capital Project SEQRA Resolution

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education adopt the following resolution establishing Crown Point Central School as lead agency under the State Environmental Quality Review Act (SEQRA) for the Proposed 2025 CPCS Capital Project, as presented. All in Favor-Motion Carried 5-0

### **SEQRA RESOLUTION**

#### **Crown Point Central School District Facilities Improvement Project**

WHEREAS the Crown Point Central School District (the “District”) is considering undertaking the reconstruction, renovations, improvements and repairs to the district’s buildings and facilities, at a total estimated maximum cost not to exceed \$5,760,980; and

WHEREAS, the District is planning a Capital Improvements Project at the Crown Point Central School under SED Control No. 15-02-03-04-0-001-019; and

WHEREAS, the Board of Education of the District (the “Board”) seeks authorization of the duly qualified voters of the District to undertake the capital improvements to existing buildings and shall include, but not be limited to, exterior renovations such as siding, soffit, and fascia repair/replacement, roof replacement, window and door replacement; interior renovations such as flooring replacement, restroom reconstruction, HVAC system replacement and upgrades; campus wide security and access control upgrades; and associated alterations necessary to accomplish the work described in more detail in the document attached as Exhibit A (the “Project”);

WHEREAS, the Board wishes to fully comply with the New York State Environmental Quality Review Act (“SEQRA”), as set forth in Article 8 of the New York State Environmental Conservation Law, and the requirements of the implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”), with respect to the Project; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

1. The proposed Project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2); and/or alternatively a routine activity of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area, within the meaning of 6 NYCRR §

617.5(c)(8).

2. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c) and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.
3. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

RESOLVED, that a copy of this Resolution shall be sent to the any involved or interested agencies and shall be placed on file in the office of the district clerk where the same shall be available for public inspection during business hours. This resolution shall take effect immediately.

Exhibit A

- |           |  |
|-----------|--|
| Item 1.01 | 1928/32 Wing - Replace clapboard siding, fascia, and soffit (including on cupola) and replace main entrance columns. |
| Item 1.02 | Replace various exterior doors, frames, and hardware.  |
| Item 1.03 | 1960, 1984, and 1987 Wings - Replace exterior windows with new sliders including screens and integral shades.        |
| Item 1.04 | 1987 Wing - Replace Roof, full tear off, new insulation to meet code, EDPM, roof curbs, drains, and flashing.        |
| Item 1.07 | Gymnasium Wing - New ADA Toilet Room   |
| Item 1.09 | Boiler Water Treatment (all boiler plants)   |
| Item 1.10 | Facility Water Softening System  |
| Item 1.11 | Replace 1928/32 Branch Panelboards   |
| Item 1.12 | 1928/32 Wing - Unit Ventilators and Controls (ALTERNATE)   |
| Item 1.13 | 1984 Wing - Unit Ventilators and Controls  |
| Item 1.14 | 1984 Wing - Boiler Plant Replacement   |
| Item 1.15 | 1987 Wing - Unit Ventilators and Controls  |
| Item 1.16 | 1959 Wing - HVAC System  |
| Item 1.17 | 1959 Wing - Kitchen Ventilation System   |
| Item 1.18 | Gymnasium Wing - Heater Replacements (ALTERNATE)   |
| Item 1.19 | 2001 Wing - Unit Ventilators and Controls (ALTERNATE)  |
| Item 1.20 | Campus Wide Security and Access Control  |
| Item 1.21 | 2001 Wing - Replace Vinyl Flooring   |

**\*\*Note:** Item numbers 1.05, 1.06, and 1.08 have been left off intentionally.

The Motion having been duly seconded by Terry Ross, it was adopted, and the following votes were cast;



AYES

5

NAYS

0

Date

3/21/2023

Karla J. Vigliotti, District Clerk

2. Capital Project Resolution authorizing a proposition to be presented to the voters

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education adopt a resolution for a proposition to be presented to the voters for reconstruction and renovation of the school district's buildings and facilities (CPCS 2025 Capital Project), as presented. All in Favor- Motion Carried 5-0

**RESOLUTION OF THE BOARD OF EDUCATION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT AUTHORIZING A PROPOSITION TO BE PRESENTED TO THE VOTERS**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT for the purposes of voting on the following proposition:

SHALL the Board of Education of the Crown Point Central School District be authorized to: (a) reconstruct the School District buildings, including necessary site work, acquire equipment, machinery, or apparatus required for the purposes for which such reconstructed building is to be used and pay incidental costs related thereto (the "Project), at a maximum cost of \$5,760,980.

(b) expend such sum for such purpose; ( c) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid and grant money receives; and (d) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$5,760,980, and a tax to pay the interest on said obligations when due.

The vote upon such proposition shall be by paper ballot or by absentee ballot. The hours during which the polls shall be kept open shall be from 12:00pm noon to 8:00pm or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00pm to cast their ballots.

Absentee ballots may be applied for at the office of the School District Clerk or the office of the School Superintendent, 2758 Main Street, Crown Point, New York 12928. Applications for the absentee ballots must be received at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or on or prior to May 15, 2023, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the School District Clerk not later than 5:00pm on May 16, 2023. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the School District Clerk from 8:30am until 3:30pm prevailing time on each of the five days prior to the day of the election (except Saturday and Sunday, May 13 and 14, 2023). Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making

his or her challenge and reasons therefore known to the Inspector of Election before the close of the polls.

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish notice of such vote in the general circulation within the District, four (4) times within the seven (7) weeks next proceeding the vote, the first publication to be at least forty-five (45) days prior to the vote.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately.

The Motion having been duly seconded by Jodie Ingleston, it was adopted, and the following votes were cast;

AYES

NAYS

3/21/2023 5  
Date

0  
Karla J. Vigliotti, District Clerk

Budget 2023-2024 – Update

Ferrara, Fiorenza PC, JUUL Labs, Inc. Authorizing Partial Settlement of Vaping Litigation  
**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education approve the Resolution authorizing partial settlement of vaping litigation, place the resolution in the board minutes, as presented. All in Favor-Motion Carried 5-0

## **RESOLUTION AUTHORIZING PARTIAL SETTLEMENT OF VAPING LITIGATION**

WHEREAS, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

WHEREAS, students attending the Crown Point Central Schools District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

WHEREAS, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

WHEREAS, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Juul Labs, Inc. and other parties by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and the litigation involved more than 1400 U.S. public school districts across more than 25 states; and

WHEREAS, a tentative settlement has been reached with Defendant Juul Labs, Inc. and certain individual board members, directors, executives, and parties with whom Juul Labs, Inc. has indemnity agreements; and

WHEREAS, litigation against Altria and remaining defendants will continue; and

WHEREAS, partial settlement means the School District would forever release all claims against Juul Labs and the other released entities; and  
WHEREAS, in return, the School District would receive certain cash payments; and  
WHEREAS, the amount that the School District receives will be based on a final allocation framework recommended by the court-appointed Special Master Thomas Perrelli with the allocation framework for all governmental entities including factors such as population and litigation risk and be no less than \$8,325 for the School District; and  
WHEREAS, an initial payment of approximately 54% of the settlement amount is anticipated to be paid by late 2023; and  
WHEREAS, the remaining payments will be made in four installments anticipated in late 2023, 2024, 2025 and 2026; and WHEREAS, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Juul Labs, Inc. and continue the litigation against remaining other parties involved with e-cigarettes and vaping devices.  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Juul Labs, Inc. and certain individual board members, directors, executives, and parties with whom Juul Labs, Inc. has indemnity agreements.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Date

Karla J. Vigliotti, District Clerk

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the Superintendent to execute the release form for the Juul Labs Inc. ("JLI"), Marketing, Sales Practices, and Product Liability Litigation, as presented. All in Favor-Motion Carried 5-0

### **NEW BUSINESS**

#### **A. NYSED 2021-2022 Report Card**

#### **B. CVES Board of Education Nomination / Vote**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board designate Thursday, April 20, 2023, at 7:45 A.M. for a Board of Education meeting for the purpose of voting in the CVES (Champlain Valley Educational Services) annual election of CVES Board Members and the Administrative Budget vote, as presented. (Note that this may be done via conference call.) All in Favor-Motion Carried 5-0

C. Parent Square 2023-2024 Contract for Services

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the Superintendent to sign the Parent Square agreement for the Annual Subscription Fee – Engage Package and On-board Fee, as presented. All in Favor-Motion Carried 5-0

D. Whale Watch 6<sup>th</sup> Grade - May 15-16, 2023 – Details to follow in April.

E. Senior Trip - June 27<sup>th</sup> - July 5<sup>th</sup>, 2023 – Details to follow in April.

F. Seizure Management Plan

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education receive and review the Seizure Management Plan, for Adoption at the April Meeting as presented. All in Favor-Motion Carried 5-0

G. Fiscal Advisors & Marketing, INC.

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve and execute the Financial Advisory Services Agreement with Fiscal Advisors & Marketing, INC as Municipal Advisor for the Proposed Capital Project, as presented. All in Favor-Motion Carried 5-0

**COMMITTEE REPORTS** - None

**PUBLIC COMMENTS/CONCERNS** – None

**ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

Upcoming Meetings/Events

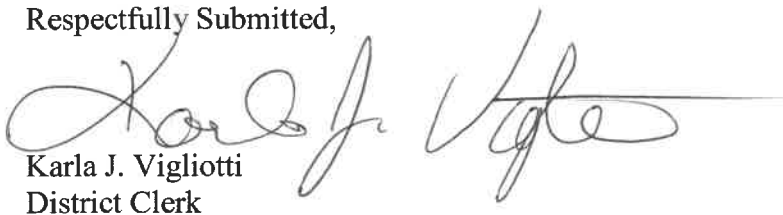
1. March 24<sup>th</sup> – Staff Day No Students
2. March 24<sup>th</sup>-26<sup>th</sup> – Drama Production “Almost Maine”
3. March 31<sup>st</sup> – Value of the Month
4. April 7<sup>th</sup> – April 14<sup>th</sup> – Spring Break - No School

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education adjourn this meeting at 7:44 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – APRIL 18, 2023 – 7:00 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:05 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick, Board Vice-President  
June Glebus  
Jodie Ingleston  
Anita Johnson  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Vicki Russell, District Treasurer  
Karla Vigliotti, District Clerk  
Megan Walls, Teacher

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the minutes of the Regular Meeting, March 21, 2023, as presented. All in Favor-Motion Carried 7-0

**COMMUNICATIONS** – Public Hearing 2025 Capital Project - Presentation

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the bank reconciliation reports for March 2023, as presented. All in Favor-Motion Carried 7-0

**Expenditure Reports**

**Motion** made by Mrs. Johnson, second by Mrs. Budwick, that the Board of Education authorize the bills for March 2023, as presented. All in Favor-Motion Carried 7-0

**Claims Auditor Reports**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 7-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education receive the quarterly comprehensive budget status report, as presented. All in Favor-Motion Carried 7-0

**Budget Transfers**

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive/approve the budget transfers, as presented. All in Favor-Motion Carried 7-0

#### Extra Class Activity Accounts Report

**Motion** made by Mrs. Budwick, second by Mrs. Glebus, that the Board of Education receive the quarterly extra class activity accounts report for the months of January, February and March 2023, as presented. All in Favor-Motion Carried 7-0

#### Quotes and Bids

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education authorize the Treasurer to advertise for quotes/bids for the 2023-2024 school year for the following:

1. Trash Removal
  2. #2 Fuel/Diesel Fuel
  3. Lease/Purchase of School Bus
  4. Milk, Bread, Rolls, Ice Cream
  5. Professional Cleaning Services
- as presented. All in Favor-Motion Carried 7-0

#### **SUPERINTENDENT'S REPORT** – Tara S. Celotti

##### **Personnel**

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 3/1, 3/7, 3/21, 4/18, as presented. All in Favor-Motion Carried 7-0

##### Leave Without Pay

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus that the Board of Education approve leave without pay for Chrystal Scheuer for April 6, 2023, as presented. All in Favor-Motion Carried 7-0

##### Leave Without Pay

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus that the Board of Education approve leave without pay for Karla Vigliotti for May 26, 2023, as presented. All in Favor-Motion Carried 7-0

##### Building Use Requests

**Motion** made by Mrs. Ingleston, second by Mr. Ross that the Board of Education approve the following building use requests:

1. Kayli Stone, 2023 Youth Commission Summer Program – July 3, 2023 - August 12, 2023, 7:45AM-3:30PM.
  2. Liz Ross – Girls Varsity Softball – April 26, 2023, 5PM-7PM in the cafeteria
- All in Favor-Motion Carried 7-0

#### **OLD BUSINESS**

##### A. Seizure Management Plan

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears that the Board of Education accept and approve the Seizure Management Plan, as presented. All in Favor-Motion Carried 7-0

##### B. 6<sup>th</sup> Grade Whale Watch – May 15<sup>th</sup> & 16<sup>th</sup>

##### C. Senior Trip – June 27<sup>th</sup> - July 5<sup>th</sup>

##### D. Budget Adoption

**Motion** made by Mrs. Budwick, second by Mr. Ross that the Board of Education adopt the 2023-2024 budget in the amount of \$8,756,414, as presented. All in Favor-Motion Carried 7-0  
E. Mission Statement – printing posters and banners

### **NEW BUSINESS**

#### **A. Appointment of Tellers**

**Motion** made by Mr. Ross, second by Mrs. Ingleston that the Board appoint the following individuals as tellers for the Budget / Board Elections, at minimum wage, to include dinner, as presented.

1. Miranda Tompkins

2. Leonardo Filho

3. Madison Munson

Alternate#1 – Marissa Duprey

All in Favor-Motion Carried 7-0

#### **B. Unused Snow Days**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus that the Board of Education designate the remaining one (1) unused snow day on Tuesday, May 30, 2023, as presented. All in Favor-Motion Carried 7-0

#### **C. The NYS Education Department (SED), Child Nutrition Program Administration**

**Motion** made by Mrs. Budwick, second by Mrs. Johnson that that the Board of Education approve the Local Food for Schools Cooperative Agreement Program Agreement, as presented. All in Favor-Motion Carried 7-0

#### **D. Perkins V Grant Summary and CVES Consortium Fund Use Agreement**

**Motion** made by Mr. Ross, second by Mrs. Ingleston that that the Board of Education approve the Perkins V Grant Summary and CVES Consortium Fund Use Agreement, as presented. All in Favor- Motion Carried 7-0

#### **E. Foundation Aid Student Performance and Need Plan**

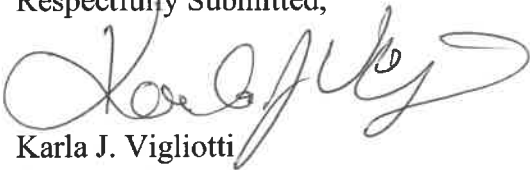
### **COMMITTEE REPORTS**

NYSSBA Legislative Liaison – NYS Mental Health and Trauma

### **ADJOURNMENT**

**Motion** made by Mrs. Budwick, second by Mrs. Johnson, that the Board of Education adjourn this meeting at 7:44 P.M. All in Favor-Motion Carried 7-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
SPECIAL MEETING  
THURSDAY – APRIL 20, 2023 – 7:45 AM  
TELECONFERENCE CALL**

**CALL TO ORDER**

Board Vice-President Julie Budwick called this meeting to order at 7:50 A.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Julie Budwick, Board Vice-President  
Florence St. Pierre-Sears  
June Glebus  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Karla J. Vigliotti, District Clerk

**CVES ADMINISTRATIVE BUDGET VOTE/BOARD MEMBER ELECTION**

It is resolved that the Board of Education of Crown Point Central School District cast one vote for Ed Marin for one of seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No

It is resolved that the Board of Education of Crown Point Central School District cast one vote for Dina Garvey for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No

It is resolved that the Board of Education of the Crown Point School District cast one vote for Emily Reynolds Bergh for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No

It is resolved that the Board of Education of the Crown Point Central School District cast one vote for Ed Webbinaro for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No

It is resolved that the Board of Education of the Crown Point Central School District cast one vote for Leisa Boise for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No

It is resolved that the Board of Education of the Crown Point Central School District cast one vote for Bruce Murdock for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. Johnson, second by Mrs. Glebus. Vote: 4 Yes 0 No



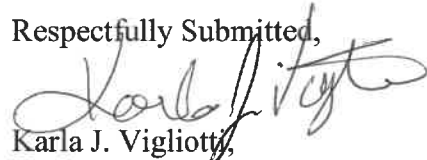
It is resolved that the Board of Education of the Crown Point Central School District approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) for the school year 2023-24, in the amount of \$7,360,720. Motion made by Mrs. Johnson, second by Mrs. St.Pierre-Sears.

Vote: 4 Yes 0 No

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education adjourn this meeting at 7:53 A.M. All in Favor – Motion Carried 4-0

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Karla J. Vigliotti', is written over the printed name.

Karla J. Vigliotti,  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL**  
**ANNUAL BUDGET HEARING**  
**TUESDAY, MAY 9, 2023 - 7:00 P.M.**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board Vice-President Julie Budwick called this meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick, Vice-President  
June Glebus  
Anita Johnson  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Shari L. Brannock, Assistant Superintendent  
for Business  
Karla J. Vigliotti, District Clerk  
Megan Walls, Teacher

**READING OF NOTICE OF MEETING**

Karla J. Vigliotti, District Clerk

**PRESENTATION AND DISCUSSION OF THE 2023-2024 SCHOOL BUDGET**

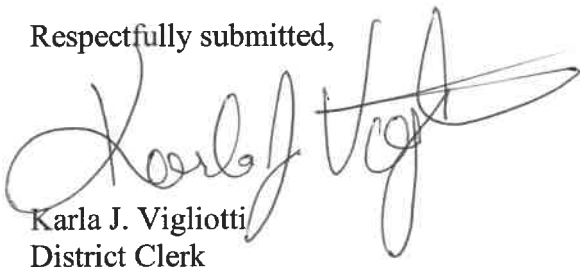
Mitch St. Pierre, Board President, and Shari L. Brannock, Assistant Superintendent for Business

**OTHER BUSINESS PERTAINING TO THE BUDGET**

**ADJOURNMENT**

**Motion** made by Mrs. Budwick, second by Mrs. Johnson, that the Board of Education adjourn this meeting at 7:12 P.M. All in Favor-Motion Carried 5-0

Respectfully submitted,

  
Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY – MAY 16, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Julie Budwick, Board Vice-President  
Jodie Ingleston  
Anita Johnson (Present at 7:10)  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Vicki Russell, District Treasurer

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Regular Meeting, April 18, 2023, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Special Meeting/CVES Administrative Budget Vote/Board Member Election of April 20, 2023, April 20, 2023, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Budget Hearing, May 9, 2023, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS**

1. CVES/BOCES – Election/Budget Vote of 4/20/2023 Results
2. NYS DOT – Annual NYS DOT Bus Inspection System Operator Profile Results
3. BOE/CPTA Meeting request June 20, 2023, at 6:30 PM

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for April 2023, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mrs. Budwick, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the bills for April 2023, as presented. All in Favor-Motion Carried 5-0

#### Claims Auditor Reports

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

#### #2 Fuel / Diesel Fuel

**Motion** made by Mrs. Budwick, second by Mrs. Ingleston, that the Board of Education accept the quote from Avery Energy, LLC for the 2023-2024 school year for with price change sheets submitted, Fuel Oil #2 - Rack price plus 24¢ per gallon, including delivery fee, Diesel Fuel - Rack price plus 24¢ per gallon, including delivery fee, as presented. All in Favor-Motion Carried 5-0

#### Trash Removal

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education accept the quote from ACE/County Waste for rubbish pickup at a price of \$433 flat rate per month and recycling at a price of \$119.08 flat rate per month, no surcharges for the 2023-2024 school year, as presented. All in Favor-Motion Carried 5-0

#### Bus Purchase

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education authorize the contract for the purchase of two 66 passenger buses with payments to be determined from Leonard Bus Sales, pending budget approval, as presented. All in Favor- Motion Carried 6-0

#### Professional Cleaning Services

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the bid from Adirondack Maid, for the 2023-2024 school year, at an annual amount of \$93,800, at a rate of \$20 per hour, number of hours to be determined by the district, contract termination at the district discretion, as presented. All in Favor-Motion Carried 6-0

### **SUPERINTENDENT'S REPORT** – Tara S. Celotti

#### **Personnel**

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the CSE/CPSE recommendations for 4/19, 4/25, 4/26, 4/27, 5/9, 5/10, 5/11 and 5/16 as presented. All in Favor-Motion Carried 6-0

#### Addition to Substitute List

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the substitute list as listed below, as needed, as presented.

John Bezon - Non-Instructional

All in Favor-Motion Carried 6-0

#### Extra-Curricular Positions

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education appoint the following individual to the extra-curricular position listed below, for the 2022-2023 school year, as presented.

Unpaid – Co-Coach, Modified Boys’ Baseball – Taylor W. Price  
All in Favor-Motion Carried 6-0

Physical Education Part-Time/AIS/Technology Part-Time

**Motion** made by Mrs. Budwick, second by Mrs. Johnson, that the Board of Education appoint Luis “Angelo” Rodriguez as a Full-Time Teacher, teaching in the areas of Physical Education, AIS and Technology, for the 2023-2024 school year, Step 1, per contract, as presented. All in Favor-Motion Carried 6-0

Elementary/AIS Teacher Full-Time

**Motion** made by Mrs. Budwick, second by Mr. Ross, that the Board of Education appoint Grace Armstrong, as a Full-Time Elementary/AIS Teacher, for the 2023-2024 school year, Step 2, B+15, total salary of \$50,242, (\$42,640 base, +\$7,107 for additional Literacy period +\$495), pending receipt of official transcripts. Your appointment is effective July 1<sup>st</sup> so that you may participate in Professional Development opportunities at a rate of \$30 per hour this summer. Your Tenure area for Elementary Teacher is a probationary period commencing on September 1, 2023 and anticipated to end August 31, 2027. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in three of the four preceding years. If the individual received a rating of ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented. All in Favor-Motion Carried 6-0

Elementary/AIS Teacher Full-Time

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board of Education appoint Mindy Ross, as a Full-Time Elementary/AIS Teacher, for the 2023-2024 school year, Step 1, per contract, as presented.” All in Favor-Motion Carried 6-0

AIS/Elementary Teacher Full-Time

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint Mary-Ellen Musacchia as a Full-Time AIS/Elementary Teacher, for the 2023-2024 school year, Step 16, B+36, Masters, total salary of \$57,989, (\$56,301 +\$1,188, +\$500), pending receipt of official transcripts. Your appointment is effective July 1<sup>st</sup> so that you may participate in Professional Development opportunities at a rate of \$30 per hour. Your Tenure area for Elementary Teacher is a probationary period commencing on September 1, 2023 and anticipated to end August 31, 2025. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in the two preceding years. If the individual received a rating of ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented. All in Favor-Motion Carried 6-0

Technology Teacher Part-Time - tabled

Resignation - Board of Education

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education accept the resignation of Julianne Budwick as Board of Education Member, effective May 31, 2023, as presented. All in Favor-Motion Carried 5-0-1

#### Custodian/Cleaner Full Time

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Rossd, that the Board of Education appoint Julianne Budwick, as a daily substitute Custodian/Cleaner, effective June 1, 2023, probationary Full-Time Custodian/Cleaner, effective July 1, 2023, at a salary per CPNIA contract, Step 1 Custodial, 2023-2024 Step 1 annual salary of \$38,472. The probationary period commencing on July 1, 2023 and anticipated to end on December 31, 2023, as presented. All in Favor-Motion Carried 5-0-1

#### Teaching Assistant Full Time

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education appoint Hillary Price as Teaching Assistant Full-Time, for the 2023-2024 school year, Step 1, per contract, pending certification, as presented. All in Favor-Motion Carried 6-0

#### Cooperative Purchasing Agreement

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education adopt a resolution agreeing to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing agreement for the 2023-2024 school year and enter it into the minute book, as presented. All in Favor-Motion Carried 6-0

### **OLD BUSINESS**

Foundation Aid Student Performance and Need Plan – Public and BOE input

### **NEW BUSINESS**

#### Board of Education Meetings

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education designate meeting dates/times for regular Board of Education meetings for the 2023-2024 school year as the third Tuesday of every month, (generally) at 7:00 p.m. as presented. All in Favor-Motion Carried 6-0

#### Pre-Kindergarten Roster 2023-2024

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education establish the 2023-2024 Pre-Kindergarten Roster, effective May 5, 2023, by registration, as presented. All in Favor-Motion Carried 6-0

#### Prevention Team Contract

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize Tara S. Celotti, Superintendent, to sign the Prevention Team contract for services for the 2023-2024 school year, as presented. All in Favor-Motion Carried 6-0

#### Plouffe's Boiler & Mechanical

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board approve the service contract for 2023 in the amount of \$4,565/\$150.00/hr. + 1.00/mile, for boiler service, as presented. All in Favor-Motion Carried 6-0

Johnson Controls

**Motion** made by Mr. Ross, second by Mrs. Budwick, that the Board approve the service contract for the 2023-2024 school year in the amount of \$2,264.00 for gym roof heating units service, as presented. All in Favor-Motion Carried 6-0

Summer Curriculum Work / Summer School Programs

**Motion** made by Mrs. Johnson second by Mrs. Ingleston, that the Board of Education approve Summer Curriculum work by various staff at a teacher contract rate of \$30 per hour, and a student mentor rate of \$15 per hour, as needed, at the Superintendent's discretion, as presented. All in Favor-Motion Carried 6-0

CVES Summer School

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education adopt the Resolution to Participate in BOCES Special Education Summer School 2024, as presented.

RESOLUTION

WHEREAS, the stated vision of CEWW BOCES is to "meet the needs and expectations of our component schools, the communities and all learners who are affected by our services," and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Age Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2024 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2023; CEWW BOCES will diligently analyze its ability to provide services in summer 2024, based in part, on number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provisions of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

Student Accident Insurance

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2023-2024 school year, at the rate of \$13.11 per student, effective July 1, 2023, as presented. All in Favor-Motion Carried 6-0

Essex County School Boards' Association

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education adopt the Resolution to vote on the following proposals, as presented.

## RESOLUTION

Whereas the Crown Point Central School District Board of Education had participated in the Essex County School Boards' Association when that association was active, the Crown Point Central School District Board of Education shall cast a vote in determining how the funds being held by the now inactive association are to be distributed and the subsequent dissolution of the organization known as the Essex County School Boards' Association.

The Crown Point Central School District Board of Education, meeting on May 16, 2023, casts one vote for each proposal as follows:

### Proposal # 1 Dissolution

Shall the official entity known as the Essex County School Boards' Association be disbanded beginning with the 2023-24 school year?

☒ Yes ☐ No ☐ Abstain

### Proposal # 2 Distribution of Funds

Should the funds held by the Essex County School Board Association be withdrawn and distributed by the current treasurer, (Laurie Cossey, Business Administrator, Ticonderoga CSD) on behalf of the participating districts for the purpose of paying their annual membership to Rural Schools' Association for the 2023-24 sy? With the remaining funds shall be expended to support the Essex County Senior Academic Awards ceremony to be held June 2023.

☒ Yes ☐ No ☐ Abstain

Certified by District Clerk:

Karla J. Vigliotti

Date:


5/16/2023

All in Favor-Motion Carried 6-0

## ADJOURNMENT

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Budwick, that the Board of Education adjourn this meeting at 7:48 P.M. All in Favor-Motion Carried 6-0

Respectfully Submitted,



Tara S. Celotti  
Clerk Pro-Term



**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – JUNE 20, 2023 - 7:00 PM  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Karla J. Vigliotti, District Clerk called this meeting to order at 7:06 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

June Glebus  
Jodie Ingleston  
Terry Ross  
Florence St. Pierre-Sears

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Vicki Russell, District Treasurer  
Karla Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Regular Meeting, May 16, 2023, as presented. All in Favor-Motion Carried 4-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education accept the Election Results of May 16, 2023, as presented. All in Favor - Motion Carried 4-0

**COMMUNICATIONS** - None

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for May 2023, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the bills for May 2023, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Reports**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**Robert and Genevia Barney Best Scholarship Funds CD**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2023, for one year, as presented. All in Favor – Motion Carried 4-0

Liability Insurance Company

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2023-2024 school year, effective July 1, 2023, as presented. All in Favor – Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 5/16, 5/17, 5/18, 5/23, 5/24, 5/25, 5/31, 6/1, 6/6, 6/7, 6/8, and 6/14/2023 and as presented. All in Favor-Motion Carried 4-0

**Personnel**

School Secretary/Clerk Summer Hours

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education authorize the Superintendent to utilize office staff /office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates, as presented. All in Favor - Motion Carried 4-0

Maternity Leave – Lauren Berrick

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education approve the Maternity Leave request for Lauren Berrick, effective September 7 – November 9, 2023, sick leave will be used, as presented. All in Favor – Motion Carried 4-0

Superintendent Evaluation – Discussion

2023-2024 School Year Substitute Rates of Pay

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education adopt the 2023-2024 School Year Substitute Rates of pay, effective July 1, 2023, as presented. All in Favor – Motion Carried 4-0

**Appointments**

CSE/CPSE Co-Chairperson –Tieah Gunnison

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint Tieah Gunnison as the 2023-2024, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$57,765 with benefits, effective July 1, 2023, as presented. All in Favor-Motion Carried 4-0

Certified Occupational Therapy Assistant (COTA) - Part-Time -Margaret Polhironakis

**Motion** made by Mrs. Glebus, second by Mr. Ross, that That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$40,380 to include family Health Insurance

benefits and 7 sick days annually with no accumulation, for the 2023-2024 school year, as presented. All in Favor-Motion Carried 4-0

Physical Therapist Agreement/contract - Robert Gautreau

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services as per contract, for the 2023-2024 school year, as presented. All in Favor-Motion Carried 4-0

Certified OTR/L, Supervisor - Eileen Langey-Goralczyk

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education appoint Eileen Langey- Goralczyk to the position of Certified OTR/L for the 2023-2024 school year for approximately 20 hours per year at \$75/hr., as presented. All in Favor-Motion Carried 4-0

Speech Language Pathologist Agreement/Contract - Carrie Langey

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2023-2024 school year, as presented. All in Favor-Motion Carried 4-0

School District Psychologist – Mary Henopp

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2023-2024 school year at a salary of \$71,986 effective September 1, 2023, as presented. All in Favor-Motion Carried 4-0

C.S.E./C.P.S.E. Co-Chairperson/ District Representative

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, as presented. All in Favor-Motion Carried 4-0

Organization of Committee for Special Education 2023-2024 (wording reflects requirements of IDEA)

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2023-2024 school year, as presented, as follows:

1. Chairperson: Tieah Gunnison
2. School Psychologist: Mary Henopp
3. Parent Rep: Penny Comes
4. Parent(s) of the child with a disability
5. School physician (if requested)
6. A regular education teacher of the child if the child will be participating in the regular

education environment

7. A special education teacher or provider of the child
8. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
9. The student, when appropriate

All in Favor-Motion Carried 4-0

#### Organization of Committee for Pre-School Special Education (CPSE) 2023-2024

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2023-2024 school year, as presented, as follows:

1. Chairperson: Tieah Gunnison
2. Parent Rep: Penny Comes
3. Parent(s) of the child with a disability
4. A regular education teacher of the child if the child will be participating in the regular education environment
5. A special education teacher or provider of the child
6. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
7. The student, when appropriate
8. A Professional from the municipality (attendance not required for quorum)
9. For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the district as described in 4410(3)(a) of Education Law
10. For a child transitioning from early intervention, an appropriate professional from the program

All in Favor-Motion Carried 4-0

#### Surrogate Parents for Special Education 2023-2024

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education reappoint surrogate parent(s) for Special Education for the 2023-2024 school year, as presented:

1. Barbara Armstrong

All in Favor-Motion Carried 4-0

#### 2023 CVES / School Summer Program

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint the following people for Summer 2023 bus drivers, cafeteria, and monitors, per contract, as needed, as presented:

1. Bruce Burns
2. Robert Patnode, Jr.
3. Patricia Tourtellot
4. David Strieble
5. Henry DuShane
6. Lynette Bergeron

7. Caleb Spaulding
  8. Mark St. Pierre
  9. Matthew Proietti
  10. Michael Vigliotti
  11. Jennifer Sours
  12. Chrystal Scheuer
  13. Jeanette Clark
  14. Dawn Wranosky
  15. Brandy Beeman
  16. Judy Mildon
  17. Karla Vigliotti
- All in Favor-Motion Carried 4-0

Extra-Curricular Positions - Appointments

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education appoint the following individual to the extra-curricular position listed below, for the 2022-2023 school year, as presented, as follows:

1. Varsity Baseball – unpaid Co-Coach Tristan Carey-effective 5/18/2023
- All in Favor-Motion Carried 4-0

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears that the Board of Education appoint the following individual(s) to the extra-curricular positions listed below, for the 2023-2024 school year, as presented, as follows:

1. Advisor, 6<sup>th</sup> Grade Class -
2. Advisor, Freshman Class -
3. Advisor, Sophomore Class - Erica Peters/Elizabeth Ross (50/50)
4. Advisor, Junior Class -
5. Advisor, Senior Class -
6. Varsity Club - John Swinton
7. Student Council - Shane Thelen
8. National Honor Society – Erica Peters/Alana Gaddor (50/50)
9. Yearbook Advisor – Megan Walls
10. Band Director - Megan Walls
11. Chorus Director - Megan Walls
12. School Play – 1 Act or 3 Acts - Crystal Farrell
13. Journalism - Crystal Farrell
14. Academic Bowl - Shane Thelen
15. FCCLA - Rachael Leclaire-Charron
16. News Coordinator - Rachael Leclaire-Charron
17. Quiz Bowl - Shane Thelen
18. SADD Advisor - Jaci Pockett
19. Webmaster - Megan Walls

20. CFES Coordinator - Rachael Leclaire-Charron
  21. Diversity Club Advisor –
  22. Director of Athletics - John Swinton
  23. Varsity Soccer, Boys -
  24. Varsity Soccer, Girls - Brad Peters, unpaid Co-Coach Cody Wayman
  25. Modified Soccer, Boys -
  26. Modified Soccer, Girls – Marijane Stanley
  27. Intramural Program – John Swinton
  28. Sports Site Coordinator, Soccer Boys - Erica Carey
  29. Sports Site Coordinator, Soccer Girls - Erica Peters
  30. Timekeeper, Soccer - Kama Ingleston
- All in Favor-Motion Carried 4-0

#### CPCS Stipend Positions - Appointments

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the Stipend positions listed below, for the 2023-2024 school year, as presented.

1. Assessment Coordinator PK-8 - Jaci Pockett
  2. Assessment Coordinator 9-12 – Jaci Pockett
  3. Assessment Coordinator Special Ed – Jaci Pockett
  4. DASA Coordinator - Tara Celotti
  5. Deputy Claims Auditor - Karla Vigliotti
  6. Deputy Tax Collector – Lori Cutting
  7. Student Activities Coordinator – Rachael Leclaire-Charron
  8. Student Support Services Leader (Dean of Students) - Randy Pertak
  9. After School Program Director - Paula LaDeau/Ursula Thompson (50/50)
  10. Summer Program Coordinator - Jaci Pockett
  11. Curriculum Coordinator - Teri Calabrese-Gray
  12. Grants Management Support - Shari Brannock
  13. SEL Coordinator – Liz Ross
- All in Favor-Motion Carried 4-0

#### 2023-2024 Grant Stipend Positions

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoints the following for the Grant Stipend positions, as presented.

<u>Position</u>	<u>Candidate</u>	<u>Stipend</u>
1. Reading Coordinator	Jaci Pockett	\$1,000
2. Writing Coordinator	Elizabeth Ross	\$1,000
3. Math Coordinator	Erica Carey	\$1,000
4. Social Studies/Science Coordinator	Crystal Farrell	\$1,000
5. Parent Involvement Coordinator	Paula LaDeau	\$1,000
6. Family Literacy/Parent Educator	Ursula Thompson	\$3,840

7. Mentor Teacher (Lauren Berrick)	Crystal Farrell	\$500
8. Mentor Teacher (Angelo Rodriguea)	John Swinton	\$500
9. Mentor Teacher (Mary Ellen Musacchia)	Jaci Pockett	\$500

All in Favor-Motion Carried 4-0

#### CP Non-Instructional Association Contract – Ratification

**#1: Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education accept the Memorandum of Agreement, Term of Contract Extended to June 30, 2027, Appendix A/Salary Schedule and incorporate it into the Crown Point Non-Instructional Association, Local 4946, NYSUT, AFT, AFL-CIO contract for the July 1, 2023, through June 30, 2027, as presented. All in Favor-Motion Carried 4-0

**#2: Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve the Agreement between the Superintendent of the Crown Point Central School District and the Crown Point Non-Instructional Association, Local 4946, NYSUT, AFT, AFL-CIO, from July 1, 2023 to June 30, 2027, as presented. All in Favor-Motion Carried 4-0

#### Office Staff Salary Increases

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education approve the salaries of the Treasurer, Deputy Treasurer, Confidential Secretary, and District Clerk increase following the CPNIA contract for the period of July 1, 2023 to June 30, 2027, as presented. All in Favor-Motion Carried 4-0

#### Resignation – Joanne Mazzotte, Guidance Counselor

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education accept the resignation of Joanne Mazzotte, as School Guidance Counselor, effective June 30, 2023, as presented. All in Favor-Motion Carried 4-0

#### Joanne Mazzotte – Summer Hours

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve Joanne Mazzotte, Summer School Counseling hours for up to 20 hours at the 2022-2023 hourly rate, as presented. All in Favor-Motion Carried 4-0

#### Intent to Resign – Megan Walls, Music Teacher

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education accept the intent of resignation of Megan Walls, as Music Teacher, with the intent to send an official letter of resignation by July 31, 2023, as presented. All in Favor-Motion Carried 4-0

#### Building Use Request

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education approve the following building use request:

1. Lloyd LaMotte – Abagale LaMotte – National Honor Society Fundraiser, June 17, 2023, 10AM – Until finished.

All in Favor-Motion Carried 4-0

## **OLD BUSINESS**

### **Universal Pre-Kindergarten Program (UPK) & Kindergarten Program**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education establish a roster effective June 20, 2023, authorizing enrollment to include only students eligible for Pre-K. In addition, approve a list of students for kindergarten according to NYSED Universal Pre-K guidance, A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented. As of June 20, 2023, there are 18 students enrolled in Pre-K. All in Favor-Motion Carried 4-0

### **Foundation Aid Student Performance and Need Plan – Public and BOE discussion**

## **NEW BUSINESS**

### **CVES - Adult Education Sponsorship Agreement**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2023-2024 school year and enter it into the minute book, as presented. All in Favor-Motion Carried 4-0

### **Cooperative Purchasing Agreement**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education adopt a resolution agreeing to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing agreement for the 2022-2023 school year and enter it into the minute book, as presented. All in Favor-Motion Carried 4-0

### **Board of Education Member Vacancy - Discussion**

### **Bond Resolution of Crown Point Central School**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education adopt the resolution authorizing a Capital Improvement Project at a cost not to exceed \$5,760,980 and the issuance and sale of Serial Bonds and Notes in an amount not to exceed \$5,760,980, as presented.

**BOND RESOLUTION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT, ESSEX COUNTY, NEW YORK, ADOPTED JUNE 20, 2023, AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$5,760,980 AND THE ISSUANCE AND SALE OF SERIAL BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$5,760,980.**

## **RECITAL**

**WHEREAS**, the qualified voters of the Crown Point Central School District, Essex County, New York (the “District”), at a special meeting duly called and held on May 16, 2023, did vote and adopt a proposition authorizing a capital project consisting of reconstruction of the School District buildings, including necessary site work, acquire equipment, machinery, or apparatus required for the purposes for which such reconstructed building is to be used and pay incidental costs related



thereto (the “Project”), at a total estimated cost not to exceed \$5,760,980 and obtain the necessary funds by the levy of a tax, subject to available State aid or to any other revenues available for such purpose, which is hereby voted in the amount of \$5,760,980, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$5,760,980, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

**WHEREAS**, the District is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

**WHEREAS**, the District’s Board of Education has reviewed the scope of the Project, as presented by its architects, to assess the environmental impact of the Project as required by the Regulations and has concluded that the project is a Type II Action as defined in SEQRA and determined by resolution dated March 21, 2023 that no further review is required under SEQRA; and

**WHEREAS**, the District now desires to authorize the Project and financing of the cost thereof; and

**NOW, THEREFORE BE IT RESOLVED, ON JUNE 20, 2023, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of NOT LESS than two thirds of all members of said Board of Education) AS FOLLOWS:**

**Section 1.** Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$5,760,980; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$5,760,980 and the plan of financing includes spending any available state and federal aid, the issuance of serial bonds or notes in the aggregate principal amount not to exceed \$5,760,980, and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

**Section 2.** Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the “Local Finance Law”), in a principal amount not to exceed \$5,760,980 to finance said appropriation for the Project.

**Section 3.** The following additional matters are hereby determined and declared:

(a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;

- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

**Section 4.** The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

**Section 5.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

**Section 6.** The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

**Section 7.** The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by

the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

**Section 8.** Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

**Section 9.** This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 4 votes in favor of the resolution and 0 votes against the resolution as follows:

June Glebus	Voting	Aye
Jodie Ingleston	Voting	Aye
Terry Ross	Voting	Aye
Florence St. Pierre-Sears	Voting	Aye

The resolution was thereafter declared adopted.

**EXECUTIVE SESSION** - none

**ADJOURNMENT**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education adjourn this meeting at 7:52 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,

  
Karla J. Vigliotti  
District Clerk