

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, JULY 11, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:19 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
June Glebus  
Jodi Ingleston  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Brandy Harrington, Deputy District Treasurer  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, June 20, 2023, as presented. All in Favor - Motion Carried 5-0

**COMMUNICATIONS** - None

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for June 2023, as presented. All in Favor - Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the bills for payment ending June 30, 2023, and the bills beginning July 1, 2023, as presented. All in Favor - Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 5-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the quarterly unaudited comprehensive budget status report for April, May, June 2023, as presented. All in Favor - Motion Carried 5-0

**Budget Transfers**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve the budget transfers as of June 30, 2023, to close the 2022-2023 school year, as presented. All in Favor - Motion Carried 5-0

Extra Class Activity Accounts Report

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve the Extra Class Activity Accounts Report for the months of April, May, June 2023, as presented. All in Favor - Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti  
C.S.E./C.P.S.E.

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education accept the CSE/CPSE recommendations for 6/29/2023. All in Favor - Motion Carried 5-0

Personnel

Addition to Substitute List

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List:

Keri Charboneau – Instructional and Non-Instructional

Robert Primo, Instructional and Non-Instructional effective July 10, 2023

All in Favor - Motion Carried 5-0

Appointments

Nurse Substitute/Consultant -Joanne Bartlett

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Joanne Bartlett as Nurse Substitute/Consultant, as needed at Superintendent discretion, at a rate of \$45/hour, for the 2023-2024 school year, as presented. All in Favor - Motion Carried 5-0

Long-Term Substitute – Bonnie Landry

**Motion** made by Mr. Ross, second by Mrs. St.Pierre-Sears, that the Board of Education appoint Bonnie Landry as a Long-term Substitute for the 2023-2024 School year, at a salary of \$18,900, no Benefits, as presented. All in Favor - Motion Carried 5-0

Long-Term Substitute – Peggy Patnode

**Motion** made by Mr. Ross, second by Mrs. St.Pierre-Sears, that the Board of Education appoint Peggy Patnode as a Long-term Substitute for the 2023-2024 School year, at a salary of \$18,900, no Benefits, as presented. All in Favor - Motion Carried 5-0

Extra-Curricular Positions

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented.

Advisor, Senior Class – Erica Carey

DEI Club Advisor – Mary Henopp/Tieah Gunnison/Alana Gaddor

Varsity Soccer Boys – John Stone

Varsity Girls Soccer, Co-Coach unpaid Bruce Peters

All in Favor - Motion Carried 5-0

Contractual, Non-Union Employees

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education approve the following salaries for Contractual, Non-Union employees for the 2023-2024 school year, effective July 1, 2023, as presented.

Tara Celotti, Superintendent – 4% Raise

Caleb Spaulding, Operations & Maintenance/Transportation Head – 4% Raise

All in Favor - Motion Carried 5-0

Special Education/Elementary/AIS Teacher Full-Time

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint Ryan Jaquish as Special Education/Elementary/AIS Teacher Full-Time, for the 2023-2024 school year, Step 3, per contract, as presented. All in Favor - Motion Carried 5-0

Music Teacher Full-Time

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Samala Rubin as Music Teacher Full-Time, for the 2023-2024 school year, Step 1, Band Director at a stipend of \$1,568 and Chorus Director at a stipend of \$1,401, per contract, as presented. All in Favor - Motion Carried 5-0

Technology Teacher Part-Time

**Motion** made by Mrs. Ingleston, second by Mrs. Ross, that the Board of Education appoint Robert Primo as Technology Teacher Part-Time (.4), effective 9/1/2023, Step 1, per contract, prorated, as presented. All in Favor - Motion Carried 5-0

Bus Driver/Buildings and Grounds/Transportation

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Robert Primo as Full-Time Bus Driver/Part-Time Buildings and Grounds/Transportation, effective 9/1/2023, per contract, prorated, as presented. All in Favor - Motion Carried 5-0

Recruitment

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize to post/advertisement of the following position:

Teaching Assistant

All in Favor - Motion Carried 5-0

Kellie Bilow – Summer Hours

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve Kellie Bilow, School Nurse hours for up to 20 hours at the 2023-2024 hourly rate, as presented. All in Favor - Motion Carried 5-0

Conference Requests for 2023-2024 School Year

**Motion** by Mr. Ross, second by Mrs. Glebus, that the Board of Education authorize instructional staff, as designated by the Superintendent of Schools, to attend multi-day conferences throughout the 2023-2024 school year, as necessary. All in Favor - Motion Carried 5-0

Building Use Requests

**Motion** by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education approve the following building use requests:

1. Chris Mazzotte – Girls Basketball, 7/5, 7/12, 7/19, 7/26, 8/7, 8/14, and 8/21/2023, 6PM-7:30PM, gymnasium, pending school gym floor needs.
2. Jason Hughes – Boys and Girls Basketball, Fridays starting 6/30 – 8/25/ 2023, 6PM – 8PM, in the gymnasium, pending gym floor needs.
3. Kayli Stone – Crown Point Summer Program Registration, 6/24 and 6/25/2023 9AM-12PM, in the cafeteria

The gym will not be available after August 11, 2023. All in Favor - Motion Carried 5-0

NEW BUSINESS

CVES 2023-2024 Contract for Services

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education authorize the President and/or Clerk to sign the CVES 2023-2024 Contract for Services, as presented. All in Favor - Motion Carried 5-0

UVM 2023-2024 Contract for Services

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education authorize the President to sign the UVM agreement for RN Nurse coverage for the 2023-2024 school year, as needed, as presented. All in Favor - Motion Carried 5-0

North Country Community College/ or Online Electives

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve NCCC/or Online Electives, as needed, at the discretion of the Superintendent, based on student and staffing needs, as presented. All in Favor - Motion Carried 5-0

Gregory’s Pavement Marking, LLC

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve repair, seal and marking of parking lots quotes from Gregory’s Pavement effective 6/26/2023, All in Favor - Motion Carried 5-0

Bus Quotes and Bids

**Motion** by Mr. Ross, second by Mrs. Glebus, that the Board of Education authorize the District Treasurer to advertise for quotes/bids for the purchase of a 2017, 66 passenger type’C,conventional front engine school bus, as presented. All in Favor - Motion Carried 5-0

OLD BUSINESS – Sports options (Football)

POLICIES

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive/review the following policies and plans, as presented.

- Safety Plan (Inclusive of Anaphylaxis, Concussion, Sexual Harassment and DEI Policy) - tabled
- Faculty Handbook
- Athletic Handbook
- Student Handbook

Wellness Policy  
All in Favor - Motion Carried 5-0

**COMMITTEE REPORTS** – None

**PUBLIC COMMENTS/CONCERNS** - None

**ADJOURNMENT**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:57 P.M. All in Favor - Motion Carried 5-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karla J. Vigliotti". The signature is written in black ink and is positioned above the printed name.

Karla J. Vigliotti

District Clerk