

MINUTES

REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION

CROWN POINT CENTRAL SCHOOL DISTRICT

MONDAY, JULY 14, 2020

7:00 P. M.

SCHOOL AUDITORIUM

Board President, Michael St. Pierre called this meeting to order at 7:02 P.M. with the reciting of the pledge of allegiance.

Election of Temporary Chairperson: **Motion** of Budwick, second by Glebus, carried 6-0, the Board of Education appointed Shari L. Brannock, Superintendent of Schools, as Temporary Chairperson.

Board Members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, Florence St. Pierre-Sears, Terry Ross and June Glebus. Absent was Anita Johnson.

Appointment of District Clerk: **Motion** of Cutting, second by Budwick carried 6-0, the Board of Education appointed Karla J. Vigliotti as School District Clerk for the 2020-2021 school year at an annual salary of \$3,567. Shari L. Brannock, Temporary Chairperson administered the Oath of Office.

Oath of Office of Newly Elected Board of Education Members: Terry Ross and Florence St. Pierre-Sears – Shari L. Brannock, Temporary Chairperson administered the Oath of Office.

Election of Officers -

President: Budwick nominated Michael St. Pierre for Board of Education President; Three times the Temporary Chairperson asked for nominations from the Board of Education for President, no other nominees were presented. **Motion** of Budwick, second by Glebus, carried 6-0; Michael St. Pierre was elected Board of Education President for the 2020–2021 school year.

Vice-President: St. Pierre nominated Julieanne Budwick for Board of Education Vice-President; Three times the Temporary Chairperson asked for nominations from the Board of Education for Vice President, no other nominees were presented. **Motion** of St. Pierre, second by St. Pierre-Sears, carried 6-0; Julieanne Budwick was elected Board of Education Vice-President for the 2020–2021 school year.

Oaths of Office for the President and Vice-President of the Board of Education were administered by Shari L. Brannock, Temporary Chairperson,

Personnel Appointments:

School Treasurer: **Motion** of Budwick, second by Cutting, carried 6-0, the Board of Education appointed Victoria Russell as School District Treasurer for the 2020-2021 school year at an annual salary of \$45,047. Shari L. Brannock, Temporary Chairperson administered the Oath of Office.

Deputy Treasurer: **Motion** of Cutting, second by Budwick, carried 6-0, the Board of Education appointed Brandy Harrington as School District Deputy Treasurer for the 2020-2021 school year at an annual salary of \$31,662. Shari L. Brannock, Temporary Chairperson administered the Oath of Office.

Claims Auditor: **Motion** of Cutting, second by Budwick, carried 6-0, the Board of Education appointed Margaret Polhironakis as Claims Auditor for the 2020-2021 school year, effective July 1, 2020, at an annual stipend of \$4,000 as presented.

Deputy Claims Auditor: **Motion** of Cutting, second by Budwick, carried 6-0, the Board of Education appointed Kyris Perry as Deputy Claims Auditor for the 2020-2021 school year, effective July 1, 2020, at an annual stipend of \$1,000 as presented.

Other Appointments:

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Local School Attorneys: Stafford, Owens, Piller, Murnane,, Kelleher & Trombley PLLC, Plattsburgh, \$195.00 per hour plus disbursements.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed CSE/CPSE School Attorneys: Ferrara, Fiorenza, Larrison, Barrett & Reitz, P.C., \$90-215 per hour plus disbursements.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed School Physican: Hudson Headwaters, \$5,913, per school year.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed School Auditor: Telling & Hillman, PC, \$9,800 - school year 2019-20.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Tax Collector: Kama Ingleston, \$2,131 annually (M-W-F, 9:30-1:30 p.m.).

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Deputy Tax Collector: Bette Pertak, \$865 annually.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Hazardous Materials Coordinator: John Bezon, \$500 annually.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Records Access Officer: Karla J. Vigliotti

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Records Management Officer: Karla J. Vigliotti, \$11.80/hour.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Census Taker: Jennifer Sours \$750 stipend plus mileage.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Attendance Officer: Jeannette Peters, \$2,000 per school year.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Superintendent of Schools as the:

Title I Coordinator

Special Education Grants Coordinator

Drug/Alcohol Testing Coordinator

Title IX Compliance Officer in conjunction with the School Nurse

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Principal PreK-12 as the:

Chief Information Officer (data)

Dignity For All Students Act –DASA Coordinator

Home Education Coordinator

Drug/Alcohol Testing Coordinator Alternate

CSE/CPSE District Representative

Data Protection Officer

COVID Coordinator

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Treasurer as Assistant Grants Coordinator, (Title I/Special Education), \$1,000 stipend annually.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Title IX Compliance Officers: the School Nurse and the Superintendent of Schools.

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed List of 2020-2021 Impartial Hearing Officers for the Committee on Special Education, on a per diem basis, as per current SED website listing

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Deputy Treasurer as Extra Class Account Treasurer

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appointed Patrick Ida, CPA and/or Telling & Hillman, CPA to perform Fixed Assets Inventory, \$500 annually

Bonding of Personnel:

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Superintendent of Schools: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Principal Pre K-12: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the District Treasurer: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Deputy Treasurer: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Tax Collector: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Deputy Tax Collector: \$500,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the Claims Auditor: \$100,000 per occurrence for the 2020-2021 school year.

Motion of Cutting, second by Budwick, carried 6-0, the Board of Education bonded the All other school district employees: \$100,000 per occurrence for the 2020-2021 school year.

Designations:

Motion by Ross, second by Cutting, carried 6-0; that the Board of Education designated The Champlain National Bank as the District's official depositories for the 2020-2021 School year.

Motion by Ross, second by Cutting, carried 6-0; that the Board of Education designated The Sun Community News (formerly Times of Ti) and Press-Republican as the District's official newspapers.

Authorizations:

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized The Superintendent of Schools to certify payrolls and appoint her as School District Purchasing Agent.

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized expenses for the Superintendent of Schools and the Board of Education members who wish to attend state/county conferences/workshops during the school year.

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized the District Treasurer and/or Deputy Treasurer to open a Petty Cash fund in the amount of \$100.00.

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized the District Treasurer and/or Deputy Treasurer to pay monthly utility bills and bills associated with contracts.

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized signatures of the Superintendent of Schools and/or the Treasurer/Deputy Treasurer on checks.

Motion by St. Pierre-Sears, second by Cutting, carried 6-0; that the Board of Education authorized the Superintendent of Schools to approve budget transfers up to \$20,000 and report transfers to the Board of Education at the next regular meeting.

Other Items:

Motion of Cutting, second by Budwick, carried 6-0; that the Board of Education authorized the Superintendent and/or appropriate staff to apply for federal and state grants and/or funding in compliance with state and federal guidelines and regulations.

Motion of Cutting, second by Budwick, carried 6-0; that the Board of Education authorized The payment of the I.R.S. rate for travel.

Motion of Cutting, second by Budwick, carried 6-0; that the Board of Education authorized Essex County School Boards Association Membership Executive Committee Representative Mitch St. Pierre.

Motion of Budwick, second by Glebus, carried 6-0; that the Board of Education authorized NYS School Boards Association Membership Appointment of Legislative Liaison Anita Johnson.

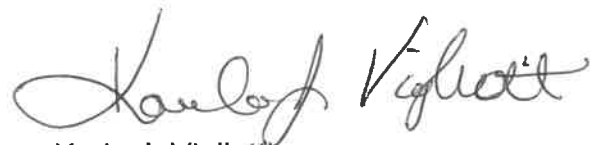
Motion of Cutting, second by Budwick, carried 6-0; that the Board of Education authorized The Budget Calendar for the 2021-2022 school year as presented.

Motion of Cutting, second by Budwick, carried 6-0; that the Board of Education authorized 2020-2021 Board of Education Committees as presented.

Motion of Glebus, second by Ross to adjourn at 7:20 P.M..

Respectfully submitted,

Shari L. Brannock
Clerk Pro-tem



Karla J. Vigliotti
District Clerk

MINUTES

PUBLIC MEETING OF THE BOARD OF EDUCATION CROWN POINT CENTRAL SCHOOL DISTRICT TUESDAY, JULY 14, 2020 SCHOOL DISTRICT AUDITORIUM

Board President, Michael St. Pierre called this meeting to order at 7:21 P.M.

Board Members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, Florence St. Pierre-Sears, Terry Ross and June Glebus. Absent was Anita Johnson.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting – June 16, 2020 – **Motion** of Budwick, second by Cutting, carried 6-0, these minutes were approved as presented.

Communications: CV-TEC Correspondence- Mya Pertak was inducted into the CV-TEC National Technical Honor Society.

FINANCIAL REPORTS: Vicki Russell, Treasurer, Brandy Harrington, Deputy Treasurer, Margaret Polihronakis, Claims Auditor

A. Bank Reconciliation's – **Motion** of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education received the reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Cutting, second by Glebus, carried 6-0, the Board of Education authorized the bills for payment as presented.

C. Claims Auditor Report(s) – **Motion** of Cutting, second by Glebus, carries 6-0, the Board of Education received the Claims Auditors Report(s) as presented.

D. Quarterly Comprehensive Budget Status Report – **Motion** of Cutting, second by Ross, carried 6-0, the Board of Education received the quarterly unaudited comprehensive budget status report.

E. Budget Transfers – **Motion** of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education approved the budget transfers as of June 30, 2020, to close the 2019-2020 school year as presented.

F. 2019-2020 Petty Cash Report – None.

G. Extra Class Activity Accounts Report – **Motion** of Cutting, second by Budwick, carried 6-0, the Board of Education approved the quarterly extra class activity accounts report for April, May and June, 2020, as presented.

H. Requests for Transportation to St. Mary’s – 2020-2021 – **Motion** of Ross, seconded by Budwick, carried 6-0, the Board of Education approved the requests for transportation to St. Mary’s School, in Ticonderoga, for the 2020-2021 school year.

SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison - None

B. Personnel

1. Appointments - **Motion** of Ross, second by St. Pierre-Sears, the Board of Education appointed Joanne Bartlett as Nurse Substitute / Consultant, as needed at Superintendent discretion, at a rate of \$45/hour, for the 2020-21 school year.

2. Extra-Curricular Positions – **Motion** of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2020-2021 school year.

1. Advisor, 6th Grade Class –
2. Soccer, Girls’ Modified –
3. Boys’ Varsity Basketball Coach – Jason Hughes
4. Baseball, Boys’ Modified –
5. Cheerleading Coach (Modified/Varsity) –

C. Conference Requests for 2020-2021 School Year – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education authorized instructional staff, as designated by the Superintendent of Schools, to attend multi-day conferences throughout the 2020-2021 school year, as necessary, for the America's Choice and College for Every Student (CFES) programs.

D. Building Use Request(s) – None

PRINCIPAL'S REPORT – Tara Celotti

NEW BUSINESS:

A. Petition to Change School District Boundries – **Motion** of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education approved the petitions to change the school district boundries on Sand Hill Road, Crown Point, NY.

B. CVES 2020-2021 Contract for Services – **Motion** of St. Pierre, second by Ross, carried 6-0, the Board of Education authorized the President and/or Clerk to sign the CVES 2020-2021 Contract for Services.

C. Budget Appropriation Increase – CVES Project BAN – **Motion** of Ross, second by Glebus, carried 6-0, the Board of Education authorized an increase to the 2019-2020 Budget by \$618,370 for the issuance of a Bond Anticipation Note for the CVES Building project expense, effective 6/30/2020, as presented.

OLD BUSINESS:

Superintendent Evaluation - forms should be submitted to President St. Pierre as soon as possible.

POLICIES:

A. Safety Plan - (Inclusive of Concussion & Anaphylaxis policies) – **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Safety Plan, as presented.

B. Faculty Handbook - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Faculty Handbook, as presented.

C. Athletic Handbook - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Athletic Handbook, as presented.

D. Student Handbook - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Student Handbook, as presented.

E. Wellness Policy - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Wellness Policy, as presented.

F. Automated External Defibrillation Policy - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the Automated External Defibrillation Policy, as presented.

G. COVID Policies – **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education approved and adopted the COVID Policies, as presented.

COMMITTEE REPORTS:

NYSSBA Legislative Liason – No Report.

PUBLIC COMMENTS/CONCERNS – None.

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER:

The next Regular Board of Education Meeting is scheduled for Tuesday, August 18, 2020 – 7:00 P.M.

EXECUTIVE SESSION – None.

ADJOURNMENT: **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education adjourned this meeting at 7:45 P.M.

Respectfully submitted,

Shari L. Brannock
Clerk Pro-tem

A handwritten signature in cursive script, reading "Karla J. Vigliotti". The signature is written in black ink and is positioned above the printed name and title.

Karla J. Vigliotti
District Clerk

MINUTES

PUBLIC MEETING OF THE BOARD OF EDUCATION CROWN POINT CENTRAL SCHOOL DISTRICT TUESDAY, AUGUST 18, 2020 7:00 P. M. SCHOOL DISTRICT AUDITORIUM

CALL TO ORDER

Board President Michael St. Pierre called this meeting to order at 7:04 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL OF BOARD MEMBERS

Pro Term Clerk Shari Brannock did roll call; board members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, Florence St.Pierre-Sears, Terry Ross and June Glebus. Absent was Anita Johnson.

CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS

A. Reorganizational Meeting

Motion of Budwick, second by Cutting, carried 6-0. That the Board of Education accepted the minutes of the July 14, 2020 Reorganizational Meeting.

B. Regular Meeting

Motion of Ross, second by Cutting, carried 6-0. That the Board of Education accepted the minutes of the July 14, 2020 Regular Meeting.

COMMUNICATIONS - None

FINANCIAL REPORTS

A. Bank Reconciliations

Motion of Cutting, second by Sears, carried 6-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports

Motion of St. Pierre-Sears, second by Glebus, carried 6-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s)

Motion of Cutting, second by Glebus, carried 6-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. Tax Warrant

Motion of St. Pierre-Sears, second by Cutting, carried 6-0, the Board of Education set the tax rate for the Crown Point Central School District (including Library of \$60,180) as presented:

Crown Point: \$10.018796

Moriah: \$10.018392

Ticonderoga: \$10.018895

Tax Rates per M on Assessed Value: \$10.018793

Tax Rates per M on True Value: \$10.018793

SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – Tieah Gunnison, Chairperson – None

B. Personnel

1. Appointments

- a. Full-Time Elementary Teacher - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education recall Sharon Norton as a Full-Time Elementary Teacher for the 2020-21 School year, at the same salary paid in the 2019-2020 school year.
- b. Full-Time Elementary Teacher - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education recall Erica Peters as a Full-Time Elementary Teacher for the 2020-21 School year, at the same salary paid in the 2019-2020 school year.
- c. Part-Time English Teacher - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Patricia Wolf as Part-Time English Teacher for 7th and 8th grade for the 2020-21 School year, at a salary of \$25,000.
- d. Part-Time PreK / K / AIS Teacher - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Mary Hope McGinness as Part-Time PreK / K / AIS Teacher for the 2020-21 School year, at a salary of \$35,000.
- e. Long-term Substitute - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Bonnie Landry as a Long-term Substitute for the 2020-21 School year, at a salary of \$15,000, no benefits.
- f. Long-Term Substitute Food Service Helper - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Patricia Tourtellot as a Long-Term Substitute Food Service Helper for the 2020-21 School year at minimum wage, no benefits.
- g. Long-term Substitute 1:1 Aide **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Brandy Beeman as a Long-term Substitute 1:1 Aide for the 2020-21 School year, at an additional \$20.85 per day, with current benefits.
- h. Long-term Substitute - **Motion** of St. Pierre-Sears, second by Ross, carried 6-0. That the Board of Education appoint Mindy Ross as a Long-Term Substitute Teacher Aide, for the 2020-21 School year, at an additional \$20.85 per day, with current benefits.

C. Abolish/Reduce Non-Instructional Position(s)-2020-2021 Budget

Motion of Budwick, second by Cutting, carried 6-0. That the Board of Education abolish/reduce the following Non-Instructional position(s) effective June 18, 2020, Part-time Clerk/Cashier.

D. Building use request(s) – None

E. Addition(s) to Substitute List

Motion of Ross, second by Budwick, carried 6-0. That the Board of Education authorize the addition of the following individual(s) to the 2020-2021 Substitute List, Michelle Perron Dedrick, and the carryover list from prior year as requested by substitute.

PRINCIPAL'S REPORT - None

OLD BUSINESS

A. COVID-19 Safety Coordinator

Motion of St. Pierre-Sears, second by Budwick, carried 6-0. That the Board of Education appoint School Nurse, Jeannette Peters, COVID Safety Coordinator.

B. CPCS Reopening Plan

Motion of Ross, second by Glebus, carried 6-0. That the Board of Education approve the CPCS Reopening Plan effective August 7th, 2020, as presented.

C. Superintendent Evaluation – Discussion

NEW BUSINESS

A. **Motion** of Cutting, second by Budwick, carried 6-0. That the Board of Education amend Shari L. Brannock's contract as follows: Extend contract for one additional year. August 28, 2020- August 26, 2023

B. **Motion** of Budwick, second by Cutting, carried 6-0. That the Board of Education amend Shari L. Brannock's contract as follows: Carryover unused vacation days to accumulate to a maximum of 90 days.

C. Lead Evaluators Certification

1. **Motion** of Cutting, second by Glebus, carried 6-0. That the Board of Education certify Shari Brannock as a Qualified Lead Evaluator of Principals, having successfully completed the training requirements.

2. **Motion** of Cutting, second by Glebus, carried 6-0. That the Board of Education certify Shari Brannock as a Qualified Lead Evaluator of Teachers, having successfully completed the training requirements.

3. **Motion** of Cutting, second by Glebus, carried 6-0. That the Board of Education certify Tara Celotti as a Qualified Lead Evaluator of Teachers, having successfully completed the training requirements.

D. After School Program

Motion of Ross, second by St. Pierre-Sears, carried 6-0. That the Board of Education authorize the After School Program and authorize expenses. That the Board of Education appoint Tara Celotti as Director/Teacher, Shari Brannock as Assistant Director/Teacher and appoint various Teachers as needed, all at a rate of \$25 per hour, at the discretion of the Superintendent. In addition to appoint various Teacher Assistants at a rate of \$15 per hour (\$25 per hour if they are in a teacher position), at the discretion of the Superintendent.

E. Prevention Team Contract

Motion of Glebus, second by Budwick, carried 6-0. That the Board of

Education authorize Shari L. Brannock, Superintendent, to sign the Prevention Team contract for services for the 2020-2021 school year.

POLICIES

- A. CPCS Safety Plan - **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the CPCS Safety Plan.
- B. Faculty Handbook - **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the Faculty Handbook.
- C. Athletic Handbook - **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the Athletic Handbook.
- D. Student Handbook – **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the Student Handbook.
- E. Wellness Policy - **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the Wellness Policy.
- F. Automated External Defibrillation Policy - **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0. That the Board of Education approve/adopt the Automated External Defibrillation Policy.

COMMITTEE REPORTS - None

PUBLIC COMMENTS/CONCERNS - None

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – As presented

EXECUTIVE SESSION - None

ADJOURNMENT – **Motion** of St. Pierre-Sears, second by Cutting, Carried 6-0. That the Board of Education adjourned this meeting at 7:51 P.M.

Respectfully submitted,



Karla J. Vigliotti, District Clerk

MINUTES

**PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, SEPTEMBER 15, 2020
7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

CALL TO ORDER

Board President Michael St. Pierre called this meeting to order at 7:04 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL OF BOARD MEMBERS

District Clerk Karla Vigliotti did roll call; board members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, Florence St. Pierre-Sears, Terry Ross and Anita Johnson. Absent was June Glebus

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of August 18, 2020 - **Motion** of Ross, second by Johnson, carried 6-0, these minutes were approved as presented.

COMMUNICATIONS

- A. Mountain Lakes Services Picnic Table Donation.
- B. CFES Brilliant Pathways, School of Distinction Award-11th Year!!!

FINANCIAL REPORTS - Vicki Russell, Treasurer
Brandy Harrington, Deputy Treasurer
Margaret Polihronakis, Claims Auditor

A. Bank Reconciliations

Motion of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports

Motion of Cutting, second by Ross, carried 6-0, the Board of Education authorize the bills for payment as presented.

PRINCIPAL'S REPORT- Tara Celotti - NY Kids' College and Career Readiness Student Study: Phase 11 Hand Out

OLD BUSINESS

A. After School Program - Currently 110 enrolled in the program. Attendance was approximately 50 students the first week of the program.

NEW BUSINESS

A. Fall 2020 Athletic Season

Motion of Budwick, second by Cutting, carried 6-0, the Board of Education approves the postponement of Fall Sports until after January 2021 and will make a decision on Winter Sports prior to November 30, 2020.

POLICIES - None

COMMITTEE REPORTS

A. NYSSBA Legislative Liaison - None

PUBLIC COMMENTS/CONCERNS - None

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER - As presented

A. Upcoming Meetings/Event

1. October 2 - 1:05 Early Dismissal
2. October 9 - 5 Week Reports
3. October 12- Columbus Day Holiday, School Closed
4. October 20 - BOE Meeting @ 7:00 p.m.
5. October 19-23 - Board of Education Recognition Week

EXECUTIVE SESSION - None

ADJOURNMENT- Motion of Johnson, second by Ross, Carried 6-0. That the Board of Education adjourned this meeting at 7:51 P.M.

Respectfully submitted,



Karla J. Vigliotti, District Clerk

MINUTES

PUBLIC MEETING OF THE BOARD OF EDUCATION CROWN POINT CENTRAL SCHOOL DISTRICT TUESDAY, October 20, 2020 7:00 P.M. SCHOOL DISTRICT AUDITORIUM

CALL TO ORDER

Board President Michael St. Pierre called this meeting to order at 7:02 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL OF BOARD MEMBERS

District Clerk Karla Vigliotti did roll call; board members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, Florence St.Pierre-Sears, Terry Ross and Anita Johnson. Absent was June Glebus.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of September 15, 2020 - **Motion** of Ross, second by Johnson, carried 6-0, these minutes were approved as presented.

PRESENTATION

New York State School Board Recognition Week – October 19-23, 2020 Mrs. Brannock, thanked the board of education for their dedicated leadership in public education and continuing service to the children of this community.

COMMUNICATIONS

Association of School Business Officials/NYS School Boards Association, “A Lost Generation? The Impact of State Aid Cuts and COVID-19 on Students.”

National Merit Scholarship Program – Christopher Johnson is a commended student in the 2021 National Merit Scholarship Program for being a scholastically talented Senior recognized for his exceptional academic promise.

FINANCIAL REPORTS

A. Bank Reconciliations - **Motion** of St. Pierre-Sears, second by Johnson, carried 6-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of Johnson, second by Ross, carried 6-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. Extra Class Activity Accounts Report – **Motion** of Ross, second by St. Pierre-Sears, carried 6-0, the Board of Education approve the quarterly extra class activity accounts report for the months of July, August and September, 2020.

E. Quarterly Comprehensive Budget Status – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education approve the Budget Status.

F. Budget Transfers – **Motion** of St. Pierre-Sears, second by Ross, carried 6-0, the Board of Education received and approved the Budget Transfers Report.

G. Telling & Associates – Annual Audit – **Motion** of Johnson, second by Ross, carried 6-0, the Board of Education approved the Annual Audit.

SUPERINTENDENT'S REPORT – Shari L. Brannock

- A. C.S.E./C.P.S.E. – **Motion** of Johnson, second by St. Pierre-Sears, carried 6-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates:
1. 9/16/2020
 2. 9/24/2020
 3. 9/29/2020
- B. Side Letter of Agreement with CPTA - **Motion** of Johnson, second by Ross, carried 6-0, the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA
- a. Erica Carey – 1/6th
 - b. Lauren Berrick – 1/12th
- C. Resignation – Kyris Perry - **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education accept the resignation of Kyris Perry, Math and Business Education Teacher, effective 10/9/2020.
- D. Leave Without Pay – Lynette Bergeron - **Motion** of Johnson, second by Ross, carried 6-0, the Board of Education approve Leave Without Pay for Lynette Bergeron for 3 days, 10/19, 10/21 and 10/23/2020.
- E. Building Use Request(s) - None
- F. Conference Request(s) - None
- G. Parent-Teacher Conference-November 12, 2020 – **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education approve a virtual Parent-Teacher Conference Day for the CPTA on Thursday, November 12, 2020 from 8:10 A.M. – 3:05 P.M.

PRINCIPAL'S REPORT – Tara Celotti – Sunshine Report - Hand Out

OLD BUSINESS - None

NEW BUSINESS

- A. Plouffe's Boiler & Mechanical - **Motion** of Ross, second by Johnson, carried 6-0, the Board of Education approve the service contract for 2020-21 in the amount of \$4,220. /\$95.00/hr. + .88/mile, for boiler service.
- B. Amazon Line of Credit Increase – **Motion** of Ross, second by Johnson, carried 6-0, the Board of Education approve the increase of the CPCS Amazon Line of Credit from \$10,000 to \$20,000 effective September 28, 2020.
- C. Records Retention - **Motion** of Ross, second by Johnson, carried 6-0, the Board of Education approve the following Resolution:

Resolved, By the Board of Education of the Crown Point Central School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

Further Resolved, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- B) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

D. Board of Education March Meeting 2021 Meeting Date 3/23 - Motion of Ross, second by St. Pierre-Sears, carried 6-0, the Board of Education approve to change the March 2021 meeting date from 3/16/2021 to 3/23/2021.

E. Notice of Pending Layoff/Unemployment Due to COVID-19 or Budget Cuts - Motion of Ross, second by Johnson, carried 6-0, the Board of Education approve the following Resolution:

WHEREAS, the COVID-19 Pandemic has resulted in disruption of the District's educational program, including Health Department Orders of Isolation and Quarantine to employees, which can result in an unexpected switch to 100% remote learning, or a substantial level of reduction in in-person learning ("Emergency Reduction to In-Person Learning"); and

WHEREAS, Board of Education meets monthly, and therefore is not able to take action on a timely basis to each Emergency Reduction to In-Person Learning; and

WHEREAS, the District is also facing financial strain as a result of COVID-19's impact on federal and state aid to the District.

NOW, IT IS THEREFORE RESOLVED, that the Superintendent has developed a plan to address staffing requirements under different models of student attendance, which includes a plan to layoff certain employees when there is an Emergency Reduction to In-Person Learning, and that the Board has reviewed and approved the plan; and

IT IS FURTHER RESOLVED, that the Board directs the Superintendent to notify employees as identified in the plan which may be impacted by potential layoffs in the event of an Emergency Reduction to In-Person Learning; and

IT IS FURTHER RESOLVED, that the Board authorizes the Superintendent of Schools to implement any necessary layoff and rehire of an employee due to an Emergency Reduction to In-Person Learning in accord with the plan approved by Resolution; and

IT IS FURTHER RESOLVED, that in the event of an Emergency Reduction to In-Person Learning layoff and/or rehire, the Superintendent shall provide a report at the next regularly scheduled Board of Education meeting.

POLICIES - none

COMMITTEE REPORTS - none

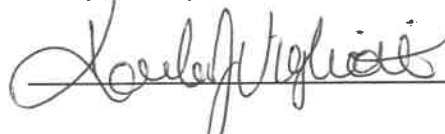
PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – As presented

EXECUTIVE SESSION - **Motion** of Budwick, second by Johnson, carried 6-0, the Board of Education enter into an executive session at 7:49 P.M. to discuss the employment history of a particular person. **Motion** of Budwick, second by Johnson, carried 6-0, the Board of Education exit executive session at 8:15 P.M.

ADJOURNMENT – **Motion** of Johnson, second by Budwick, Carried 6-0. That the Board of Education adjourned this meeting at 8:16 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Karla J. Vigliotti', is written over a horizontal line.

Karla J. Vigliotti, District Clerk

MINUTES

PUBLIC MEETING OF THE BOARD OF EDUCATION CROWN POINT CENTRAL SCHOOL DISTRICT TUESDAY, November 10, 2020 7:00 P.M. SCHOOL DISTRICT AUDITORIUM

The meeting was called to order by Board President Michael St. Pierre at 7:03 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Lorene Cutting, Florence St.Pierre-Sears, Terry Ross, and June Glebus. Absent were Julianne Budwick and Anita Johnson.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of October 20, 2020 - **Motion** of St. Pierre-Sears, second by Cutting, carried 5-0, the minutes were approved as presented.

Board Member Anita Johnson joined the meeting at 7:06 P.M.

PRESENTATION

New York State School Board Recognition Week – October 19-23, 2020

The Board of Education was presented with a certificate of appreciation. The CPTA showed their appreciation to the Board of Education and provided chocolate chip cookies.

FINANCIAL REPORTS – Vicki Russell, Treasurer

A. Bank Reconciliations - **Motion** of Ross, second by Johnson, carried 6-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Glebus, second by Ross, carried 6-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of Ross, second by Glebus, carried 6-0, the Board of Education receive the Claims Auditors Report(s) as presented.

SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – **Motion** of Johnson, second by Cutting, carried 6-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates:

1. 11/3/2020
2. 11/5/2020

B. Amend District Treasurer and Deputy District Treasurer Contracts - **Motion** of Johnson, second by Ross, carried 6-0, the Board of Education authorize the amendment of the District Treasurer and Deputy District Treasurer Contracts to follow CPNIA Non-Instructional Contract in regards to Article 16.1 Vacation Lengths.

C. Appointment, Girls Varsity Basketball Coach, Randy Pertak – **Motion** of Cutting, second by St. Pierre-Sears, carried 6-0, the Board of Education appoint Randy Pertak as the Girls Varsity Basketball Coach, for the 2020-2021 season, as needed, as presented.

OLD BUSINESS – None

NEW BUSINESS

A. Brick Cleaning Proposal – **Motion** of Johnson, second by St. Pierre-Sears, carried 6-0, the Board of Education approve and authorize the Superintendent to sign the Chris Mullis Proposal, for the cleaning of graffiti off school brick wall, beginning November 11, 2020, as presented.

B. Winter Sports – **Motion** by Johnson, second by Glebus, carried 6-0, the Board of Education authorize the Superintendent to review the Winter Sports High Risk, Indoor Sports guidance from Governor Cuomo when it is released, review the NYSPHSAA guidance and the NYSDOH guidance, closer to the anticipated practice start date of November 30, 2020. Given this guidance and local information regarding Covid19 cases, the Superintendent will determine whether to allow CPCS Athletes to begin on 11/30, to begin at a later date, or to move Winter Sports to the Spring according to previous NYSPHAA schedule, as presented.

PRINCIPAL’S REPORT – Tara Celotti – Sunshine Report as presented.

POLICIES - none

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – As presented

EXECUTIVE SESSION - **Motion** of Johnson, second by Cutting, carried 6-0, the Board of Education enter into an executive session at 7:38 P.M. to discuss the employment history of a particular person. **Motion** of Johnson, second by Cutting, carried 6-0, the Board of Education exit executive session at 8:00 P.M.

ADJOURNMENT – **Motion** of Johnson, second by Budwick, Carried 6-0. That the Board of Education adjourned this meeting at 8:01 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Karla J. Vigliotti". The signature is fluid and cursive, with a large initial "K" and a long, sweeping underline.

Karla J. Vigliotti, District Clerk

MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, DECEMBER 15, 2020 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM

The meeting was called to order by Board President Michael St. Pierre at 7:03 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Anita Johnson, Florence St.Pierre-Sears, and June Glebus. Absent were Julianne Budwick, Lorene Cutting and Terry Ross.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of November 10, 2020 - **Motion** of Glebus, second by Johnson, carried 4-0, the minutes were approved as presented.

PRESENTATION – Crown Point Central School Winter Concert sneak peek video

FINANCIAL REPORTS – Vicki Russell, Treasurer

A. Bank Reconciliations - **Motion** of Johnson, second by Glebus, carried 4-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Glebus, second by Johnson, carried 4-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of Glebus, second by Johnson, carried 4-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. Essex County Office of Real Property Tax – Maximum Earnings Allowance for Aged Tax Exemption – **Motion** of Johnson, second by Gelbus, carried 4-0, the Board of Education set the aged tax exemption allowance for the 2021-2022 tax year at \$18,500.

E. Tax Collector's Report – **Motion** of Glebus, second by Johnson, carried 4-0, the Board of Education receive the 2020-2021 Tax Collector's Report as presented.

SUPERINTENDENT'S REPORT – Shari L. Brannock

A. C.S.E./C.P.S.E. – **Motion** of Glebus, second by St.Pierre-Sears, carried 4-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates:

1. 11/12/2020
2. 11/17/2020
3. 11/24/2020
4. 12/8/2020
5. 12/9/2020

B. Personnel

1. Appointment, Deputy Tax Collector- Motion of Glebus, second by Johnson, carried 4-0, the Board of Education appoint Karla Vigliotti, as Deputy Tax Collector, for the 2020-21 school year, at an annual stipend of \$865 effective 11/15/20, prorated.
2. Resignation, Part-time English Teacher, Patricia Wolf - Motion of Johnson, second by Gelbus, carried 4-0, the Board of Education accept the resignation of Patricia Wolf, effective 12/31/2020.
3. Side Letter of Agreement with CPTA - Motion of Johnson, second by Gelbus, carried 4-0, the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA.
 - a. Rachael Leclaire-Charron – 1/6th (prorated, effective December 14th)
 - b. Megan Walls – 1/6th (prorated, effective December 14th)
4. Technology Consultant-Rudy Brouwer - Motion of St. Pierre-Sears, second by Johnson, carried 4-0, the Board of Education appoint Rudy Brouwer as Technology Consultant, effective December 15, 2020, at a rate of \$200 per day, plus mileage. Mr. Brouwer will work approximately one day per week to assist with Technology needs.
5. Medical Leave, Jeannette Peters, School Nurse - Motion of Glebus, second by St. Pierre-Sears, carried 4-0, the Board of Education tentatively approved Medical Leave for Jeannette Peters beginning February 8th for up to 6 weeks, using leave without pay and/or sick time. The leave will not be granted if the District is in need of RN services provided by the School Nurse to allow CPCS to meet NYS Testing/Compliance to remain in-person for learning. This request will be revisited as necessary closer to the leave date.
6. Leave Without Pay, Jennifer Penny - Motion of Johnson, second by Gelbus, carried 4-0, the Board of Education approve Leave Without Pay for Jennifer Penny, for one day, December 22, 2020.
7. Addition to Substitute List - Motion of Johnson, second by Gelbus, carried 4-0, the Board of Education authorizes the addition of Samantha Hayes to the 2020-2021 Substitute List.

C. Building Use Request(s) – None

D. Conference Attendance Request(s) – None

E. 2021-2022 Budget Calendar Overview – Informational Handout

PRINCIPAL’S REPORT – Tara Celotti – Sunshine Report as presented.

OLD BUSINESS – The Winter Sports for 2020-21 have been postponed.

NEW BUSINESS

- A. Crown Point Central School Report Card (No NYS Testing Due to Covid)
- B. Revenue Anticipation Note (RAN) 2020-2021 School Year

REVENUE ANTICIPATION NOTE RESOLUTION DATED DECEMBER 15, 2020 OF THE BOARD OF EDUCATION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF REVENUE ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF AID FROM THE STATE OF NEW YORK AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The power to authorize the issuance and sale of revenue anticipation notes of the Crown Point Central School District, New York (the "School District"), including renewals thereof (the "Notes"), in anticipation of the collection of revenue to be received by the School District as State aid from the State of New York (the "Revenue") during the 2020-2021 fiscal year in an aggregate principal amount of not to exceed \$2,000,000 is hereby delegated to the President of the Board of Education, as chief fiscal officer. The proceeds of such Notes shall be used only for the purposes of paying the current expenses of the School District for said fiscal year payable from the Revenues in anticipation of which they are issued.

Section 2. It is hereby determined that any Notes which may be issued by the School District pursuant to this resolution in anticipation of the collection of the Revenue for the 2020 – 2021 fiscal year shall be issued during such fiscal year and otherwise in accordance with Section 25.00 of the Local Finance Law of the State of New York.

Section 3. Subject to the provisions of the Local Finance Law, the power to sell and deliver the Notes, including renewals of such Notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District. Such Notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 4. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest the Notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Notes the corporate seal of the School District.

Section 5. This resolution shall take effect immediately upon its adoption.

The Motion by Anita Johnson having been duly seconded by June Glebus, it was adopted and the voted 4 Yes 0 No 0 Abstention

POLICIES - none

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – As presented

EXECUTIVE SESSION - none

ADJOURNMENT – Motion of Johnson, second by Glebus, Carried 4-0.
That the Board of Education adjourned this meeting at 8:05 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Karla J. Vigliotti".

Karla J. Vigliotti, District Clerk

**MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, JANUARY 19, 2021 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

The meeting was called to order by Board President Michael St. Pierre at 7:03 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Anita Johnson, Florence St.Pierre-Sears, and Lorene Cutting. Absent were Julianne Budwick, June Glebus and Terry Ross.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of December 15, 2020 - **Motion** of Johnson, second by St. Pierre-Sears, carried 4-0, the minutes were approved as presented.

COMMUNICATIONS - None

FINANCIAL REPORTS - Vicki Russell, Treasurer

A. Bank Reconciliations - **Motion** of Cutting, second by Johnson, carried 4-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of Johnson, second by St. Pierre-Sears, carried 4-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. Extra Class Activity Accounts Report - **Motion** of St. Pierre-Sears, second by Johnson, carried 4-0, the Board of Education receive the quarterly extra class activity accounts report for the months of October, November and December, 2020 as presented.

E. Quarterly Comprehensive Budget & Revenue Status - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education receive the Budget and Revenue Status as presented.

F. Budget Transfers - **Motion** of Johnson, second by St. Pierre-Sears, carried 4-0, the Board of Education receive/approve the Budget Transfer report as presented.

G. 2021-2022 Detailed Budget Calendar - **Motion** of Cutting, second by St. Pierre-Sears, carried 4-0, the Board of Education approve the 2020-2021 Budget Calendar as presented

SUPERINTENDENT'S REPORT - Shari L. Brannock

A. C.S.E./C.P.S.E. - **Motion** of St. Pierre-Sears, second by Johnson, carried 4-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates:

1. 1/6/2021
2. 1/7/2021
3. 1/12/2021
4. 1/14/2021

B. Personnel

1. Retirement - Shari L. Brannock, Superintendent of Schools - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education accept the Retirement of Shari L. Brannock, Superintendent, effective 1/15/2022, as presented.

2. Appointment - Shari Brannock, Part-Time Assistant Superintendent for Business - **Motion** of St. Pierre-Sears, second by Johnson, carried 4-0, the Board of Education appoint Shari L. Brannock, as Part-Time Assistant Superintendent for Business, effective January 19, 2022, per negotiated contract, at the NYS Retired Teacher annual salary amount (currently \$35,000), for a contract period of 5 years, and per NYSTRS employment guidelines, as presented.

3. Appointment - Tara Celotti, Superintendent of Schools - **Motion** of St. Pierre-Sears, second by Johnson, carried 4-0, the Board of Education appoint Tara Celotti, as Superintendent of Schools, effective 1/16/2022, per negotiated five year contract, as presented.

4. Maternity Leave - Jayna Andersen McLoughlin - **Motion** of Cutting, second by Johnson, carried 4-0, the Board of Education approve Maternity leave of Absence for Jayna Andersen McLoughlin Beginning January 11, 2021 through May 2, 2021. Use of Sick Time is requested for this leave, as presented.

5. Extra Curricular - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education appoint the following individual to the extra-curricular position listed below, for the 2020-2021 school year.

- a. Freshman Class Advisor - Lauren Berrick, prorated, effective 2/1/2021.

6. Addition to Substitute List - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education authorizes the addition of the following individual(s) to the Substitute List 2020-2021 Substitute List.

- a. School Nurse Substitute - Brittany Foote

C. Building Use Request(s) - None

D. Conference Attendance Request(s) - None

PRINCIPAL's REPORT - Tara Celotti - Sunshine Report as presented.

OLD BUSINESS - Press Release

NEW BUSINESS

A. Budget Workshop - Discussion (Ideas/Suggestions/Input)

B. CPCS Reversionary Interest in Property at 1599 Creek Road, Crown Point - **Motion** of Johnson, second by St. Pierre-Sears, carried 4-0, the Board of Education authorize the Superintendent to request payment of \$5,000 from the current seller, and if payment is agreed upon, to sign the necessary paperwork to clear the lien, as presented.

C. DMV Settlement Agreement - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education authorize the Superintendent to process the DMV Settlement Agreement, effective 1/8/2021, as presented.

D. 2021-2024 Auto Mechanic Agreement with Moriah Central School District - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education authorize the 2021–2024 Auto Mechanic Agreement with Moriah Central School District, as presented.

POLICIES - none

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – As presented

EXECUTIVE SESSION - none

ADJOURNMENT – **Motion** of Johnson, second by Cutting, Carried 4-0.
That the Board of Education adjourned this meeting at 7:51 P.M.

Respectfully submitted,



Karla J. Vigliotti, District Clerk

**DRAFT MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, March 23, 2021 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

The meeting was called to order by Board President Michael St. Pierre at 7:05 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Julianne Budwick, Florence St. Pierre-Sears, and Lorene Cutting. Absent were Anita Johnson, June Glebus and Terry Ross.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of January 19, 2020 - **Motion** of St. Pierre-Sears, second by Cutting, carried 4-0, the minutes were approved as presented.

COMMUNICATIONS - None

FINANCIAL REPORTS

A. Bank Reconciliations - **Motion** of Cutting, second by St. Pierre-Sears, carried 4-0, the Board of Education receive the following reconciliation reports as presented.

B. Expenditure Reports - **Motion** of St. Pierre-Sears, second by Budwick, carried 4-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of St. Pierre-Sears, second by Cutting, carried 4-0, the Board of Education receive the Claims Auditors Report(s) as presented.

SUPERINTENDENT'S REPORT - Shari L. Brannock

A. C.S.E./C.P.S.E. –

1. **Motion** of St. Pierre-Sears, second by Budwick, carried 4-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates:
1. 3/2/2021 2. 3/9/2021 3. 3/10/2021 4. 3/11/2021

2. **Motion** of St. Pierre-Sears, second by Budwick, carried 4-0, the Board of Education accept the CSE/CPSE recommendations as presented for 2021-2022 for the following dates:
1. 3/2/2021 2. 3/9/2021 3. 3/10/2021 4. 3/11/2021

B. Personnel

1. Appointment – Tara Celotti, Data Protection Officer - **Motion** of Budwick, second by Cutting, carried 4-0, the Board of Education appoint Tara Celotti as Data Protection Officer, as presented.

2. Resignation- Robert Lacey, Cleaner - **Motion** of Cutting, second by St. Pierre-Sears, carried 4-0, the Board of Education accept the resignation of Robert Lacey, Cleaner, effective January 25, 2021, as presented.

3. Appointment/Recall – Kelly White - **Motion** of Cutting, second by St. Pierre-Sears, carried 4-0, the Board of Education appoint/recall Kelly White, as Cleaner, effective January 25, 2021, as presented.

4. Extracurricular Position - **Motion** of Cutting, second by St. Pierre-Sears, carried 4-0, the Board of Education appoint the following individual to the extracurricular position listed below, for the 2020-2021 school year.

a. Boys Modified Baseball Coach – Jared Andersen.

5. Maternity Leave – Mary Henopp - **Motion** of Budwick, second by Cutting, carried 4-0, the Board of Education approves the Maternity Leave request for Mary Henopp, effective March 22, 2021 – May 7, 2021, 4 weeks of sick leave and 2 weeks of unpaid leave, dates are approximate, as presented.

C. Building Use Request(s) - None

D. Conference Attendance Request(s) - None

PRINCIPAL’S REPORT - Tara Celotti - Sunshine Report as presented.

OLD BUSINESS

A. Budget 2021-2022 – Update as presented

B. Coronavirus/COVID-19 – Update as presented

C. School Calendar 2021-2022 - **Motion** of Budwick, second by St. Pierre-Sears, carried 4-0, the Board of Education approves the School Calendar 2021-2022, as presented.

NEW BUSINESS

A. Spring Sports - **Motion** of Budwick, second by Cutting, carried 4-0, the Board of Education approve a plan for CPCS Athletes to participate in 2021 Spring Sports beginning April 19, 2021, following MVAC, Section 7, Department of Health, Medical

Director, CDC, state and local guidelines, as presented.

B. Unused Snow Days - **Motion** of St. Pierre-Sears, second by Budwick, carried 4-0, the Board of Education designate the remaining four (4) unused snow days as follows:

1. Friday, May 28, 2021
2. Tuesday, June 1, 2021
3. Friday, April 2, 2021
4. Monday April 12, 2021

C. CVES Board of Education Nomination/Vote - **Motion** of Budwick, second by Cutting, carried 4-0, the Board of Education designate Thursday April 22, 2021, at 7:45 a.m. for the Board of Education meeting for the purpose of voting in the CVES (Champlain Valley Educational Services) annual election of CVES Board Members and the Administrative Budget vote. (Note that this may be done via conference call.)

D. Whale Watch 6th Grade - Postponed

E. CPTA/BOE Contractual Meeting Date - TBD

F. 2021-21 Accountability Status – No Testing/Accountability Due to COVID

G. School Break In – January 28, 2021 – Update as presented

H. American Rescue Plan Act – as presented

POLICIES - none

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – as presented

EXECUTIVE SESSION - none

ADJOURNMENT – **Motion** of Budwick, second by Cutting, Carried 4-0.
That the Board of Education adjourned this meeting at 7:52 P.M.

Respectfully submitted,



Karla J. Vigliotti, District Clerk

MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, April 20, 2021 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM

The meeting was called to order by Board President Michael St. Pierre at 7:09 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Anita Johnson, Terry Ross and Lorene Cutting. Absent were, June Glebus, Julianne Budwick and. Florence St. Pierre-Sears

CONSIDERATION OF MINUTES OF PREVIOUS MEETING - Regular Meeting of March 23, 2021 - **Motion** of Johnson, second by Cutting, carried 4-0, the minutes were approved as presented.

COMMUNICATIONS - CVES Educational Program and Fiscal Plan

FINANCIAL REPORTS

A. **Bank Reconciliations** - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education receive the following bank reconciliation reports as presented.

B. **Expenditure Reports** - **Motion** of Ross, second by Cutting, carried 4-0, the Board of Education authorize the bills for payment as presented.

C. **Claims Auditor Report(s)** - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. **Quarterly Comprehensive Budget Status Report** - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education receive the Quarterly Comprehensive Budget Status Report as presented.

E. **Budget Transfers** - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education receive/approve the following Budget Transfers, as presented.

F. **Extra Class Activity Accounts Report** - **Motion** of Ross, second by Cutting, carried 4-0, the Board of Education receive the quarterly extra class activity accounts report for the months of January, February, and March 2021, as presented.

G. **Quotes and Bids** - **Motion** of Johnson, second by Ross, carried 4-0, The Board of Education authorize the Treasurer to advertise for quotes/bids for the 2021-2022 school year for:

1. Trash Removal
2. #2 Fuel/Diesel Fuel
3. Lease/Purchase of School Bus

4. Milk, Bread, Rolls, Ice Cream

SUPERINTENDENT'S REPORT - Shari L. Brannock

- A. C.S.E./C.P.S.E. - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates: 1. 4/13/2021 2. 4/15/2021 3. 4/16/2021 4. 4/16/2021
- B. Personnel – None
- C. Addition to Substitute List - None
- D. Building Use Request(s) - None

PRINCIPAL'S REPORT - Tara Celotti - Sunshine Report as presented.

OLD BUSINESS

- A. Budget Adoption – **Motion** of Ross, second by Cutting, carried 4-0, the Board of Education adopt the 2021-2022 budget in the amount of \$7,483,444.
- B. Smart Schools Project – Update as presented
- C. COVID19 – Update as presented

NEW BUSINESS

- A. Appointment of Tellers - **Motion** of Johnson, second by Cutting, carried 4-0, the Board of Education appoint the following individuals as tellers for the Budget / Board Elections, at minimum wage, to include dinner.
 - 1. Christopher Johnson
 - 2. Victoria Cole
 - 3. Lilli PetersAlternate#1 Thomas Woods
Alternate#2 Alyssa Norton
- B. Perkins V Grant Summary and CVES Consortium Fund Use Agreement - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education approve the Perkins V Grant Summary and CVES Consortium Fund Use Agreement, as presented.
- C. CVES Administrative Budget Vote/Board Member Election - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education approve the casting of its vote or votes in the annual election of members of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) for Patricia Gero, Richard Harriman Sr., and Donna Wotton.

D. CVES Administrative Budget Vote/Board Member Election - **Motion** of Cutting, second by Johnson, carried 4-0, the Board of Education approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) in the amount of \$6,342,174.

E. One Time Stipend, Non-precedent Setting Payment - **Motion** of Johnson, second by Ross, carried 4-0, the Board of Education approve the payment of \$1,250 to all employees listed on the employee roster as of 04/20/2021, to be processed on a June 25, 2021 payroll, as presented.

POLICIES - none

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – as presented

EXECUTIVE SESSION - none

ADJOURNMENT – **Motion** of Johnson, second by Ross, Carried 4-0. That the Board of Education adjourned this meeting at 7:42 P.M.

Respectfully submitted,



Karla J. Vigliotti, District Clerk

**CROWN POINT CENTRAL SCHOOL DISTRICT
ANNUAL BUDGET HEARING
TUESDAY, May 11, 2021 – 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

The meeting was called to order by President Mitch St.Pierre at 7:00 p.m. with the reciting of the Pledge of Allegiance.

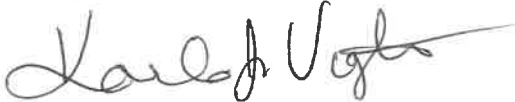
District Clerk, Karla J. Vigliotti took roll call; Board Members present were President, Mitch St.Pierre and Vice President Julianne Budwick. Absent were Trustees Florence St.Pierre-Sears, Lorene Cutting, Anita Johnson, June Glebus and Terry Ross.

District Clerk, Karla J. Vigliotti read the notice of the Annual Budget Hearing.

Superintendent, Shari Brannock presented the 2021-2022 School Budget.

The meeting was adjourned by President Mitch St. Pierre at 7:17 p.m..

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Karla J. Vigliotti', written in black ink.

Karla J. Vigliotti
District Clerk

MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
Tuesday, May 18, 2021 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM

The meeting was called to order by Board President Michael St. Pierre at 7:00 P.M with the Reciting of the Pledge of Allegiance.

Clerk Pro Tem Shari L. Brannock did roll call; Board Members present were Michael St. Pierre, Julianne Budwick, June Glebus, Terry Ross, Florence St. Pierre-Sears and Lorene Cutting. Absent was Anita Johnson

CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of April 20, 2021 - **Motion** of St. Pierre-Sears, second by Budwick, carried 6-0, the minutes were approved as presented.

Budget Hearing of May 11, 2021 - **Motion** of Budwick, second by Glebus, carried 6-0, the minutes were approved as presented.

COMMUNICATIONS

CVES/BOCES – Election/Budget Vote of 4/22/21 Results

Thank you from the Crown Point Teacher's Association

FINANCIAL REPORTS

A. Bank Reconciliations - **Motion** of Ross, second by Cutting, carried 6-0, the Board of Education receive the following bank reconciliation reports as presented.

B. Expenditure Reports - **Motion** of Budwick, second by Glebus, carried 6-0, the Board of Education authorize the bills for payment as presented.

C. Claims Auditor Report(s) - **Motion** of Ross, second by St.Pierre-Sears, carried 6-0, the Board of Education receive the Claims Auditors Report(s) as presented.

D. #2 Fuel / Diesel Fuel - **Motion** of Ross, second by Glebus, carried 6-0, the Board of Education accept the quote from Avery Energy for the 2021-2022 school year, with price change sheets submitted, as follows:"

1. Fuel Oil #2 - Rack price plus 15¢ per gallon, including delivery fee.
2. Diesel Fuel - Rack price plus 15¢ per gallon, including delivery fee.

E. Trash Removal - to be rebid in June – 2 bids with identical amounts were received.

F. Bus Lease – **Motion** of Ross, second by Cutting, carried 6-0, the Board of Education authorize the contract for the lease of a 66 passenger bus with 5 annual payments of \$18,900 from Leonard Bus Sales.

G. Johnson Controls – **Motion** of St. Pierre-Sears, second by Budwick, carried 6-0, the Board of Education approve the service contract for the 2021-2022 school year in the amount of \$1,890.00 for gym roof heating units service.

SUPERINTENDENT'S REPORT - Shari L. Brannock

A. C.S.E./C.P.S.E. - **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates: 1. 4/23/2021 2. 4/27/2021 3. 4/28/2021 4. 4/29/2021 5. 5/7/2021 6. 05/11/2021 7. 05/12/2021 8. 05/13/2021 9. 05/14/2021 10. 05/18/2021

B. Personnel

1. **Motion** of Budwick, second by St. Pierre-Sears, carried 6-0, the Board of Education appointment/recall Paula Norton, Special Education Teacher, Step 19, B+39, Masters, effective July 1, 2021.

2. **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education appoint Rudy Brouwer as Technology Consultant at \$40 per hour, with mileage reimbursement, as needed at Superintendent discretion, effective May 19, 2021.

3. **Motion** of Ross, second by Glebus, carried 6-0, the Board of Education appoint David Strible as Substitute Cleaner effective May 19, 2021.

4. **Motion** of Cutting, second by Ross, carried 6-0, the Board of Education approve the additional 18 Graduate Credit Hours for Megan Walls, for the 2020-2021 school year, per transcript.

C. Cooperative Purchasing Agreement – **Motion** of Budwick, second by Glebus, carried 6-0, the Board of Education adopt a resolution agreeing to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing agreement for the 2021-2022 school year and enter it into the minute book.

D. Building Use Request(s) - None

E. Conference Attendance Request(s) - None

F. Recruitment – **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education authorize the Superintendent to post and/or advertise various anticipated positions.

PRINCIPAL'S REPORT - Tara Celotti - Sunshine Report as presented.

OLD BUSINESS

A. Federal Grants, CARES, CRSAA, ESSER, ARPA – Update

B. COVID-19 - Update

C. BOND ANTICIPATION NOTE – CVES BUILDING PROJECT – **Motion** of Glebus, second by Budwick, carried 6-0, the Board of Education approve the renewal of the BAN for the CVES Building Project in the amount of \$618,370 and accept the sale award to NBT Bank.

NEW BUSINESS

A. Board of Education Meetings – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education designate meeting dates/times for regular Board of Education meetings for the 2021-2022 school year as the third Tuesday of every month, (generally) at 7:00 p.m. as presented.

B. Pre-Kindergarten Roster 2021-2022 – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education establish the 2021-22 Pre-Kindergarten Roster, effective May 14, 2021 by Registration, as presented.

C. Summer Curriculum Work / Summer School Programs – **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education approve Summer Curriculum work by various staff at a contract rate of \$25 per hour, as needed, at the Superintendent's discretion.

D. CVES Summer School – **Motion** of Ross, second by Cutting, carried 6-0, the Board of Education adopt the Resolution to Participate in BOCES Special Education Summer School 2022.

RESOLUTION

(District to Participate in BOCES Summer School 2022)

WHEREAS, the Crown Point Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as

efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Crown Point Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Crown Point Central School District intends to participate in the 2022 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2022 summer school; and

BE IT FURTHER RESOLVED, that no later than August 2, 2021, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2022 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

E. Graduations– Discussion

F. Student Accident Insurance – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2021-2022 school year, at the rate of \$13.59 per student, effective July 1, 2021.

G. Senior Class Trip – **Motion** of St. Pierre-Sears, second by Glebus, carried 6-0, the board of education approve the Senior Class Trip and transportation to Hampton Beach, NH, June 17-19, 2021.

H. Adirondack Foundation Generous Acts Fund, A Brighter Pathway to Reading – **Motion** of Ross, second by Cutting, carried 6-0, the Board of Education increase the 2020-2021 Budget appropriations by \$10,000 for the expenditures of the Generous Acts Fund Grant.

I. Boardworks: K-12 Education Suite – **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education approve the purchase of the Boardworks teacher curriculum resource, effective July 1, 2021.

J. CVES Technology CoSer 564 - **Motion** of Budwick, second by Ross, carried 6-0, the Board of Education approve the participation in the CVES Technology CoSer 564 effective July 1, 2021.

K. Plouffe's Boiler & Mechanical Service – **Motion** of Budwick, second by Glebus, carried 6-0, the Board of Education approve the contract with Plouffe's Boiler & Mechanical Service for the 2021-22 School Year, in the amount of \$4,304.

L. & M. Special Apportionments – **Motion** of Ross, second by Budwick, carried 6-0, the Board of Education authorize the Superintendent to apply for Special Apportionments to NYSED if and as needed, as presented.

POLICIES – Motion of Ross, second by Cutting, carried 6-0, the Board of Education review/adopt the Policy on Diversity, Equity and Inclusion framework.

COMMITTEE REPORTS - none

PUBLIC COMMENTS/CONCERNS - none

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER – as presented

EXECUTIVE SESSION - none

ADJOURNMENT – Motion of Ross, second by Cutting, Carried 6-0. That the Board of Education adjourned this meeting at 7:59 P.M.

Respectfully submitted,

Shari L. Brannock, Clerk Pro Tem

MINUTES

**PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
TUESDAY, JUNE 15, 2021
7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

The meeting was called to order by Board President Michael St. Pierre at 7:00 P.M with the Reciting of the Pledge of Allegiance.

District Clerk Karla Vigliotti did roll call; Board Members present were Michael St. Pierre, Julianne Budwick, Lorene Cutting, June Glebus, Anita Johnson, Terry Ross, Florence St. Pierre-Sears.

ENTER EXECUTIVE SESSION – Motion of Ross, second by Budwick, carried 7-0, the Board of Education enter into Executive Session to discuss the Employment History of a particular person at 7:03 P.M..

EXIT EXECUTIVE SESSION - Motion of Ross, second by Budwick, carried 7-0, the Board of Education exit out of Executive Session at 7:23 P.M.

CONSIDERATION OF MINUTES OF PREVIOUS MEETING

Regular Meeting of May 18, 2021 - Motion of Johnson, second by Ross, carried 7-0, the Board of Education approve the minutes as presented.

Election Results of May 18, 2021 - Motion of Ross, second by Glebus, carried 7-0, the Board of Education approve the Election Results as presented.

COMMUNICATION - Crown Point Non-Instructional Association – Thanks and Appreciation!

FINANCIAL REPORTS

- A. **Bank Reconciliations** – Motion of Johnson, second by Ross, carried 7-0, the Board of Education receive the bank reconciliation reports as presented.
- B. **Expenditures Reports** – Motion of Budwick, second by St. Pierre-Sears, carried 7-0, the Board of Education authorize the bills for payment as presented.
- C. **Claims Auditor Report(s)** - Motion of Budwick, second by Johnson, carried 7-0, the Board of Education receive the Claims Auditors Report(s), as presented.

- D. Robert and Genevia Barney Best Scholarship Funds CD - **Motion** of Budwick, second by Johnson, carried 7-0 the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2021, for one year.
- E. Liability Insurance Company - **Motion** of Budwick, second by St. Pierre-Sears, carried 7-0, the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2021-2022 school year, effective July 1, 2021.
- F. Trash Removal - **Motion** of Cutting, second by Glebus, carried 7-0, the Board of Education accept the quote from Ace Carting for rubbish pickup at a price of \$339 flat rate per month and Recycling at a price of \$100 flat rate per month, total of \$439, no surcharges for the 2021-2022 school year.

SUPERINTENDENT'S REPORT – Shari L. Brannock

- A. C.S.E./C.P.S.E. – **Motion** of Ross, second by Johnson, carried 7-0, the Board of Education accept the CSE/CPSE recommendations as presented for the following dates: 2020-2021 1.) 5/19/2021 2.) 5/20/2021 3.) 5/25/2021 4.) 5/26/2021 2021-2022 1.) 05/19/2021 2.) 5/20/2021 3.) 5/25/2021 4.) 5/26/2021 5.) 5/27/2021 6.) 6/8/2021 7.) 6/9/2021 8.) 6/10/2021
- B. Personnel
 - 1. School Secretary/Clerk Summer Hours - **Motion** of Johnson, second by Glebus, carried 7-0, the Board of Education authorize the Superintendent to utilize office staff/office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates.
 - 2. Cleaner / Part-time Bus Driver- Steven Congemi - **Motion** of Johnson, second by Budwick, carried 7-0 the Board of Education approve Steven Congemi as Cleaner, Step 1, \$26,000, plus Health Insurance Buyout of \$2,500, in addition, appoint as Part-time Bus Driver, effective August 30, 2021, as presented.
 - 3. Elementary / Reading Teacher – Marijane Stanley - **Motion** of Budwick, second by Ross, carried 7-0, the Board of Education approve Marijane Stanley, who is certified as an Elementary / Reading Teacher, Step 11, B+36, Master, \$50,885, effective July 1, 2021. Tenure area for Elementary Teacher is a probationary period commencing on September 1, 2021 and anticipated to end on August 31, 2023. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom teacher must receive annual composite or overall

APPR ratings of Highly Effective or Effective in the two preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time.

C. Tenure

1. Erica Harrington-Peters - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education award tenure in the area of Childhood Education Teacher, Grades 1-6, to Erica Harrington-Peters, Elementary Teacher, effective August 31, 2021.
2. Karla Vigliotti - **Motion** of Cutting, second by Glebus, carried 7-0, the Board of Education award tenure in the area of Teaching Assistant, to Karla Vigliotti effective August 31, 2021.
3. Recall Non-Instructional Position(s)-2021-2022 Budget - **Motion** of Budwick, second by Johnson, carried 7-0, the Board of Education recall the following Non-Instructional position(s) effective July 1, 2021:
 - a. 0.20 Nurse
 - b. 1.0 Lunch Monitor
 - c. 1.0 Cleaner
 - d. 0.50 Food Service Helper

D. Appointments

1. CSE/CPSE Co-Chairperson –Tieah Gunnison - Motion of Johnson, second by Ross, carried 7-0, the Board of Education appoint Tieah Gunnison as the 2021-2022, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$52,892 with benefits, effective July 1, 2021.
2. Certified Occupational Therapy Assistant (COTA), Part-Time - Margaret Polhironakis - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$36,974 to include single Health Insurance benefits and 7 sick days annually with no accumulation, for the 2021-2022 school year.
3. Physical Therapist Agreement/contract, Robert Gautreau - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services per contract.
4. Certified OTR/L, Supervisor, Eileen Langey-Goralczyk - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education appoint Eileen Langey-Goralczyk to the position of Certified OTR/L for the 2021-2022 school year for approximately 20 hours per year at \$75/hr.

5. Speech Language Pathologist Agreement/Contract, Carrie Langey - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2021-2022 school year.
6. School District Psychologist – Mary Henopp - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2021-2022 school year at a salary of \$65,914 effective September 1, 2021.
7. C.S.E./C.P.S.E. Co-Chairperson/ District Representative - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources.
8. Organization of Committee for Special Education 2021-2022 (wording reflects requirements of IDEA) - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2021-2022 school year as follows:
 - a) Chairperson: Tieah Gunnison
 - b) School Psychologist: Mary Henopp
 - c) Parent Rep: Penny Comes or Theresa Landry
 - d) Parent(s) of the child with a disability
 - e) School physician (if requested)
 - f) A regular education teacher of the child if the child will be participating in the regular education environment
 - g) A special education teacher or provider of the child
 - h) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
 - i) The student, when appropriate
9. Organization of Committee for Pre-School Special Education (CPSE) 2021-2022 - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2021-2022 school year as follows:
 - a) Chairperson: Tieah Gunnison
 - b) Parent Rep: Penny Comes or Theresa Landry
 - c) Parent(s) of the child with a disability
 - d) A regular education teacher of the child if the child will be participating in the regular education environment
 - e) A special education teacher or provider of the child

- f) Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
 - g) The student, when appropriate
 - h) A Professional from the municipality (attendance not required for quorum)
 - i) For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the District as described in 4410(3)(a) of Education Law
 - j) For a child transitioning from early intervention, an appropriate professional from the program
10. Surrogate Parents for Special Education 2021-2022 - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education reappoint surrogate parent(s) for Special Education for the 2020-2021 school year:
- a. Barbara Armstrong
11. CSE/CPSE Clerk, Brandy Harrington - **Motion** of Johnson, second by Ross, carried 7-0, the Board of Education appoint Brandy Harrington as CSE/CPSE Clerk, at an annual stipend of \$5,000 effective July 1, 2021.
12. 2021 CVES / School Summer Food Service Program - **Motion** of Cutting, second by Glebus, carried 7-0 the Board of Education appoint the following people for Summer 2021 bus drivers, monitors, cafeteria, salary per contract, as needed.
- a) Bruce Burns
 - b) Robert Patnode, Jr.
 - c) Patricia Tourtellot
 - d) David Strieble
 - e) Henry DuShane
 - f) Caleb Spaulding
 - g) Mark St. Pierre
 - h) Dawn Wranosky
 - i) Brandy Beeman
 - j) Jennifer Sours
13. Extra-Curricular Positions - Appointments - **Motion** of St. Pierre-Sears, second by Budwick, carried 7-0, the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2021-2022 school year:
- 1. Intramural Program -
 - 2. Advisor, 6th Grade Class -
 - 3. Advisor, Freshman Class -
 - 4. Advisor, Sophomore Class -
 - 5. Advisor, Junior Class -
 - 6. Advisor, Senior Class - Erica Peters
 - 7. Varsity Club - John Swinton

8. Student Council - Shane Thelen
 9. National Honor Society - Joanne Mazzotte and Alana Gaddor (50/50)
 10. Year Book Advisor - Tieah Gunnison
 11. Band Director - Megan Walls
 12. Chorus Director - Megan Walls
 13. School Play - I act or 3 acts - Crystal Farrell
 14. Journalism - Crystal Farrell
 15. Academic Bowl - Shane Thelen
 16. FCCLA - Rachael Leclaire-Charron
 17. News Coordinator - Rachael Leclaire-Charron
 18. CFES Coordinator - Rachael Leclaire-Charron
 19. Quiz Bowl - Shane Thelen
 20. SADD Advisor - Jaci Pockett
 21. Director of Athletics - John Swinton
 22. Soccer, Boys' Varsity - Randy Pertak & T. Waldorf and B. Peters unpaid
 23. Soccer, Girls' Varsity -
 24. Soccer, Boys' Modified -
 25. Soccer, Girls' Modified -
 26. Time Keeper – Soccer & Basketball -
 27. Webmaster - Megan Walls
 28. Sports Site Coordinator - Soccer -
 29. Girls' Varsity Basketball Coach -
 30. Boys' Varsity Basketball Coach - Jason Hughes
 31. Girls' Modified Basketball Coach - Randy Pertak
 32. Boys' Modified Basketball Coach - John Swinton
 33. Cheerleading Coach (Modified/Varsity) -
 34. Ticket Seller-Basketball -
 35. Shot Clock-Basketball - Randy Pertak
 36. Sports Site Coordinator - Basketball -
 37. Baseball, Boys' Varsity - Randy Pertak with Brad Peters unpaid
 38. Softball, Girls' Varsity - Mike Ross & D. Foote and S. McIntosh unpaid
 39. Baseball, Boys' Modified -
 40. Softball, Girls' Modified - Lauren Berrick
 41. Varsity Golf - John Swinton
 42. Sports Site Coordinator - Baseball/Softball - Shane Thelen
14. CPCS Stipend Positions - Appointments **Motion** of Budwick, second by Johnson, carried 7-0, the Board of Education appoint the following individual(s) to the Stipend position(s) listed below, for the 2021-2022 school year:
1. Assessment Coordinator PK-8 - Jaci Pockett
 2. Assessment Coordinator 9-12 - Joanne Mazzotte
 3. Assessment Coordinator Special Ed – Tieah Gunnison
 4. DASA Coordinator - Tara Celotti
 5. Deputy Claims Auditor - Karla Vigliotti
 6. Deputy Tax Collector - Karla Vigliotti
 7. Student Activities Coordinator - Racheal LeClaire

8. Student Support Services Leader - Randy Pertak
9. After School Program Director - Tara Celotti until 1/15/2021,
After School Co-Program Directors Paula LaDeau and Ursula
Thompson effective 1/16/2021
10. Summer Program Coordinator – Jaci Pockett
11. Curriculum Coordinator – Teri Calabrese-Gray
12. Grants Management Support – Shari Brannock
13. Summer Program Student Mentors – Kristen DuShane, Sara
Beeman, Alissa DuShane, Celia Peters, Lauren Kimball, Eleanor
Harmon, Alyssa Norton - \$600 each

E. Building Use Request(s) - None

PRINCIPAL’S REPORT – Tara Celotti – Sunshine Report as presented

OLD BUSINESS

- A. Universal Pre-Kindergarten Program (UPK) & Kindergarten Program - **Motion** of Budwick, second by Cutting, carried 7-0, the Board of Education establish a roster effective June 15, 2021, authorizing enrollment to include only students eligible for PreK. In addition, approve a list of students for Kindergarten according to NYSED Universal PreK guidance, “A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented.” As of June 15, 2021 there are 20 students enrolled in PreK, placing any new enrollees to be placed on a waiting list.
- B. Property at 1599 Creek Road Resolution - **Motion** of Cutting, second by Glebus, carried 7-0, the Board of Education accept the release of Crown Point Central School’s reverter interest in the property.
- C. Policy on Diversity, Equity and Inclusion – Enclosures (2) / Discussion (On May 18, 2021, the Board of Education reviewed /adopted the Policy on Diversity, Equity and Inclusion framework received from NYSED on May 10th)

PUBLIC COMMENTS/CONCERNS — Discussion – Board President St. Pierre read rules of public meetings. Mrs. Brannock read the information pertaining to the new Policy on Diversity, Equity and Inclusion Framework. She also gave information about future DASA Training and NYSED materials expected in September regarding DEI. Hannah Palmer, Brandy Palmer, Jennifer Deyo, Mya Pertak, Ingelore McLaughlin, Catherine Muller, Linda Waldorf, Todd Waldorf, Eleanor Harmon, Sarah Hutchins, James Johnson, Jack Johnson, Lauren Kimball, Paula Pelkey, Aaron Pelkey, Walton Pelkey, and Linda Ross expressed their concerns regarding LGBTQ+ to the school board.

Mrs. Brannock responded to questions. Board President St. Pierre shared information. Board member June Glebus shared the need to expand our communication opportunities with regard to education about inclusivity and culture changes.

NEW BUSINESS

- A. Adult Education Sponsorship Agreement - **Motion** of Glebus, second by Cutting, carried 7-0, the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2021-2022 school year and enter it into the minute book.
- B. Agreement for Nursing Services – ECH – **Motion** of St. Pierre-Sears, second by Budwick, carried 7-0, the Board of Education approve the Agreement between CPCS and The University of Vermont Health Network, Elizabethtown Community Hospital.

POLICIES - None

COMMITTEE REPORTS

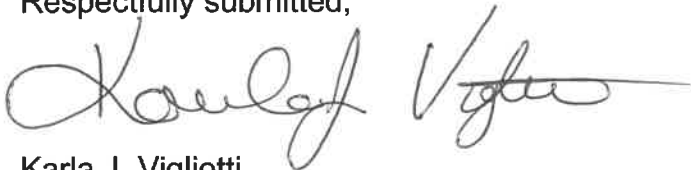
- A. NYSSBA Legislative Liaison

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

- 1. June 24 - Kindergarten Graduation 11am – Gymnasium
- 2. June 24 - 6th Grade Graduation 7pm – Gymnasium
- 3. June 25 - 12th Grade Graduation 7pm – Gymnasium
- 2. July 13 - Reorganizational Meeting 7pm – Auditorium
- 3. July 13 - Regular BOE Meeting follows the Reorganizational Meeting

ADJOURNMENT - **Motion** of Glebus, second by Budwick, carried 7-0, that the Board of Education adjourned this meeting at 8:47P.M..

Respectfully submitted,



Karla J. Vigliotti
District Clerk