

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REORGANIZATIONAL MEETING**  
**TUESDAY, JULY 11, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears  
June Glebus  
Jodi Ingleston  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Brandy Harrington, Deputy District Treasurer  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson

**ELECTION OF TEMPORARY CHAIRPERSON**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education appoint Tara S. Celotti, Superintendent of Schools, as Temporary Chairperson. All in Favor – Motion Carried 5-0

**ROLL CALL OF BOARD MEMBERS** – Michael St. Pierre, Florence St. Pierre Sears, Terry Ross, June Glebus, and Jodie Ingleston, administered by Mrs. Celotti, Temporary Chairperson.

**APPOINTMENT OF DISTRICT CLERK**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education appoint Karla Vigliotti as School District Clerk for the 2023-2024 school year, effective July 1, at an annual salary of \$15,480. All in Favor – Motion Carried 5-0 Oath of Office administered by Mrs. Celotti, Temporary Chairperson.

**OATH OF OFFICE – NEW BOARD OF EDUCATION MEMBERS** – Florence St. Pierre-Sears and Terry Ross - Oath of office administered by the Mrs. Vigliotti, District Clerk.

**ELECTION OF OFFICERS**

**Board of Education President** - Mrs. St. Pierre-Sears nominated Michael St. Pierre for Board of Education President. Three times Tara S. Celotti, Temporary Chairperson asked for nominations from the Board of Education for President, no other nominees were presented.

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education elect Michael St. Pierre as President of the Board of Education for the 2023-2024 school year. All in Favor – Motion Carried 4-0-1. Oath of Office administered by Mrs. Vigliotti, District Clerk.

**Board of Education Vice President** - Mrs. Ingleston nominated Florence St. Pierre-Sears for Board of Education Vice President. Three times Tara S. Celotti, Temporary Chairperson asked for nominations from the Board of Education for Vice President, no other nominees were presented. **Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education

elect Florence St. Pierre-Seats as Vice President of the Board of Education for the 2023-2024 school year. All in Favor – Motion Carried 4-0-1. Oath of Office administered by Mrs. Vigliotti, District Clerk.

### **PERSONNEL APPOINTMENTS**

**School Treasurer - Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education appoint Victoria Russell as School District Treasurer for the 2023-2024 school year at an annual salary of \$52,660, as presented. All in Favor – Motion Carried 5-0. Oath of Office administered by Mr. St. Pierre, School Board President.

**Deputy Treasurer - Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education appoint Brandy Harrington as School District Deputy Treasurer for the 2022-2023 school year at an annual salary of \$37,904, as presented. All in Favor – Motion Carried 5-0. Oath of Office administered by Mr. St. Pierre, School Board President.

**Claims Auditor - Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross that the Board of Education appoint Margaret Polhironakis as Claims Auditor for the 2023-2024 school year, effective July 1, 2023, at an annual stipend of \$4,000, as presented. All in Favor – Motion Carried 5-0.

**Deputy Claims Auditor - Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint Karla Vigliotti as Deputy Claims Auditor for the 2023-2024 school year, effective July 1, 2023, at an annual stipend of \$1,000, as presented. All in Favor – Motion Carried 5-0.

### **OTHER APPOINTMENTS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Local School Attorneys: Stafford, Owens, Murnane, Kelleher, Miller, Meyer & Zedick PLLC, Plattsburgh, \$225 per hour plus disbursements. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year CSE/CPSE School Attorneys: Ferrara Fiorenza, P.C., \$230 per hour plus disbursements. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year School Physician: Hudson Headwaters, \$6,460, per school year. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year School Auditor: Telling & Hillman, PC, \$10,700 – school year 2023-2024. Plus, Federal Single Audit at \$4,000 for 2022-2023. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Tax Collector: Kama Ingleston, \$2,295 annually. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Deputy Tax Collector: Lori Cutting, \$1,000 annually. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Hazardous Materials Coordinator: Caleb Spaulding, \$500 annually. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Records Access Officer: Karla Vigliotti. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Records Management Officer: Karla Vigliotti, \$15.00/hour. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Census Taker: Jennifer Sours \$750 stipend plus mileage. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Attendance Officer: Kellie Bilow, \$2,000 per school year. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Superintendent of Schools as the: Title I Coordinator, Drug/Alcohol Testing Coordinator, Title IX Compliance Officer in conjunction with the School Nurse, Chief Information Officer (data), Dignity For All Students Act –DASA Coordinator, Home Education Coordinator, Drug/Alcohol Testing Coordinator Alternate, CSE/CPSE District Representative, and Data Protection Officer. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Treasurer as Assistant Grants Coordinator, (Title I/Special Education/Lunch), \$3,500 stipend annually. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Title IX Compliance Officers: School Nurse and the Superintendent of Schools. All in favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, the list of 2023-2024 Impartial Hearing Officers for the Committee on Special Education, on a per diem basis, as per current SED website listing. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, for the 2023-2024 school year Deputy Treasurer as Extra Class Account Treasurer CSE/CPSE Clerk - Brandy Harrington Recommended Action: Brandy Harrington, \$7,500 stipend. All in Favor – Motion Carried 5-0

**BONDING OF PERSONNEL**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the Superintendent of Schools: \$500,000 per occurrence, for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mr. Ingleston, that the Board of Education bond the Assistant Superintendent for Business: \$500,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the District Treasurer: \$500,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the Deputy District Treasurer: \$500,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the Tax Collector: \$500,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the Deputy Tax Collector: \$500,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the Claims Auditor: \$100,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education bond the All-other school district employees: \$100,000 per occurrence for the 2023-2024 school year. All in Favor – Motion Carried 5-0

**DESIGNATIONS**

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education designate The Champlain National Bank as the District’s official depositories for the 2023-2024 School year, as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education designate The Sun Community News and Press-Republican as the District’s official newspapers, as presented. All in Favor – Motion Carried 5-0

**AUTHORIZATIONS**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the Assistant Superintendent for Business to certify payrolls and appoint her as School District Purchasing Agent. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize expenses for the Superintendent of Schools and the Board of Education members who wish to attend state/county conferences/workshops during the school year. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the District Treasurer and/or Deputy Treasurer to open a Petty Cash fund in the amount of \$100.00. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the District Treasurer and/or Deputy Treasurer to pay monthly utility bills and bills associated with contracts. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize signatures of the Assistant Superintendent for Business and/or the Treasurer/Deputy Treasurer on checks. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education the Assistant Superintendent of Business to approve budget transfers up to \$20,000 and report transfers to the Board of Education at the next regular meeting. All in Favor – Motion Carried 5-0

**OTHER ITEMS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize the Superintendent and/or appropriate staff to apply for federal and state grants and/or funding in compliance with state and federal guidelines and regulations. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize the payment of the I.R.S. rate for travel. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize Essex County School Boards Association, Membership, Executive Committee Representative Mitch St. Pierre. All in Favor – Motion Carried 5-0

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize NYS School Boards Association, Membership, Appointment of Legislative Liaison Anita Johnson. All in Favor – Motion Carried 5-0

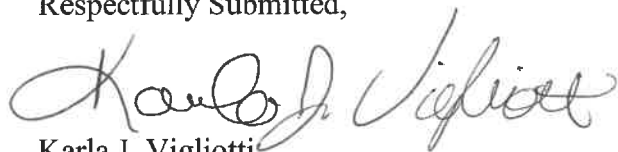
**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize the Budget Calendar for the 2023-2024 school year, as presented. All in Favor – Motion Carried 5-0

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize the 2023-2024 Board of Education Committees, as presented. All in Favor - Motion Carried 5-0

**ADJOURNMENT**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:16 P.M. All in Favor - Motion Carried 5-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karla J. Vigliotti".

Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, JULY 11, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:19 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
June Glebus  
Jodi Ingleston  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Brandy Harrington, Deputy District Treasurer  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, June 20, 2023, as presented. All in Favor - Motion Carried 5-0

**COMMUNICATIONS** - None

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for June 2023, as presented. All in Favor - Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the bills for payment ending June 30, 2023, and the bills beginning July 1, 2023, as presented. All in Favor - Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 5-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the quarterly unaudited comprehensive budget status report for April, May, June 2023, as presented. All in Favor - Motion Carried 5-0

**Budget Transfers**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve the budget transfers as of June 30, 2023, to close the 2022-2023 school year, as presented. All in Favor - Motion Carried 5-0

Extra Class Activity Accounts Report

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve the Extra Class Activity Accounts Report for the months of April, May, June 2023, as presented. All in Favor - Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E.

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education accept the CSE/CPSE recommendations for 6/29/2023. All in Favor - Motion Carried 5-0

Personnel

Addition to Substitute List

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List:

Keri Charboneau – Instructional and Non-Instructional

Robert Primo, Instructional and Non-Instructional effective July 10, 2023

All in Favor - Motion Carried 5-0

Appointments

Nurse Substitute/Consultant -Joanne Bartlett

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Joanne Bartlett as Nurse Substitute/Consultant, as needed at Superintendent discretion, at a rate of \$45/hour, for the 2023-2024 school year, as presented. All in Favor - Motion Carried 5-0

Long-Term Substitute – Bonnie Landry

**Motion** made by Mr. Ross, second by Mrs. St.Pierre-Sears, that the Board of Education appoint Bonnie Landry as a Long-term Substitute for the 2023-2024 School year, at a salary of \$18,900, no Benefits, as presented. All in Favor - Motion Carried 5-0

Long-Term Substitute – Peggy Patnode

**Motion** made by Mr. Ross, second by Mrs. St.Pierre-Sears, that the Board of Education appoint Peggy Patnode as a Long-term Substitute for the 2023-2024 School year, at a salary of \$18,900, no Benefits, as presented. All in Favor - Motion Carried 5-0

Extra-Curricular Positions

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented.

Advisor, Senior Class – Erica Carey

DEI Club Advisor – Mary Henopp/Tieah Gunnison/Alana Gaddor

Varsity Soccer Boys – John Stone

Varsity Girls Soccer, Co-Coach unpaid Bruce Peters

All in Favor - Motion Carried 5-0



Contractual, Non-Union Employees

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education approve the following salaries for Contractual, Non-Union employees for the 2023-2024 school year, effective July 1, 2023, as presented.

Tara Celotti, Superintendent – 4% Raise

Caleb Spaulding, Operations & Maintenance/Transportation Head – 4% Raise

All in Favor - Motion Carried 5-0

Special Education/Elementary/AIS Teacher Full-Time

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint Ryan Jaquish as Special Education/Elementary/AIS Teacher Full-Time, for the 2023-2024 school year, Step 3, per contract, as presented. All in Favor - Motion Carried 5-0

Music Teacher Full-Time

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Samala Rubin as Music Teacher Full-Time, for the 2023-2024 school year, Step 1, Band Director at a stipend of \$1,568 and Chorus Director at a stipend of \$1,401, per contract, as presented. All in Favor - Motion Carried 5-0

Technology Teacher Part-Time

**Motion** made by Mrs. Ingleston, second by Mrs. Ross, that the Board of Education appoint Robert Primo as Technology Teacher Part-Time (.4), effective 9/1/2023, Step 1, per contract, prorated, as presented. All in Favor - Motion Carried 5-0

Bus Driver/Buildings and Grounds/Transportation

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education appoint Robert Primo as Full-Time Bus Driver/Part-Time Buildings and Grounds/Transportation, effective 9/1/2023, per contract, prorated, as presented. All in Favor - Motion Carried 5-0

Recruitment

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize to post/advertisement of the following position:

Teaching Assistant

All in Favor - Motion Carried 5-0

Kellie Bilow – Summer Hours

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve Kellie Bilow, School Nurse hours for up to 20 hours at the 2023-2024 hourly rate, as presented.

All in Favor - Motion Carried 5-0

Conference Requests for 2023-2024 School Year

**Motion** by Mr. Ross, second by Mrs. Glebus, that the Board of Education authorize instructional staff, as designated by the Superintendent of Schools, to attend multi-day conferences throughout the 2023-2024 school year, as necessary. All in Favor - Motion Carried 5-0

Building Use Requests

**Motion** by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education approve the following building use requests:

1. Chris Mazzotte – Girls Basketball, 7/5, 7/12, 7/19, 7/26, 8/7, 8/14, and 8/21/2023, 6PM-7:30PM, gymnasium, pending school gym floor needs.
2. Jason Hughes – Boys and Girls Basketball, Fridays starting 6/30 – 8/25/ 2023, 6PM – 8PM, in the gymnasium, pending gym floor needs.
3. Kayli Stone – Crown Point Summer Program Registration, 6/24 and 6/25/2023 9AM-12PM, in the cafeteria

The gym will not be available after August 11, 2023. All in Favor - Motion Carried 5-0

NEW BUSINESS

CVES 2023-2024 Contract for Services

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education authorize the President and/or Clerk to sign the CVES 2023-2024 Contract for Services, as presented. All in Favor - Motion Carried 5-0

UVM 2023-2024 Contract for Services

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education authorize the President to sign the UVM agreement for RN Nurse coverage for the 2023-2024 school year, as needed, as presented. All in Favor - Motion Carried 5-0

North Country Community College/ or Online Electives

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve NCCC/or Online Electives, as needed, at the discretion of the Superintendent, based on student and staffing needs, as presented. All in Favor - Motion Carried 5-0

Gregory’s Pavement Marking, LLC

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education approve repair, seal and marking of parking lots quotes from Gregory’s Pavement effective 6/26/2023, All in Favor - Motion Carried 5-0

Bus Quotes and Bids

**Motion** by Mr. Ross, second by Mrs. Glebus, that the Board of Education authorize the District Treasurer to advertise for quotes/bids for the purchase of a 2017, 66 passenger type’C,conventional front engine school bus, as presented. All in Favor - Motion Carried 5-0

OLD BUSINESS – Sports options (Football)

POLICIES

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive/review the following policies and plans, as presented.

- Safety Plan (Inclusive of Anaphylaxis, Concussion, Sexual Harassment and DEI Policy) - tabled
- Faculty Handbook
- Athletic Handbook
- Student Handbook

Wellness Policy  
All in Favor - Motion Carried 5-0

**COMMITTEE REPORTS** – None

**PUBLIC COMMENTS/CONCERNS** - None

**ADJOURNMENT**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:57 P.M. All in Favor - Motion Carried 5-0

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Karla J. Vigliotti". The signature is written in black ink and is positioned above the printed name.

Karla J. Vigliotti

District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, AUGUST 22, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
June Glebus  
Sierra Harrington  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**OATH OF OFFICE – NEW BOARD MEMBER** – Oath of office administered by District Clerk - Sierra Harrington 8/22/2023-06/30/2024

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the minutes of the Reorganizational Meeting, July 11, 2023, as presented. All in Favor - Motion Carried 6-0

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the minutes of the Regular Meeting, July 11, 2023, as presented. All in Favor - Motion Carried 6-0

**COMMUNICATIONS** - CFES Brilliant Pathways School of Distinction for the 2022-2023

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education receive the bank reconciliation reports for July 2023, as presented. All in Favor - Motion Carried 6-0

**Expenditure Reports**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education authorize the bills for payment ending July 31, 2023, as presented. All in Favor - Motion Carried 6-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 6-0

Tax Warrant

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education set the tax rate for the Crown Point Central School District (including Library \$60,180), as presented.

Crown Point: \$9.492534

Moriah: \$10.505181

Ticonderoga: \$9.670287

Tax Rates per M on Assessed Value: \$9.105149

Tax Rates per M on True Value: \$9.498449

All in Favor - Motion Carried 6-0

Bus Lease Purchase

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education authorize the purchase of a 66-passenger bus from Leonard Bus Sales for \$34,450, as presented.

All in Favor - Motion Carried 6-0

Annual Audit Services

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the 5 year contract with Telling and Hillman, P.C. for Annual Audit Services, per RPF Fee Estimate for school years ending June 2024 – June 2028, as presented. All in Favor -

Motion Carried 6-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – None

Personnel

Addition to Substitute List

**Motion** made by Mr. Johnson, second by Mrs. Glebus, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List:

Kameron Vigliotti – Instructional

Michael Ross, Non-Instructional

All in Favor - Motion Carried 6-0

Appointments

Part Time Teacher Pre-K/AIS – Mary Hope McGinness

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint, Mary Hope McGinness as a Part-Time Teacher, for the 2023-2024 school year, as assigned in Pre-K/AIS, 3 Days per week, remote and/or in district at a salary of \$35,000 total, (\$17,500 to be paid in 2023, and \$17,500 to be paid in 2024), as presented. All in Favor - Motion Carried 6-0

Part Time Teacher AIS – Lisa Harrington

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education appoint Lisa Harrington as a Part-Time Teacher, for the 2023-2024 school year, as assigned to AIS, 3 Days per week, in district, at a salary of \$35,000 total, (\$13,740 to be paid in 2023, and \$21,260 to be paid in 2024), as presented. All in Favor - Motion Carried 6-0

Long Term Substitute Lunch Monitor – Dawn Wranosky

**Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, that the Board of Education appoint Dawn Wranosky as a Long-Term Substitute Lunch Monitor for the 2023-2024 school year, at the hourly rate of \$15.00 per hour, as presented. All in Favor - Motion Carried 6-0

Full Time Pupil Personnel Services – Michelle Dedrick

**Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, Upon the recommendation of the Superintendent, Michelle P. Dedrick, is hereby appointed to the position of Pupil Personnel Services, Salary for the 2023-2024 school year effective September 1, 2023, is Step 1, per CPTA contract. In addition, approve summer curriculum hours as needed, as presented. All in Favor - Motion Carried 6-0

Extra-Curricular Positions

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented.

Advisor, 6<sup>th</sup> Grade – Randy Pertak

Freshman Class – Marijane Stanley

Senior Class – Erica Carey/Joanne Mazzotte (50/50)

Yearbook Advisor – Lori Cutting

Webmaster – Karla Vigliotti

Modified Soccer Boys –

All in Favor - Motion Carried 6-0

2023-2024 Grant Stipend Positions

**Motion** made by Mr. Ross, second by Mrs. Johnson, That the Board of Education appoint the following for the Grant Stipend Position(s), as presented.

<u>Position</u>	<u>Candidate</u>	<u>Stipend</u>
1. Mentor Teacher (Ryan Jaquish)	Liz Ross	\$500
2.- Mentor Teacher (Samala Rubin)	Marijane Stanley	\$500

All in Favor - Motion Carried 6-0

Summer Hours – Joanne Mazzotte

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education approve Joanne Mazzotte, Summer School Counseling hours for 86 hours at 2022-2023 hourly rate, as presented. All in Favor - Motion Carried 6-0

Award of Tenure – Marijane Stanley

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education award tenure in the area of Childhood Education/Elementary Education, to Marijane Stanley effective August 31, 2023, as presented. All in Favor - Motion Carried 6-0

Teaching Assistant Tenure Date – Hillary B. Price

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that Upon the recommendation of the Superintendent, to set the tenure date for Hillary B. Price, tenure area for a Teaching Assistant, probationary period commencing on September 1, 2023, and anticipated to end on

August 31, 2027. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom Teaching Assistant must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented. All in Favor - Motion Carried 6-0

Resignation – Megan Walls, Music Teacher

**Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, that the Board of Education accept the resignation of Megan Walls, as Music Teacher, effective July 14, 2023, as presented. All in Favor - Motion Carried 6-0

Resignation – Michelle Dedrick, Teaching Assistant

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education accept the resignation of Michelle Dedrick, as Teaching Assistant, effective August 31, 2023, as presented. All in Favor - Motion Carried 6-0

Full-time Teaching Assistant – Keri Charboneau

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Keri Charboneau, as Teaching Assistant, effective September 1, 2023, pending certification, and pending tenure date, Step 1, per CPTA Contract, as presented. All in Favor - Motion Carried 6-0

Full-time Teaching Assistant – Elizabeth Ashline

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education appoint Elizabeth Ashline, as Teaching Assistant, effective September 1, 2023, pending certification, and pending tenure date, Step 1, per CPTA Contract, as presented. All in Favor - Motion Carried 6-0

Building Use Requests

**Motion** by Mr. Ross, second by Mrs. St.Pierre-Sears, that the Board of Education approve the following building use requests:

Jill Spring – Distinguished Young Women - practices/program September – November, with a tentative date of November 11, 2023, for the Program. All in Favor - Motion Carried 6-0

**NEW BUSINESS**

CVES – CVPH Medical Center Child and Adolescent Mental Health Unit

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education authorize the CVES collaborative arrangement with CVPH Medical Center Child and Adolescent Mental Health Unit to provide the educational component of their inpatient services for the 2023-2024 school year, as presented. All in Favor - Motion Carried 6-0

Ferrara Fiorenza PC, - Resolution Authorizing Litigation Against Social Media

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education adopt the resolution authorizing litigation against social media companies, as presented.

RESOLUTION AUTHORIZING LITIGATION AGAINST SOCIAL MEDIA COMPANIES

WHEREAS, the Surgeon General of the United States Public Health Service has issued an Advisory on Social Media and Youth Mental Health which:

- “calls attention to the growing concerns about the effects of social media on youth mental health;”
- emphasized that “now is the time to act swiftly and decisively to protect children and adolescents from risk of harm;”
- “[t]he onus of mitigating the potential harms of social media should not be placed solely on the shoulders of parents and caregivers;” and
- “[t]echnology companies play a central role and have a fundamental responsibility in designing a safe online environment and in preventing, minimizing, and addressing the risks associated with social media.”

WHEREAS, the Surgeon General of the United States Public Health Service has further concluded that:

- “Social media use by youth is nearly universal. Up to 95% of youth ages 13-17 report using a social media platform, with more than a third saying they use social media ‘almost constantly.’”
- “nearly 40% of children ages 8-12 use social media;”
- “in early adolescence ... brain development is especially susceptible to social pressures, peer opinions, and peer comparison;”
- “[s]ocial media may ... perpetuate body dissatisfaction, disordered eating behaviors, social comparison, and low self-esteem, especially among adolescent girls;”
- “[i]n a nationally representative survey of girls aged 11-15, one-third or more say they feel ‘addicted’ to a social media platform;”
- “[o]ver half of teenagers report that it would be hard to give up social media;” and
- [t]here is a consistent relationship between excessive social media use “depression among youth.”

WHEREAS, the Surgeon General of the United States Public Health Service has specifically urged that it is “urgent that we take action.”

WHEREAS, it has been reported that students, “[m]ore than ever, were glued to [their cellphones] during class.”

WHEREAS, it has been reported that “a growing number of educators ... find themselves on the front lines of a fight to change how students use social media” and “there was been a push for more schools to ... develop programs to help educate students on the dangers of social media.”

WHEREAS, the Crown Point Central School District (the “School District”) has and continues to experience significant problems with student use of social media, which use, among other things: (i) has created a substantial and ongoing interruption of and disturbance to its educational mission; (ii) has resulted in the diversion of substantial resources in an attempt to abate and prevent such use and its results harms; and (iii) poses a significant risk to the health and well-being of its students; and

WHEREAS, the School District is a leader in education excellence whose faculty and administrators care deeply about the education and well-being of its students;



NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT: That the Board of Education authorizes the law firm of Wagstaff & Cartmell, LLP and Ferrara Fiorenza PC to initiate litigation and file suit against any appropriate parties to seek compensation to the School District for damages suffered by the School District and its students as a result of the development, operation, and marketing of social media platforms, and to seek any other appropriate relief. The School District hereby authorizes its Superintendent of Schools or their designee to sign all appropriate documents and fee agreements on behalf of the School District. Adopted this day 22<sup>nd</sup> day of August 2023

  
Board of Education Representative(s)

All in Favor - Motion Carried 6-0

Ferrara Fiorenza PC, Contingency Fee Agreement

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education authorize the contingency fee agreement with Ferrara Fiorenza PC, as presented. All in Favor - Motion Carried 6-0

**OLD BUSINESS**

Bond Resolution of Crown Point Central School

**Motion** made by Mrs. St.Pierre-Sears, second by Mr. Ross, that the Board of Education adopt the resolution authorizing a Capital Improvement Project at a cost not to exceed \$5,760,980 and the issuance and sale of Serial Bonds and Notes in an amount not to exceed \$5,760,980, as presented.

**BOND RESOLUTION OF THE CROWN POINT CENTRAL SCHOOL DISTRICT, ESSEX COUNTY, NEW YORK, ADOPTEDAUGUST 22, 2023, AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$5,760,980 AND THE ISSUANCE AND SALE OF SERIAL BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$5,760,980.**

**RECITAL**

**WHEREAS**, the qualified voters of the Crown Point Central School District, Essex County, New York (the “District”), at a special meeting duly called and held on May 16, 2023, did vote and adopt a proposition authorizing a capital project consisting of reconstruction of the School District buildings, including necessary site work, acquire equipment, machinery, or apparatus required for the purposes for which such reconstructed building is to be used and pay incidental costs related thereto (the “Project), at a total estimated cost not to exceed \$5,760,980 and obtain the necessary funds by the levy of a tax, subject to available State aid or to any other revenues available for such purpose, which is hereby voted in the amount of \$5,760,980, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount

not to exceed \$5,760,980, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

**WHEREAS**, the District is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”); and

**WHEREAS**, the District’s Board of Education has reviewed the scope of the Project, as presented by its architects, to assess the environmental impact of the Project as required by the Regulations and has concluded that the project is a Type II Action as defined in SEQRA and determined by resolution dated March 21, 2023 that no further review is required under SEQRA; and

**WHEREAS**, the District now desires to authorize the Project and financing of the cost thereof; and

**NOW, THEREFORE BE IT RESOLVED, ON AUGUST 22, 2023, BY THE BOARD OF EDUCATION OF THE DISTRICT, (by favorable vote of NOT LESS than two thirds of all members of said Board of Education) AS FOLLOWS:**

**Section 1.** Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$5,760,980; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$5,760,980 and the plan of financing includes spending any available state and federal aid, the issuance of serial bonds or notes in the aggregate principal amount not to exceed \$5,760,980, and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

**Section 2.** Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the “Local Finance Law”), in a principal amount not to exceed \$5,760,980 to finance said appropriation for the Project.

**Section 3.** The following additional matters are hereby determined and declared:

(a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;

(b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

**Section 4.** The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

**Section 5.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

**Section 6.** The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

**Section 7.** The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

**Section 8.** Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

**Section 9.** This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 6 votes in favor of the resolution and 0 votes against the resolution as follows:

Mitch St. Pierre, President	Voting	Aye
Florence St. Pierre-Sears, Vice President	Voting	Aye
June Glebus	Voting	Aye
Sierra Harrington	Voting	Aye
Anita Johnson	Voting	Aye
Terry Ross	Voting	Aye

The resolution was thereafter declared adopted.  
All in Favor - Motion Carried 6-0

**AES Northeast – Project No. 5225**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve the agreement with Architecture, Engineering and Land Surveying Northeast, PLLC, DBA AES Northeast for services for Project No. 5225, Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration and printing/mileage/postage for new capital project in the amount of \$404,000, as presented. All in Favor - Motion Carried 6-0

**POLICIES**

**CPCS Safety Plan** – (Inclusive of Anaphylaxis, Concussion, AED, Sexual Harassment, Active Threat Assessment Plan and DEI Policy)

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education receive/review/approve/adopt the CPCS Safety Plan, as presented.

All in Favor - Motion Carried 6-0

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education approve/adopt the following policies and plans, as presented.

Faculty Handbook

Athletic Handbook

Student Handbook

Wellness Policy

All in Favor - Motion Carried 6-0

**COMMITTEE REPORTS** – None

**PUBLIC COMMENTS/CONCERNS** - None

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:28 P.M. All in Favor - Motion Carried 6-0

Respectfully Submitted,



Karla J. Vigliotti

District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, SEPTEMBER 19, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:01 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
Jodie Ingleston  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education accept the minutes of the Reorganizational Meeting, August 22, 2023, as presented. All in Favor - Motion Carried 5-0

**COMMUNICATIONS** – NYS DOT 9N Crosswalk – CPTA, Handout and Digital Resource

- NYSED Data.GOV

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education receive the bank reconciliation reports for July 2023, as presented. All in Favor - Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mrs. Ingleston, second by Ms. Ross, that the Board of Education authorize the bills for payment ending August 31, 2023, as presented. All in Favor - Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

**C.S.E./C.P.S.E.** – Handout

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the CSE/CPSE recommendations for 9/08/2023 and 9/19/2023. All in Favor - Motion Carried 5-0

Personnel

Addition to Substitute List

**Motion** made by Mr. Johnson, second by Mrs. Glebus, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List:

Sabrina Lawson – Instructional, effective September 6, 2023

Alyssa Norton, Instructional

Maddison Mead, Instructional

All in Favor - Motion Carried 5-0

Side Letter of Agreement with CPTA

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, as presented.

a. Jacqueline Pockett – 1/6<sup>th</sup>

b. Elizabeth Ross – 1/6<sup>th</sup>

c. Crystal Farrell – 1/6<sup>th</sup>

d. Paula LaDeau – 1/6<sup>th</sup>

e. Paula Norton—1/6<sup>th</sup>

f. Marijane Stanley – 1/6<sup>th</sup>

g. Ryan Jaquish – 1/6<sup>th</sup>

h. Samala Rubin – 1/6<sup>th</sup>

All in Favor - Motion Carried 5-0

Teaching Assistant Tenure Date – Keri Charboneau

**Motion** made by Mrs. Johnson, second by Mr. Ross, that Upon the recommendation of the Superintendent, to set the tenure date for Keri Charboneau, tenure area for a Teaching Assistant, probationary period commencing on September 1, 2023, and anticipated to end on August 31, 2027. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom Teaching Assistant must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time, as presented. All in Favor - Motion Carried 5-0

Time Off Without Pay – Chrystal Scheuer

**Motion** by Mrs. Johnson, second by Mrs. St. Pierre-that the Board of Education approve leave without pay for Chrystal Scheuer for February 16, 2024, and February 26, 2024, as presented.

All in Favor - Motion Carried 5-0

Appointments

Extra-Curricular Positions

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented.

1. Advisor Junior Class, Paula Norton  
All in Favor - Motion Carried 5-0

**NEW BUSINESS**

J.J. Curran & Son, Inc. Bid Proposal – Handout

**Motion** by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the J.J. Curran & Son, Inc. Bid Proposal in the amount of \$28,448, as presented. All in Favor – Motion Carried 5-0

**OLD BUSINESS**

Superintendent Evaluation

Ferrara Fiorenza PC, - Settlement Offer for Claims Against Altria

**Motion** by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education approve the resolution authorizing partial settlement of vaping litigations, as presented. All in Favor – Motion Carried 5-0

**RESOLUTION AUTHORIZING PARTIAL SETTLEMENT OF VAPING LITIGATION**

**WHEREAS**, in recent years the use and abuse of e-cigarettes and vaping devices increased dramatically among high school and middle school students, leading to significant risks of addiction and potentially life-threatening respiratory ailments; and

**WHEREAS**, students attending the Crown Point Central School District (the "School District") have not been immune to this phenomenon with the School District observing students using e-cigarettes and vaping devices in school and on school grounds; and

**WHEREAS**, the use of e-cigarettes and vaping devices by students has caused the School District to incur costs in the form of staff time, disciplinary proceedings, and other costs, with the expectation that these costs will only increase unless and until student use of these devices decreases and stops; and

**WHEREAS**, the School District authorized the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC, to initiate litigation against Altria Group, Inc. and Philip Morris USA, Inc., Altria Client Services LLC, Altria Enterprises LLC, and Altria Group Distribution Company (collectively "Altria") by board resolution relating to the production, marketing, sale, and distribution of e-cigarettes and vaping devices; and

**WHEREAS**, a tentative settlement has been reached with Defendant Altria whereby in return for discontinuing the litigation, the School District would receive certain cash payment; and


**WHEREAS**, the amount that the School District receives will be no less than \$2,524; and



**WHEREAS**, the Board of Education (the "Board") has determined it is necessary, advantageous, desirable, and in the public interest and the best interests of the School District that it settle this litigation against Altria.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the School District, as follows:

1. The Board authorizes the partial settlement of the vaping lawsuit against defendant Altria.
2. A Settlement with the substantive terms contained herein is hereby approved in substantially the form reviewed by the Board and together with such minor modifications as are deemed necessary by the School District's attorneys and administrators to protect the best interests of the School District.
3. The Board President, Superintendent and their designee(s) are hereby authorized to finalize, sign and enter into the Settlement Agreement on behalf of the School District and take all actions and execute all documents necessary or appropriate to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

Date: 9/19/23 District Clerk 

**COMMITTEE REPORTS** – None

**PUBLIC COMMENTS/CONCERNS** – NCPR Potsdam

**EXECUTIVE SESSION**

**Motion** by Mrs. Johnson, second by Mr. Ross, that the Board enter into Executive Session at 7:32 PM to discuss the employment history of a particular person, as presented. All in Favor - Motion Carried 5-0

**Motion** by Mr. Ross, second by Mrs. Ingleston, that the Board exit Executive Session at 8:14 PM , as presented. All in Favor – Motion Carried 5-0

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 8:14 P.M. All in Favor - Motion Carried 5-0

Respectfully Submitted,

  
Tara S. Celotti  
Clerk Pro Term

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, OCTOBER 17, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
June Glebus  
Sierra Harrington  
Jodie Ingleston  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, CSE, CPSE Chairperson  
Vicki Russell, District Treasurer  
Karla Vigliotti, District Clerk  
Joanne Mazzotte  
Gabrielle Mazzotte  
Chris Mazzotte

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, September 19, 2023, as presented. All in Favor - Motion Carried 7-0

**PRESENTATION – New York State School Board Recognition Week – Mrs. Celotti**

Presentation of Certificate for dedicated leadership in public education and continuing service to the children of this community.

**COMMUNICATIONS** – CPTA/BOE Meeting November 14<sup>th</sup> at 6:30 P.M. – Sidewalk Crossing Mrs. Gaddor and some of her students will be attending a town board meeting to express their needs for a sidewalk crossing - Social, Emotional, Learning Counselor in the building 4 days a week, and family bathrooms coming with the 2025 Building Project.

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education receive the bank reconciliation reports for September 2023, as presented. All in Favor - Motion Carried 7-0

**Expenditure Reports**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education authorize the bills for payment ending September 30, 2023, as presented. All in Favor - Motion Carried 7-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor - Motion Carried 7-0

Extra Class Activity Accounts Report

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education receive the quarterly extra class activity accounts report for the months of July, August and September 2023, as presented. All in Favor - Motion Carried 7-0

Quarterly Comprehensive Budget Status

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education receive the Budget Status, as presented. All in Favor-Motion Carried 7-0

Budget Transfers

**Motion** made by Mrs. Johnson, second by Mrs. Ross, that the Board of Education receive/approve the Budget Transfers Report, as presented. All in Favor-Motion Carried 7-0

Annual Audit for Year Ending June 30, 2023

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education accept the Annual Audit, as presented. All in Favor-Motion Carried 7-0

Annual Audit for Year Ending June 30, 2023 - CAP

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the Annual Audit -Corrective Action Plan, as presented. All in Favor-Motion Carried 7-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E.

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 10/04/2023 and 10/10/2023. All in Favor - Motion Carried 7-0

**PUBLIC COMMENTS/CONCERNS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education enter Public Comments and Concerns. All in Favor - Motion Carried 7-0

Mr. Chris Mazzotte and Mrs. Joanne Mazzotte spoke in regard to the Varsity Girls Basketball Coaching position.

Personnel

Addition to Substitute List

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List:

Sharon LaFountain – Instructional and Non-Instructional, effective October 2, 2023

All in Favor - Motion Carried 7-0

Appointments

Extra-Curricular Positions

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2023-2024 school year, as presented.

Varsity Basketball Girls – Randy Pertak

Varsity Basketball Boys – Jason Hughes  
Modified Basketball Boys – John Swinton  
Modified Basketball Girls – Angelo Rodriguez  
Sports Site Coordinator –Boys Basketball – Brandy Beeman  
Timekeeper – Basketball – Kama Ingleston  
Cheerleading – Maddison Mead  
All in Favor - Motion Carried 7-0

#### Conference Requests

**Motion** by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education authorize to following conference requests:

1. Mary Henopp – NYASP Conference 2023, Saratoga Springs, NY, November 16, 2023, and November 17, 2023, for Professional Development.
2. Samala Rubin – NYSSMA Conference, Rochester, NY, November 30, 2023, and December 1, 2023, for Professional Development.

All in Favor - Motion Carried 7-0

#### Time Off Without Pay – Patricia Tortellot

**Motion** by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education approve leave without pay for Patricia Tortellot for October 6, 2023, as presented. All in Favor - Motion Carried 7-0

#### Maternity Leave – Jayna Geisel

**Motion** by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education approve maternity leave request for Jayna Geisel effective October 16, 2023 – February 16, 2024, sick leave, personal leave and time off without pay as needed, as presented. All in Favor - Motion Carried 7-0

#### Building Use Requests

**Motion** by Mrs. Ingleston, second by Mr. Ross, that the Board of Education approve the following building use request:

1. Christine Sargent - Crown Point Youth Commission – Gym - Youth Basketball practices every Saturday, November 5, 2023 – February 2024, 8 AM – 1PM as presented. All in Favor - Motion Carried 7-0

#### **NEW BUSINESS** - None

#### **OLD BUSINESS**

##### A. Adirondack Maid – Contract Amendment

**Motion** by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education amend the contract with Adirondacks Maid to include bimonthly payment effective October 2023 for cleaning services, payment dates will be determined by the Business Office, as presented. All in Favor - Motion Carried 7-0

##### B. J.J. Curran & Sons, Inc - Additional Bid Amount

**Motion** by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the

J.J. Curran & Son, Inc. Bid Proposal additional amount of \$8,702.00, for gym floor repairs, as presented. All in Favor - Motion Carried 7-0

**COMMITTEE REPORTS** – conferences available on the electric buses, helping young social justice issues by teaching civic engagement.

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

Motion made by Mrs. Glebus, second by Mr. Ross, that the Board of Education adjourn this meeting at 8:12 P.M. All in Favor - Motion Carried 7-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, NOVEMBER 14, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:08 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice President  
Sierra Harrington  
Jodi Ingleston  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison CSE, CPSE Chairperson  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, October 17, 2023, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS** – Handouts

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for October 2023, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education authorize the bills for October 2023, as presented. All in Favor-Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

**C.S.E./C.P.S.E.**

**Motion** made by Mr. Ross second by Mrs. St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 10/20/2023, 10/25/2023, and 11/14/2023, as presented. All in Favor-Motion Carried 5-0

## Personnel

### Addition to Substitute List

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List: All in Favor-Motion Carried 5-0

1. Brenda Speshock – Instructional
2. Alexis Gibbs – Instructional
3. Megan Walls – Bus Driver

### Extra-Curricular Positions

**Motion** made by Ms. Harrington, second by Mr. Ross, that the Board of Education appoint the following individuals to the extra-curricular positions listed below, for the 2023- 2024 school year, as presented. All in Favor-Motion Carried 5-0

- a. Boys Varsity Basketball, Unpaid Co-Coach – Cody Crammond
- b. Boys Varsity Basketball Unpaid Co-Coach – Dylan Sours
- c. Girls Varsity Basketball Unpaid Co-Coach – Cody Wayman
- d. Shot Clock – Lloyd LaMotte
- e. Girls Varsity Sports Site Coordinator – Mary Carey

### Tutor (Elementary School Student, approximately 10 hours per week) – Paula Norton

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education appoint Paula Norton to the position of Tutor for student Number 999802519, effective October 30, 2023, at \$30.00 per hour as per the CPTA Contract, as presented. All in Favor-Motion Carried 5-0

### Maternity Leave – Lauren Berrick

**Motion** made by Mrs. Ingleston, second by Ms. Harrington, approve the additional Maternity Leave for Lauren Berrick, effective November 13 – December 8, 2023, sick leave will be used, as presented. All in Favor-Motion Carried 5-0

### Leave of Absence – Tracy Bush

**Motion** made by Mrs. Ingleston, second by Mr. Ross, That the Board of Education approve the leave of absence for a family emergency with use of sick days until a of a potential return date of December 4, 2023, for Tracy Bush, effective November 9, 2023, as presented. All in Favor-Motion Carried 5-0

### Conference Request(s) - None

### Building Use Requests

**Motion** made by Mrs. Harrington, second by Mr. Ross, that the Board of Education approve the following building use requests, as presented. All in Favor-Motion Carried 4-1-0

1. Back Country Youth Foundation, Ski Meeting – Jodie Ingleston  
Friday, November 17, 2023, 6 PM, Skiing and Snowboarding meeting in the cafeteria.
2. Crown Point Youth Commission Baseball/Softball Clinics – Andrew Stanley

January, February, March 2024, Saturday or Sundays depending on availability of the gymnasium.

3. AAU Practice – Chris & Joanne Mazzotte  
November 2023 – June 2024, Sundays @4 PM, gymnasium.

**NEW BUSINESS**

ESSA Grants- Update/Discussion

Bus Purchase Letter of Intent – Leonard Bus

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education approve a Letter of Intent to purchase up to 3 buses from Leonard Bus Sales Inc, amount not to exceed \$528,362.11, based on board budget approval and voter budget approval, per quotes, as presented. All in Favor-Motion Carried 5-0

**COMMITTEE REPORTS** – None

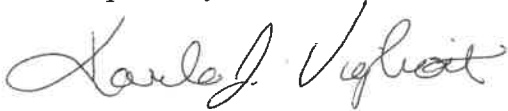
**PUBLIC COMMENTS/CONCERNS** – University of Albany Study, EV Buses, Lunar New Year, Solar Eclipse, Budget Ideas 2024-2025

**EXECUTIVE SESSION** – None

**ADJOURNMENT**

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:58 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk



**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY, DECEMBER 19, 2023 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:06 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice President  
Jodi Ingleston  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison CSE, CPSE Chairperson  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education accept the minutes of the Regular Meeting, November 14, 2023, as presented. All in Favor-Motion Carried 4-0

**COMMUNICATIONS** – Sol Source Power, LLC, Solar Energy Project Vineyard, Lauren Kimball, Internship

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for December 2023, as presented. All in Favor-Motion Carried 4-0

**Expenditure Reports**

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education authorize the bills for December 2023, as presented. All in Favor-Motion Carried 4-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 4-0

**Senior Income Allowance – Essex County Office of Real Property Tax Service**

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education set the maximum earnings Senior Citizen allowance for the 2024-2025 tax year at \$18,500, as presented. All in Favor-Motion Carried 4-0

**Tax Collector's Report – Kama Ingleston**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education receive the 2023-2024 Tax Collector’s Report, as presented. All in Favor-Motion Carried 4-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti  
C.S.E./C.P.S.E.

**Motion** made by Mrs. Johnson second by Mrs. St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 11/29/2023, 12/3/2023, 12/5/2023, and 12/13/2023, as presented. All in Favor-Motion Carried 4-0

Personnel

Addition to Substitute List

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List: All in Favor-Motion Carried 4-0

- a. Paige MacDougal – Instructional
- b. Christopher Johnson - Instructional
- c. Wayne Taylor – Bus Driver – pending 19A requirements

Time Off Without Pay – Keri Charboneau

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, That the Board of Education approve the time off without pay for Keri Charboneau for January 16, 2024, as presented. All in Favor-Motion Carried 4-0

Sick Bank Donation – Henry DuShane

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education the Board of Education approve the request for donation of sick days, up to 32.25 days for the 2023-2024 school year for Henry DuShane, as presented. All in Favor-Motion Carried 4-0

Building Use Requests

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education approve the following building use requests, as presented. All in Favor-Motion Carried 4-0

1. Liz Ross – Sophomore Class Fundraiser – Elementary Semi-Formal, Friday, December 8, 2023, 5pm-7pm, cafeteria.

**OLD BUSINESS**

- A. ESSA Grants - Update/Discussion

**NEW BUSINESS**

1. Prom Location

**Motion** made by Mrs. Ingleston, second by Mrs. St. Pierre-Sears, that the Board of Education approve the Prom on May 18, 2024, to be located at the banquet venue of The War Cannon, as presented.

All in Favor-Motion Carried 4-0

**POLICIES**

1. Workplace Violence Prevention Policy

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education receive, review, approve and adopt the CPCS Workplace Violence Prevention Policy, as presented. All in Favor-Motion Carried 4-0

2. Meal Charge Policy

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education receive and review the CPCS Meal Charge Policy, as presented. All in Favor-Motion Carried 4-0

**COMMITTEE REPORTS** – None

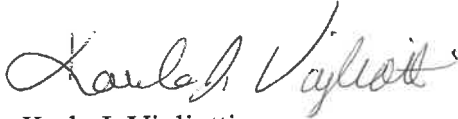
**PUBLIC COMMENTS/CONCERNS**

**EXECUTIVE SESSION** – None

**ADJOURNMENT**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education adjourn this meeting at 7:47 P.M. All in Favor-Motion Carried 4-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – JANUARY 23, 2024 – 7:00 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears  
June Glebus  
Jodi Ingleston  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, December 19, 2023, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS** – Discussion - Student Council’s petition in regard to the hat policy – Mindy Ross, Student Teaching

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education receive the bank reconciliation reports for December 2023, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize the bills for December 2023, as presented. All in Favor-Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

**Extra Class Activity Accounts Report**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education receive the quarterly extra class activity accounts report for the months of October, November, and December 2023, as presented. All in Favor-Motion Carried 5-0

**Quarterly Comprehensive Budget & Revenue Status**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education receive the Budget and Revenue Status, as presented. All in Favor-Motion Carried 5-0

Budget Transfers

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education receive/approve the Budget Transfer report, as presented. All in Favor-Motion Carried 5-0

2024 – 2025 Detailed Budget Calendar

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education approve the 2024 – 2025 Budget Calendar, as presented. All in Favor-Motion Carried 5-0

Budget Workshop – discussion of ideas/suggestions/input from staff

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education accept the CSE/CPSE recommendations for 1/17/2024 and 1/18/2024, as presented. All in Favor-Motion Carried 5-0

**Personnel**

Addition to Substitute List

**Motion** made by Mrs. St. Pierre-Sears second by Mr. Ross, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List, as presented:

Alyssa DuShane – Instructional

Emily Brooks - Instructional

All in Favor-Motion Carried 5-0

Extra-Curricular Positions

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Ingleston, that the Board of Education appoint the following individuals to the extra-curricular position listed below, for the 2023-2024 school year, as presented:

1. Golf – open
2. Varsity Baseball – Randy Pertak
3. Modified Baseball – Andrew Stanley – Co-Coach Marijane Stanley, unpaid
4. Varsity Softball – Mike Ross – Co-Coach Keith Ross, unpaid
5. Modified Softball – Angelo Rodriguez
6. Sports Site Coordinator – Boys Baseball – Shane Thelen
7. Sports Site Coordinator – Girls Softball – Shane Thelen

Discussion – Girls Flag Football

All in Favor-Motion Carried 5-0

Side Letter of Agreement with CPTA

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, effective February 1, 2024, as presented.

a. Shannen Allen – 1/6<sup>th</sup>

All in Favor-Motion Carried 5-0

Leave Without Pay – Hillary Price

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve leave without pay for Hillary Price for February 16, 2024, as presented. All in Favor-Motion Carried 5-0

Retirement – Donald E. Bishop Jr.

**Motion** made by Mr. Ross, second by Mrs. Ingleston, that the Board of Education accept the retirement of Donald E. Bishop Jr. as Full Time Teacher, effective June 30, 2024, as presented. All in Favor-Motion Carried 5-0

Assistant Superintendent For Business Contract Extension/Amendment

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education amend Shari L. Brannock’s contract as follows: Extend the contract for one additional year. (February 16, 2024 - February 15, 2029), as presented. All in Favor-Motion Carried 5-0

Building Use Request(s) – None

Superintendent’s Update – Discussion - School Rankings, Building Projects, Security, Badge for Staff Members

**OLD BUSINESS**

ESSA Grants - Update/Discussion

**NEW BUSINESS**

School To Work – Alex Stone

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education approve a School to Work opportunity for Alex Stone with John Stone at J.S. Property Maintenance for the Spring Semester of the 2024 school year, as presented. All in Favor-Motion Carried 5-0

Senior Trip March 31 – April 7, 2024

**Motion** made by Mr. Ross, second by Mrs. Glebus, that the Board of Education approve the Senior Class Trip of a cruise from NYC to Bermuda and back, March 31, 2024 – April 7, 2024, as presented. All in Favor-Motion Carried 5-0

Board of Education February Meeting – no meeting in February

Utica National – Discussion - recommendation for an addendum for our building use form for the 2024-2025 school year from our insurance carrier’s site visit

**POLICIES**

Meal Charge Policy

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education approve and adopt the CPCS Meal Charge Policy, as presented. All in Favor-Motion Carried 5-0

**COMMITTEE REPORTS**

NYSSBA Legislative Liaison – None

**PUBLIC COMMENTS/CONCERNS** - None

**ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

A. Upcoming Meetings/Events

1. January 26<sup>th</sup> – Staff Development – No Students
2. February 2<sup>nd</sup> – Report Cards
3. February 19<sup>th</sup> – February 23<sup>rd</sup> – No School - Winter Break

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Mrs. Glebus, second by Mr. Ross, that the Board of Education adjourn this meeting at 7:51 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,

Karla J. Vigliotti  
District Clerk

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – MARCH 19, 2024 – 7:00 P.M.  
SCHOOL DISTRICT LIBRARY**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears  
June Glebus  
Sierra Harrington  
Jodi Ingleston  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, CSE/CPSE  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the minutes of the Regular Meeting, January 23, 2024, as presented. All in Favor-Motion Carried 6-0

**COMMUNICATIONS** – Discussion – 2023 NYS Comptrollers Environmental and Fiscal Stress Designations, BOE/CPTA Meeting Requests – June 18, 2024

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for January 2024, as presented. All in Favor-Motion Carried 6-0

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education receive the bank reconciliation reports for February 2024, as presented. All in Favor-Motion Carried 6-0

**Expenditure Reports**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education authorize the bills for January 2024, as presented. All in Favor-Motion Carried 6-0

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education authorize the bills for February 2024, as presented. All in Favor-Motion Carried 6-0

**Claims Auditor Report(s)**

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 6-0



**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education accept the CSE/CPSE recommendations for 2/2/2024, 2/6/2024, 2/8/2024, 2/15/2024, 2/20/2024, 3/13/2024 and 3/18/2024, as presented. All in Favor-Motion Carried 6-0

**Personnel**

Addition to Substitute List

**Motion** made by Mrs. Johnson second by Mrs. Ingleston, that the Board of Education authorize the addition of the following individual to the 2023-2024 Substitute List, as presented:

Robin Holmberg - Instructional

All in Favor-Motion Carried 6-0

Extra-Curricular Positions

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education appoint the following individuals to the extra-curricular position listed below, for the 2023-2024 school year, as presented:

1. Golf – John Swinton
2. Junior Varsity Softball – Cody Wayman
3. Unpaid Varsity Baseball Co-Coach – Robert Primo
4. Unpaid Varsity Baseball Co-Coach – Mary Carey
5. Unpaid Modified Baseball Co-Coach – Taylor Price

All in Favor-Motion Carried 6-0

Maternity Leave - Jayna Geisel

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education approve the Maternity Leave amendment for Jayna Geisel, effective October 16, 2023–January 26, 2024, sick leave, personal leave, and time off without pay as needed, as presented. All in Favor-Motion Carried 6-0

Retirement – Connie Koch

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that That the Board of Education accept the retirement of Constance Koch, as Teacher’s Aide, effective June 30, 2024, as presented. All in Favor-Motion Carried 6-0

Military Leave – Caleb Spaulding

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that That the Board of Education approve time off for military duty/training based on orders submitted, 4 personal days, 4 sick days, 6 military leave days, 9 comp days and exchange unused snow days on April 19, May 23, and May 24, per time off form and leave calendar submitted, for Caleb Spaulding from April 16, 2024 through May 24, 2024, as presented. All in Favor-Motion Carried 6-0

Building Use Requests

**Motion** made by Mrs. Glebus, second by Ms. Harrington, that That the Board of Education approve the following building use requests:

1. Warren Spaulding, Basketball for Youth and Adults – February - July 2024, Wednesday 7PM - 9PM, Saturday & Sunday 11AM-1PM in the gymnasium.
2. Brian Cross, Moriah Boys Varsity Basketball Practice – March 8, 2024, 6PM-8PM, basketballs, locker room, and gymnasium.

All in Favor-Motion Carried 6-0

Superintendent's Update – Juul Settlement, Crosswalk discussion with the town board coming soon, windows have been tinted in the cafeteria, NYSSBA Conference is back this October in NYC, Spring Newsletter is coming out soon, 2023-2024 LSI Report Card discussion.

**OLD BUSINESS**

ESSA Grants - Update/Discussion

2025 Capital Project

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that That the Board of Education approve the amended contract with AES Northeast for hazardous materials abatement design services and project monitoring that will be provided by Atlantic Testing Laboratories, per the attached Scope of Services dated March 4, 2024, and that the architect's compensation and schedule shall be adjusted as follows: compensation adjustment of sub-consultant estimated fee plus 15% (as per contract), estimated at the cost of \$19,703, the owner will be charged for services rendered, the architect cannot fully determine the extent at this time, as presented.

All in Favor-Motion Carried 6-0

**NEW BUSINESS**

School To Work – Reese Pertak

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education approve a School to Work opportunity for Reese Pertak with James Johnson at Camp Dudley for the Spring Semester of the 2024 school year, beginning 1/29/2024, as presented. All in Favor-Motion Carried 6-0

School Calendar 2024-2025

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education accept and approve the 2024-2025 School Calendar, as presented. All in Favor-Motion Carried 6-0

Unused Snow Days – Discussion

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education designate the remaining. Six (6) unused snow day as follows:

1. Tuesday, May 28, 2024
2. Friday, May 24, 2024
3. Thursday, May 23, 2024
4. Friday, April 19, 2024
5. Monday, April 8, 2024
6. Friday, March 15, 2024

All in Favor-Motion Carried 6-0

P-12 Schools: Clean Green Schools Initiative – Track 1

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education authorize the Superintendent to apply for the P-12 Schools: Clean Green Schools Initiative – Track 1, effective February 15, 2024, as presented. All in Favor-Motion Carried 6-0

CVES Board of Education Nomination / Vote

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board designate Thursday, April 18, 2024, at 7:45 A.M. for a Board of Education meeting for the purpose of voting in the CVES (Champlain Valley Educational Services) annual election of CVES Board Members and the Administrative Budget vote, as presented. All in Favor-Motion Carried 6-0

6<sup>th</sup> Grade Trip - May 13-14, 2024

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education approve the 6<sup>th</sup> Grade Class Trip of a Whale Watch to Boston, Massachusetts, May 13, 2024 – May 14, 2024, as presented. All in Favor-Motion Carried 6-0

**COMMITTEE REPORTS**

NYSSBA Legislative Liaison – None

**PUBLIC COMMENTS/CONCERNS** - None

**ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

Upcoming Meetings/Events

March 28, 2024 – Staff Development – No School for Kids

March 29 – April 5, 2024 – No School Spring Break

April 8, 2024 – Unused Snow Day (Eclipse)

April 16, 2024 – Board of Education Meeting

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education adjourn this meeting at 7:43 P.M. All in Favor-Motion Carried 6-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY – APRIL 16, 2024 – 7:00 P.M.**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears  
June Glebus  
Jodi Ingleston  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, CSE/CPSE Chairperson  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education accept the minutes of the Regular Meeting, March 19, 2024, as presented. All in Favor-Motion Carried 6-0

**COMMUNICATIONS** – Discussion – Job Openings/Report Card/NYS Budget/Essex County Board of Supervisors – Boys Varsity Basketball Team Recognition and Congratulations

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education receive the bank reconciliation reports for March 2024, as presented. All in Favor-Motion Carried 6-0

**Expenditure Reports**

**Motion** made by Mrs. Ingleston, second by Mrs. Glebus, that the Board of Education authorize the bills for March 2024, as presented. All in Favor-Motion Carried 6-0

**Claims Auditor Report(s)**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 6-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Mrs. Glebus, second by Mrs. St. Pierre-Sears, that the Board of Education receive the quarterly comprehensive budget status report, as presented. All in Favor-Motion Carried 6-0

Budget Transfers

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education receive/approve the budget transfers, as presented. All in Favor-Motion Carried 6-0

Extra Class Activity Accounts Report

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education receive the quarterly extra class activity accounts report for the months of January, February, and March 2024, as presented. All in Favor-Motion Carried 6-0

Quotes and Bids

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education authorize the Treasurer to advertise for quotes/bids for the 2023-2024 school year for the following: as presented. All in Favor-Motion Carried 6-0

1. Trash Removal
2. #2 Fuel/Diesel Fuel
3. Lease/Purchase of School Bus
4. Milk, Bread, Rolls, Ice Cream
5. Professional Cleaning Services

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the CSE/CPSE recommendations for 3/26/2024, 3/27/2024, 4/9/2024 and 4/16/2024, as presented. All in Favor-Motion Carried 6-0

**Personnel**

Addition to Substitute List - None

Extra-Curricular Positions – None

Building Use Requests

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Glebus, that the Board of Education approve the following building use requests: All in Favor-Motion Carried 6-0

1. Liz Ross – Girls Varsity Softball – Spaghetti Dinner Fundraiser – April 16, 2024, 4:30PM 6:30PM – in the cafeteria
2. Cody Wayman – Crown Point Youth Commission – Adult Slow Pitch Softball Tournament Fundraiser - May 25, 2024 - 8am-6pm – May 26, 2024 – 9am-12pm, softball and baseball fields
3. Jodi Gibbs – Crown Point Memorial Day Committee – May 26, 2024, 12pm-12am – Baseball Field – Fireworks

**OLD BUSINESS**

ESSA Grants - Update/Discussion

Budget Adoption

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education adopt the 2024-2025 budget in the amount of \$9,561,777. All in Favor-Motion Carried 6-0

Superintendent's Update – Discussion – Mrs. Celotti and others from school will be attending the Town Board Meeting on Thursday, April 18, 2024, to make a presentation support of a crosswalk in front of the school.

**NEW BUSINESS**

A. Appointment of Tellers

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears that the Board appoint the following individuals as tellers for the Budget / Board Elections, at minimum wage, to include dinner, as presented.

1. Avalisa Peters
  2. Riley Greenan
- Alternate#1 – Evan Carey  
Alternate#2 – Gabrielle Mazzotte  
All in Favor-Motion Carried 6-0

**POLICIES** - None

**COMMITTEE REPORTS**

NYSSBA Legislative Liaison – None

**PUBLIC COMMENTS/CONCERNS** - None

**ANNOUNCEMENTS FOR THE GOOD OF THE ORDER**

Upcoming Meetings/Events

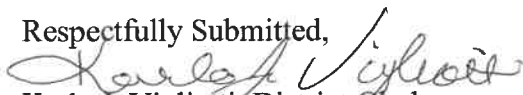
1. April 18<sup>th</sup> – CVES Administrative Budget Vote/Board Member Election
2. April 19<sup>th</sup> – No School – Unused Snow Day
3. April 26<sup>th</sup> - Report Cards/Value of the Month: Perseverance
4. May 2<sup>nd</sup> – Spring High School Concert
5. May 3<sup>rd</sup> – Early Dismissal
6. May 7<sup>th</sup> – National Teacher Day
7. May 10<sup>th</sup> – Muffins with Mom
8. May 14<sup>th</sup> - Annual Budget Hearing 7pm
9. May 15<sup>th</sup> – NHS-CVTEC Seniors 7pm Moriah Central School
10. May 18<sup>th</sup> - Prom –” Putting on the Ritz” 7pm-11pm – War Cannon
11. May 21<sup>st</sup> - Annual Budget Vote 12pm-8pm
12. May 21<sup>st</sup> – Board of Education Meeting 7pm

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:23 P.M. All in Favor-Motion Carried 6-0

Respectfully Submitted,

  
Karla J. Vigliotti, District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**SPECIAL MEETING**  
**THURSDAY – APRIL 18, 2024 – 7:45 AM**  
**SUPERINTENDENTS OFFICE/TELECONFERENCE CALL**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:48 A.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Mitch St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
Anita Johnson  
Terry Ross (Teleconference Call)

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Karla J. Vigliotti, District Clerk

**CVES ADMINISTRATIVE BUDGET VOTE/BOARD MEMBER ELECTION**

It is resolved that the Board of Education of Crown Point Central School District cast one vote for Patricia Gero for one of seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson. Vote: 4 Yes 0 No

It is resolved that the Board of Education of Crown Point Central School District cast one vote for Richard Harriman Sr. for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson. Vote: 4 Yes 0 No

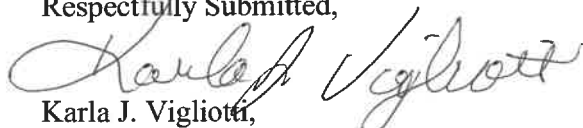
It is resolved that the Board of Education of the Crown Point School District cast one vote for Donna Wonton for one of the seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) Board. **Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson. Vote: 4 Yes 0 No

It is resolved that the Board of Education of the Crown Point Central School District approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (Champlain Valley Educational Services) for the school year 2024-25, in the amount of \$7,892,894. Motion made by Mrs. St. Pierre-Sears, second by Mrs. Johnson. Vote: 4 Yes 0 No

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education adjourn this meeting at 7:51 A.M. All in Favor – Motion Carried 4-0

Respectfully Submitted,

  
Karla J. Vigliotti,  
District Clerk

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL**  
**ANNUAL BUDGET HEARING**  
**TUESDAY, MAY 15, 2024 - 7:00 P.M.**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Michael St. Pierre, called this meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Jodie Ingleston

**OTHERS PRESENT**

Shari L. Brannock, Assistant Superintendent  
for Business  
Karla J. Vigliotti, District Clerk  
Clayton Menser

**READING OF NOTICE OF MEETING**

Karla J. Vigliotti, District Clerk

**PRESENTATION AND DISCUSSION OF THE 2024-2025 SCHOOL BUDGET**

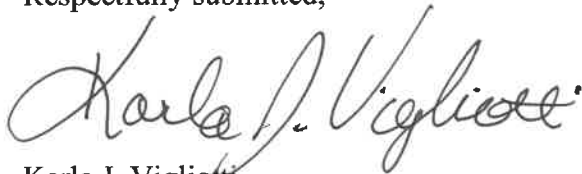
Michael St. Pierre, Board President, and Shari L. Brannock, Assistant Superintendent for Business

**OTHER BUSINESS PERTAINING TO THE BUDGET**

**ADJOURNMENT**

The Board of Education adjourn this meeting at 7:44 P.M.

Respectfully submitted,



Karla J. Vigliotti  
District Clerk



**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY – MAY 21, 2024 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice-President  
Sierra Harrington  
Anita Johnson  
Terry Ross

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Vicki Russell, District Treasurer  
Dr. Davey, District Superintendent - CVES  
Amy Campbell, Assistant Superintendent for Educational Services - CVES  
Mary Carey, employee

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the minutes of the Regular Meeting, April 16, 2024, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the minutes of the Special Meeting/CVES Administrative Budget Vote/Board Member Election of April 18, 2024, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education accept the minutes of the Budget Hearing, May 14, 2024, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS**

1. Presentation - Dr. Davey and Michele Friedman
2. CVES/BOCES – Election/Budget Vote of 4/18/2024 Results
3. NYS DOT – Annual NYS DOT Bus Inspection System Operator Profile Results

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mr. Ross, second by Ms. Harrington, that the Board of Education receive the bank reconciliation reports for April 2024, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education authorize the bills for April 2024, as presented. All in Favor-Motion Carried 5-0

Claims Auditor Reports

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

#2 Fuel / Diesel Fuel

**Motion** made by Ms. Harrington, second by Mrs. Johnson, that the Board of Education accept the quote from Avery Energy, LLC for the 2024-2025 school year for with price change sheets submitted, Fuel Oil #2 - Rack price plus 24¢ per gallon, including delivery fee, Diesel Fuel - Rack price plus 24¢ per gallon, including delivery fee, as presented. All in Favor-Motion Carried 5-0

Trash Removal

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education accept the quote from Casella for rubbish pickup at a price of \$435 flat rate per month and recycling at a price of \$120 flat rate per month, no surcharges for the 2024-2025 school year, as presented. All in Favor-Motion Carried 5-0

Professional Cleaning Services - Tabled

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

**Personnel**

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Mrs. St. Pierre-Sears, second by Mrs. Johnson, that the Board of Education accept the CSE/CPSE recommendations for 4/23, 4/24, 5/2, 5/14, 5/15, and 5/16 as presented. All in Favor-Motion Carried 5-0

Addition to Substitute List

**Motion** made by Mr. Ross, second by Mrs. Johnson, that the Board of Education authorize the addition of the following individual to the substitute list as listed below, as needed, as presented.  
Mary Carey – Bus Driver, pending 19A requirements.  
Julie Budwick – Bus Monitor, pending 156.3 requirements.  
All in Favor-Motion Carried 5-0

Leave of Absence – Sharon Norton

**Motion** made by Mrs. Johnson, second by Mr. Ross, That the Board of Education approve the leave of absence for a family emergency with use of sick days effective May 3, 2024, through June 28, 2024, for Sharon Norton, as presented. All in Favor-Motion Carried 5-0

Building Use Requests

**Motion** made by Ms. Harrington, second by Mr. Ross, that the Board of Education approve the following building use requests:

1. Crown Point Youth Commission Summer Program – Kayli Stone - July 8,2024 through August 16, 2024, Monday-Friday, 8am-3pm - kitchen, art room, gym, field and classrooms, library and basketball courts

2. Essex County Soil & Water Conservation District – Tire Drive - Alice Halloran – August 21, 2024, 1-3pm – Parking Lot
3. Girls Scouts – Debbie Barber – Wednesday, May 29, 2024, at 5:30 pm in the cafeteria  
All in Favor-Motion Carried 5-0

### **OLD BUSINESS**

1. ESSA Grants – Update/Discussion
2. Crosswalk – Update
3. Community Garden – Discussion

### **NEW BUSINESS**

#### **Evrett R. Dyer Award**

**Motion** made by Mrs. St. Pierre-Sears, second by Ms. Harrington, that the Board of Education of the Crown Point Central School hereby nominates Michael (Mitch) St. Pierre of the Crown Point Central School Board of Education for the Everett R. Dyer Award for Distinguished School Board Service, as presented. All in Favor-Motion Carried 4-0-1

#### **Board of Education Meetings**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education designate meeting dates/times for regular Board of Education meetings for the 2024-2025 school year as the third Tuesday of every month, (generally) at 7:00 p.m. as presented. All in Favor-Motion Carried 5-0

#### **Pre-Kindergarten Roster 2024-2025**

**Motion** made by Mrs. Johnson, second by Mr. Ross, that the Board of Education establish the 2024-2025 Pre-Kindergarten Roster, effective May 21, 2024, by registration, as presented. All in Favor-Motion Carried 5-0

#### **Prevention Team Contract**

**Motion** made by Mrs. St. Pierre-Sears, second by Mr. Ross, that the Board of Education authorize Tara S. Celotti, Superintendent, to sign the Prevention Team contract for services for the 2024-2025 school year, as presented. All in Favor-Motion Carried 5-0

#### **Plouffe's Boiler & Mechanical**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board approve the service contract for 2024-2025 school year in the amount of \$4,565, for boiler service, as presented. All in Favor-Motion Carried 5-0

#### **Johnson Controls**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board approve the service contract for the 2024-2025 school year in the amount of \$2,085.81 for gym roof heating units service, as presented. All in Favor-Motion Carried 5-0

#### **Shared Auto Mechanic Services Agreement – Moriah Central School**

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve shared auto mechanic services agreement with Moriah Central School for July 1, 2024, through June 30, 2027, as presented. All in Favor-Motion Carried 5-0

Essex County – Preschool 1:1 Aide and Preschool Services, ST, PT, OT

**Motion** made by Mrs. Johnson, second by Mrs. St. Pierre-Sears, that the Board of Education approve the contract with Essex County for Preschool 1:1 Aide and Preschool Services, ST, PT, OT, from July 1, 2024, through June 30, 2027, as presented. All in Favor-Motion Carried 5-0

Crown Point Central School Property/Crown Point Fire District

**Motion** made by Mrs. Johnson, second by Mrs. Ross, that the Board of Education approve the Lease of Rental Space/Crown Point Fire District, from July 1, 2024, through June 30, 2034, as presented. All in Favor-Motion Carried 5-0

Summer Curriculum Work / Summer School Programs

**Motion** made by Ms. Harrington, second by Mr. Ross, that the Board of Education approve Summer Curriculum work by various staff at a teacher contract rate of \$30 per hour, and a student mentor rate of \$15 per hour, as needed, at the Superintendent’s discretion, as presented. All in Favor-Motion Carried 5-0

Perkins V Grant Summary and CVES Consortium Fund Use Agreement

**Motion** made by Ms. Harrington, second by Mr. Ross, that the Board of Education approve the Perkins V Grant Summary and CVES Consortium Fund Use Agreement, as presented. All in Favor-Motion Carried 5-0

Student Accident Insurance

**Motion** made by Ms. Harrington, second by Mrs. St. Pierre-Sears, that the Board of Education approve Pupil Benefits Plan, Inc. as our student accident insurance carrier for the 2024-2025 school year, at the rate of \$13.08 per student, effective July 1, 2024, as presented. All in Favor-Motion Carried 5-0

Cooperative Purchasing Agreement

**Motion** made by Ms. Harrington, second by Mr. Ross, that the Board of Education adopt a resolution agreeing to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing agreement for the 2024-2025 school year and enter it into the minute book, as presented. All in Favor-Motion Carried 5-0

CVES Summer School

**Motion** made by Mr. Ross, second by Mrs. St. Pierre-Sears, that the Board of Education adopt the Resolution to Participate in BOCES Special Education Summer School 2025, as presented.

RESOLUTION  
(District to Participate in BOCES Summer School 2025)

WHEREAS, the Crown Point Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise, and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS the Crown Point Central School District cannot provide special education school-age summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Crown Point Central School District intends to participate in the 2025 Special Education School-Age Summer School, and agrees to pay the actual CEWW BOCES costs for the 2025 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2024, the Clerk of the Board shall notify the CEWW BOCES in writing of the district's commitment as described herein and the district's intent to participate in the 2025 Special Education School-Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

**ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education adjourn this meeting at 8:09 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Tara S. Celotti  
Clerk Pro-Term

**MINUTES**  
**PUBLIC MEETING OF THE BOARD OF EDUCATION**  
**CROWN POINT CENTRAL SCHOOL DISTRICT**  
**REGULAR MONTHLY MEETING**  
**TUESDAY – JUNE 18, 2024 - 7:00 PM**  
**SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Florence St. Pierre-Sears, Vice President called this meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Florence St. Pierre-Sears, Vice President  
June Glebus  
Sierra Harrington  
Jodie Ingleston  
Anita Johnson

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, C.S.E./C.P.S.E. Chairperson  
Karla Vigliotti, District Clerk

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Mrs. Glebus second by Mrs. Ingleston, that the Board of Education accept the minutes of the Regular Meeting, May 21, 2024, as presented. All in Favor-Motion Carried 5-0

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education accept the Election Results of May 21, 2024, as presented. All in Favor - Motion Carried 5-0

**COMMUNICATIONS** – CPTA/BOE Meeting – September 17, 2024 at 6:30 P.M.

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education receive the bank reconciliation reports for May 2024, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education authorize the bills for May 2024, as presented. All in Favor-Motion Carried 5-0

**Claims Auditor Reports**

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

**Robert and Genevia Barney Best Scholarship Funds CD**

**Motion** made by Ms. Harrington, second by Mrs. Glebus, that the Board of Education renew the Robert and Genevia Barney Best Scholarship Funds CD in the amount of \$224,021.42, effective June 7, 2024, for one year, as presented. All in Favor – Motion Carried 5-0

Liability Insurance Company

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education approve Amsure/Adirondack Trust Insurance, Agent for Utica National Insurance Company, as our liability Insurance carrier for the 2024-2025 school year, effective July 1, 2024, as presented. All in Favor – Motion Carried 5-0

Professional Cleaning Services

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education accept the bid from “Beyond Clean”, for the 2024-2025 school year in the amount of \$93,000, per contract, as presented. All in Favor – Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Ms. Harrington, second by Mrs. Glebus, that the Board of Education accept the CSE/CPSE recommendations for 5/2, 5/30, and 6/4/2024 and as presented. All in Favor-Motion Carried 5-0

**Personnel**

Addition to Substitute List

**Motion** made by Mrs. Johnson second by Mrs. Glebus, that the Board of Education authorize the addition of the following individual to the 2024-2025 Substitute List, as presented:

Morgan Gadway – Instructional

Hailey Crossman – Instructional

Kristen DuShane – Instructional, effective 6/7/2024

All in Favor-Motion Carried 5-0

School Secretary/Clerk Summer Hours

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education authorize the Superintendent to utilize office staff /office subs for clerical assistance as needed during summer breaks at individual rates of pay, or sub rates, as presented. All in Favor - Motion Carried 5-0

Summer Hours – School Nurse

**Motion** made by Mrs. Ingleston, second by Ms. Harrington, that the Board of Education approve Kellie Bilow, School Nurse summer hours for up to 20 hours at the 2023-2024 hourly rate, as presented. All in Favor - Motion Carried 5-0

Summer Hours – Pupil Personnel Services

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education approve Michelle Dedrick, Pupil Personnel Services summer hours for up to 140 hours at the 2023-2024 hourly rate, as presented. All in Favor - Motion Carried 5-0

Resignation – Full Time Teaching Assistant, Hillary Price

**Motion** made by Ms. Harrington, second by Mrs. Glebus, that the Board of Education accept the resignation of Hillary Price, as Full Time Teaching Assistant, effective June 30, 2024,

as presented. All in Favor - Motion Carried 5-0

2024-2025 School Year Substitute Rates of Pay

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education adopt the 2024-2025 School Year Substitute Rates of pay, effective July 1, 2024, as presented. All in Favor – Motion Carried 5-0

Superintendent Evaluation – Handout/Discussion

**Appointments**

CSE/CPSE Co-Chairperson –Tieah Gunnison

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education appoint Tieah Gunnison as the 2024-2025, Pre-K-12 CSE and CPSE Co-Chairperson, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, at an annual salary of \$60,076 with benefits, effective July 1, 2024, as presented. All in Favor-Motion Carried 5-0

Certified Occupational Therapy Assistant (COTA) - Part-Time -Margaret Polhironakis

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-time, 3.5 days per week at an annual stipend of \$41,996 to include family Health Insurance benefits and 7 sick days annually with no accumulation, for the 2024-2025 school year, as presented. All in Favor-Motion Carried 5-0

Physical Therapist Agreement/contract - Robert Gautreau

**Motion** made by Mrs.Ingleston, second by Mrs. Johnson, that the Board of Education authorize the Superintendent to sign the Agreement/Contract with Robert Gautreau, to provide Physical Therapy services as per contract, for the 2024-2025 school year, as presented. All in Favor-Motion Carried 5-0

Certified OTR/L, Supervisor - Eileen Langey-Goralczyk

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education appoint Eileen Langey- Goralczyk to the position of Certified OTR/L for the 2024-2025 school year for approximately 20 hours per year at \$75/hr., as presented. All in Favor-Motion Carried 5-0

Speech Language Pathologist Agreement/Contract - Carrie Langey

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education authorize the Superintendent to sign the Agreement/Contract with Carrie Langey, Speech-Language Pathologist, to provide Medicaid supervision to therapist(s) in accordance with current Medicaid regulations at the rate of \$100/hour for the 2024-2025 school year, as presented. All in Favor-Motion Carried 5-0



School District Psychologist – Mary Henopp

**Motion** made by Mrs. Glebus, second by Ms. Harrington, that the Board of Education appoint Mary Henopp as the full-time School District Psychologist for the 2024-2025 school year at a salary of \$74,866 effective September 1, 2024, as presented. All in Favor-Motion Carried 5-0

C.S.E./C.P.S.E. Co-Chairperson/ District Representative

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education appoint Tara Celotti or School Psychologist to serve as a C.S.E./C.P.S.E. Co-Chairperson/ District Representative, who is (a) qualified to provide or supervise the provision of instruction to meet the unique needs of children with disabilities and (b) is knowledgeable about the general curriculum and the availability of local education resources, as presented. All in Favor-Motion Carried 5-0

Organization of Committee for Special Education 2024-2025 (wording reflects requirements of IDEA)

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education approve the organization of the Committee on Special Education (CSE) for the 2024-2025 school year, as presented, as follows:

1. Chairperson: Tieah Gunnison
  2. School Psychologist: Mary Henopp
  3. Additional Parent Member, as requested
  4. Parent(s) of the child with a disability
  5. School physician (if requested)
  6. A regular education teacher of the child if the child will be participating in the regular education environment
  7. A special education teacher or provider of the child
  8. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent
  9. The student, when appropriate
- All in Favor-Motion Carried 5-0

Organization of Committee for Pre-School Special Education (CPSE) 2024-2025

**Motion** made by Mrs. Glebus, second by Mrs. Ingleston, that the Board of Education approve the organization of the Committee on Pre-School Special Education (CPSE) for the 2024-2025 school year, as presented, as follows:

1. Chairperson: Tieah Gunnison
2. Additional Parent Member, as requested
3. Parent(s) of the child with a disability
4. A regular education teacher of the child if the child will be participating in the regular education environment
5. A special education teacher or provider of the child
6. Other individuals who have special knowledge or expertise regarding the child at the discretion of the school or parent

7. The student, when appropriate
8. A Professional from the municipality (attendance not required for quorum)
9. For initial meetings, a person who participated in the evaluation of the child or an appropriate professional from the district as described in 4410(3)(a) of Education Law
10. For a child transitioning from early intervention, an appropriate professional from the program

All in Favor-Motion Carried 5-0

#### Surrogate Parents for Special Education 2024-2025

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education reappoint surrogate parent(s) for Special Education for the 2024-2025 school year, as presented:

1. Barbara Armstrong

All in Favor-Motion Carried 5-0

#### 2024 CVES / School Summer Program

**Motion** made by Mrs. Ingleston, second by Mr. Ross, that the Board of Education appoint the following people for Summer 2024 bus drivers, and monitors, per contract, as needed, as presented:

1. Brandy Beeman
2. Lynette Bergeron
3. Julie Budwick
4. Bruce Burns
5. Henry DuShane
6. Robert Patnode, Jr.
7. Robert Primo
8. Caleb Spaulding
9. Chrystal Scheuer
10. David Strieble
11. Patricia Tourtellot
12. Karla Vigliotti
13. Michael Vigliotti
14. Dawn Wranosky

All in Favor-Motion Carried 5-0

#### Extra-Curricular Positions - Appointments

**Motion** made by Mrs. Johnson, second by Mrs. Glebus that the Board of Education appoint the following individual(s) to the extra-curricular positions listed below, for the 2023-2024 school year, as presented, as follows:

1. Advisor, 6<sup>th</sup> Grade Class – Randy Pertak
2. Advisor, Freshman Class – Jaci Pockett
3. Advisor, Sophomore Class – Marijane Stanley
4. Advisor, Junior Class - Erica Peters/Elizabeth Ross (50/50)
5. Advisor, Senior Class – Paula Norton
6. Varsity Club - John Swinton
7. Student Council - Shane Thelen

8. National Honor Society – Michelle Dedrick/Alana Gaddor (50/50)
  9. Yearbook Advisor – Erica Carey
  10. Band Director – Samala Rubin
  11. Chorus Director – Samala Rubin
  12. School Play – 1 Act – Shane Thelen
  13. School Play - 3 Acts - Crystal Farrell
  14. Journalism – Crystal Farrell
  15. Academic Bowl - Shane Thelen
  16. FCCLA - Rachael Leclaire-Charron
  17. News Coordinator - Rachael Leclaire-Charron
  18. Quiz Bowl - Shane Thelen
  19. SADD Advisor - Jaci Pockett
  20. Webmaster – Karla Vigliotti
  21. CFES Coordinator - Rachael Leclaire-Charron
  22. Diversity Club Advisor – Tieah Gunnison, Alana Gaddor, Mary Henopp
  23. Director of Athletics - John Swinton
  24. Varsity Soccer, Boys - Angelo Rodriguez
  25. Varsity Soccer, Girls - Brad Peters
  26. Modified Soccer, Boys – Josh Meachem
  27. Modified Soccer, Girls – Marijane Stanley
  28. Intramural Program – Angelo Rodriguez
  29. Sports Site Coordinator, Soccer Boys - Erica Carey
  30. Sports Site Coordinator, Soccer Girls - Erica Peters
  31. Timekeeper, Soccer - Kama Ingleston
- All in Favor-Motion Carried 5-0

CPCS Stipend Positions - Appointments

**Motion** made by Mrs. Johnson, second by Ms. Harrington, that the Board of Education appoint the following individuals to the Stipend positions listed below, for the 2024-2025 school year, as presented.

1. Assessment Coordinator PK-8 - Jaci Pockett
  2. Assessment Coordinator 9-12 – Michelle Dedrick
  3. Assessment Coordinator Special Ed – Jaci Pockett
  4. DASA Coordinator - Tara Celotti
  5. Deputy Claims Auditor - Karla Vigliotti
  6. Deputy Tax Collector – Lori Cutting
  7. Student Activities Coordinator – Rachael Leclaire-Charron
  8. Student Support Services Leader (Dean of Students) - Randy Pertak
  9. After School Program Director - Ursula Thompson
  10. Curriculum Coordinator - Teri Calabrese-Gray
  11. Grants Management Support - Shari Brannock
- All in Favor-Motion Carried 5-0

2024-2025 Grant Stipend Positions

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education appoints the following for the Grant Stipend positions, as presented.

<u>Position</u>	<u>Candidate</u>	<u>Stipend</u>
1. Reading Coordinator	Jaci Pockett	\$1,000
2. Writing Coordinator	Elizabeth Ross	\$1,000
3. Math Coordinator	Erica Carey	\$1,000
4. Social Studies/Science Coordinator	Crystal Farrell	\$1,000
5. Parent Involvement Coordinator	Paula LaDeau	\$1,000
6. Family Literacy/Parent Educator	Ursula Thompson	\$3,840
7. Mentot Teacher (Lauren Berrick)	Crystal Farrell	\$500
8. Mentor Teacher (Samala Rubin)	Jayna Geisel	\$500
9. Mentor Teacher (Angelo Rodriguea)	John Swinton	\$500
10. Mentor Teacher (Mary Ellen Musacchia)	Jaci Pockett	\$500
11. Mentor Teacher (Ryan Jaquish)	Paula LaDeau	\$500

All in Favor-Motion Carried 5-0

Full-Time Teaching Assistant

**Motion** made by Ms. Harrington, second by Mrs. Glebus, that the Board of Education approve Adrianna Wolf, as Teaching Assistant, effective September 1, 2024, the tenure area for a Teaching Assistant, Step 2, per CPTA Contract, probationary period commencing on September 1, 2024, and anticipated to end on August 31, 2028. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom Teaching Assistant must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. Summer Curriculum work will be at the discretion of the Superintendent, as presented. All in Favor-Motion Carried 5-0

Full-Time Social Studies/AIS Teacher

**Motion** made by Mrs. Ingleston, second by Ms. Harrington, that the Board of Education approve Hilary Primo, as Social Studies/AIS Teacher Full-Time effective September 1, 2024, the tenure area for a Social Studies/AIS Teacher, Step 11, B+42, Masters, per CPTA Contract, probationary period commencing on September 1, 2024, and anticipated to end on August 31, 2028. In order to be eligible for tenure, individuals receiving a probationary appointment as a classroom Social Studies/AIS Teacher must receive annual composite or overall APPR ratings of Highly Effective or Effective in at least three of the four preceding years. If the individual received a rating of Ineffective in the final year of the probationary period, (he or she) will not be eligible for tenure at that time. Summer Curriculum work will be at the discretion of the Superintendent, as presented. All in Favor-Motion Carried 5-0

Building Use Request

**Motion** made by Mrs. Glebus, second by Mrs. Johnson, that the Board of Education approve the following building use request:

1. Crown Point Youth Commission Summer Program – Kayli Stone – June 15 and June 16, 2024 – 9am – 12pm – Summer Program Sign-ups - cafeteria
2. Crown Point Youth Commission Summer Ball - Marijane Stanley – June 24<sup>th</sup> – August 31, 2024, 1-2 evenings per week and an occasional Saturday – use of the baseball and softball fields.
3. CFES Gear Up – Christine Frasier – College Going Rally - July 17, 2024 – 5:30pm - 7 :30pm – 2 Classrooms – tables and chairs All in Favor-Motion Carried 5-0

### **OLD BUSINESS**

#### **Universal Pre-Kindergarten Program (UPK) & Kindergarten Program**

**Motion** made by Ms. Harrington, second by Mrs. Ingleston, that the Board of Education establish a roster effective June 18, 2024, authorizing enrollment to include only students eligible for Pre-K. In addition, approve a list of students for kindergarten according to NYSED Universal Pre-K guidance, A child who is age-eligible to attend Kindergarten is not eligible for the UPK program, as presented. As of June 18, 2024, there are 16 students enrolled in Pre-K. All in Favor-Motion Carried 5-0

### **NEW BUSINESS**

#### **Essex County Health Department – Contract HD-27-0014 – Preschool 1:1 Aide and Preschool Services, ST, PT, OT July 1, 2024 – June 30, 2027**

**Motion** made by Mrs. Johnson, second by Mrs. Ingleston, that the Board of Education Authorize the Superintendent to sign the contract with Essex County, Department of Health for Preschool 1:1 Aide and Preschool Services, ST, PT, OT agreement from July 1, 2024, through June 30, 2027, as presented. All in Favor-Motion Carried 5-0

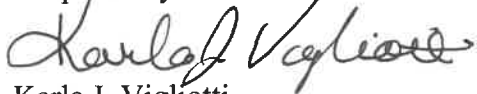
#### **CVES - Adult Education Sponsorship Agreement**

**Motion** made by Mrs. Ingleston, second by Mrs. Johnson, that the Board of Education adopt a resolution agreeing to participate in the Champlain Valley Educational Services Adult Education Sponsorship Agreement for the 2024-2025 school year and enter it into the minute book, as presented. All in Favor-Motion Carried 5-0

### **ADJOURNMENT**

**Motion** made by Mrs. Johnson, second by Mrs. Glebus, that the Board of Education adjourn this meeting at 7:42 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk