

**MINUTES
PUBLIC MEETING OF THE BOARD OF EDUCATION
CROWN POINT CENTRAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
TUESDAY – JANUARY 21, 2025 – 7:00 P.M.
SCHOOL DISTRICT AUDITORIUM**

CALL TO ORDER

Board President Mitch St. Pierre called this meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

Michael St. Pierre, Board President
Cara Cowan
Sierra Harrington
Anita Johnson
Todd Waldorf

OTHERS PRESENT

Tara S. Celotti, Superintendent
Vicki Russell, District Treasurer
Karla J. Vigliotti, District Clerk
Shane Thelen, CPTA President

CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS

Motion made by Johnson, second by Harrington, that the Board of Education accept the minutes of the Regular Meeting, December 17, 2024, as presented. All in Favor-Motion Carried 5-0

COMMUNICATIONS – Discussion – 2024 Gratitude Grant – Régional Food Bank Grant

FINANCIAL REPORTS

Bank Reconciliations

Motion made by Johnson, second by Cowan, that the Board of Education receive the bank reconciliation reports for December 2024, as presented. All in Favor-Motion Carried 5-0

Expenditure Reports

Motion made by Harrington, second by Johnson, that the Board of Education authorize the bills for December 2024, as presented. All in Favor-Motion Carried 5-0

Claims Auditor Report(s)

Motion made by Johnson, second by Waldorf, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

Extra Class Activity Accounts Report

Motion made by Johnson, second by Waldorf, that the Board of Education receive the quarterly extra class activity accounts report for the months of October, November, and December 2024, as presented. All in Favor-Motion Carried 5-0

Quarterly Comprehensive Budget & Revenue Status

Motion made by Cowan, second by Johnson, that the Board of Education receive the Budget and Revenue Status, as presented. All in Favor-Motion Carried 5-0

Budget Transfers

Motion made by Johnson, second by Cowan, that the Board of Education receive/approve the Budget Transfer report, as presented. All in Favor-Motion Carried 5-0

2025 – 2026 Detailed Budget Calendar

Motion made by Harrington, second by Johnson, that the Board of Education approve the 2025 – 2026 Budget Calendar, as presented. All in Favor-Motion Carried 5-0

Assistant Superintendent for Business – Mrs. Brannock joined virtually to discuss the budget

Budget Workshop – discussion of ideas/suggestions/1st Workshop is March 18, 2025, at 6:30 PM

SUPERINTENDENT'S REPORT – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

Motion made by Harrington, second by Waldorf, that the Board of Education accept the CSE/CPSE recommendations for 1/15/2025 and 1/16/2025, as presented. All in Favor-Motion Carried 5-0

Personnel

Addition to Substitute List - none

Extra-Curricular Positions

Motion made by Harrington, second by Cowan, that the Board of Education appoint the following individuals to the extra-curricular position listed below, for the 2024-2025 school year, as presented:

1. Golf – Randy Pertak - tabled
2. Varsity Baseball – Bobby Primo with Unpaid Co-Coach Andrew Stanley and Mary Carey
3. Modified Baseball – vacant
4. Varsity Softball – Mike Ross with Unpaid Co-Coach Keith Ross and Don Foote
5. Modified Softball – Angelo Rodriguez with Unpaid Co-Coach Bruce Peters and Morgan Gadway
6. Sports Site Coordinator – Modified Boys Baseball/Girls Softball – Erica Peters
7. Sports Site Coordinator – Varsity Boys Baseball/Girls Softball – vacant

All in Favor-Motion Carried 5-0

Side Letter of Agreement with CPTA

Motion made by Johnson, second by Waldorf, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, effective February 3, 2025, as presented.

- a. Erica Carey – 1/6th

All in Favor-Motion Carried 5-0

Assistant Superintendent For Business Contract Extension/Amendment

Motion made by Johnson, second by Cowan, that the Board of Education amend Shari L. Brannock’s contract as follows: Extend the contract for one additional year. (February 16, 2025 - February 15, 2030), as presented. All in Favor-Motion Carried 5-0

Certified Occupational Therapy Assistant (COTA) - Part-Time -Margaret Polhironakis

Motion made by Johnson, second by Harrington, That the Board of Education appoint Margaret Polhironakis to the position of Certified Occupational Therapy Assistant (COTA), Part-Time, 3 days per week at an annual stipend of \$ 38,996.50 pro-rated for the 2024-2025 school year to include family Health Insurance benefits and 7 sick days annually with no accumulation, effective February 1, 2025, as presented. All in Favor-Motion Carried 5-0

CP Non-Instructional Association Contract – Side Letter of Agreement

Motion made by Johnson, second by Waldorf, that the Board of Education approve the Side Letter of Agreement between the Superintendent of the Crown Point Central School District and the Crown Point Non-Instructional Association, Local 4946, NYSUT, AFT, AFL-CIO, from July 1, 2023, to June 30, 2027, as presented. All in Favor-Motion Carried 5-0

Music Teacher Full-Time

Motion made by Harrington, second by Cowan, That the Board of Education appoint Micah Scoville as a Full-Time Music Teacher, effective January 27,2025 for the 2024-2025 school year, Step 1, per contract, as presented. All in Favor-Motion Carried 5-0

Building Use Request(s) – None

Superintendent’s Update

OLD BUSINESS

Cellphone Policy - discussion

NEW BUSINESS

Board of Education February Meeting – no meeting in February

POLICIES

Mandated Reporter Policy

Motion made by Johnson, second by Harrington, that the Board of Education approve and adopt the CPCS Mandated Reporter Policy, as presented. All in Favor-Motion Carried 5-0

Boundaries/Fraternization/Interaction Policy between CPCSD Staff & Students Policy

Motion made by Harrington, second by Cowan, that the Board of Education receive and review the Boundaries/Fraternization/Interaction Policy between CPCSD Staff & Students Policy, as presented. All in Favor-Motion Carried 5-0

COMMITTEE REPORTS

NYSSBA Legislative Liaison – Distraction Free Schools

PUBLIC COMMENTS/CONCERNS – Budget Ideas forthcoming from CPTA – Shane Thelen

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

A. Upcoming Meetings/Events

1. January 24th - Staff Development – No Students
2. January 29th – No School – Lunar New Year

3. January 31st - Assembly for Value of the Month – Kindness
4. February 7th - Report Cards/1:05 Early Dismissal

EXECUTIVE SESSION

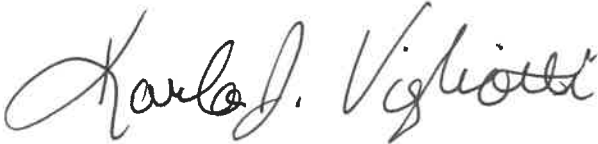
Motion made by Harrington, second by Johnson, that the Board of Education enter Executive Session at 7:32 P.M. to discuss a current litigation, as presented. All in Favor–Motion Carried 5-0

Motion made by Harrington, second by Cowan, that the Board of Education exit Executive Session at 7:48 P.M. All in Favor–Motion Carried 5-0

ADJOURNMENT

Motion made by Harrington, second by Cowan, that the Board of Education adjourn this meeting at 7:48 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Karla J. Vigliotti
District Clerk