

**MINUTES  
PUBLIC MEETING OF THE BOARD OF EDUCATION  
CROWN POINT CENTRAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
TUESDAY – APRIL 21, 2026 – 7:07 P.M.  
SCHOOL DISTRICT AUDITORIUM**

**CALL TO ORDER**

Board President Mitch St. Pierre called this meeting to order at 7:07 P.M.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

Michael St. Pierre, Board President  
Florence St. Pierre-Sears, Board Vice President  
Jodie Ingleston  
Sierra Harrington  
Todd Waldorf

**OTHERS PRESENT**

Tara S. Celotti, Superintendent  
Tieah Gunnison, CSE/CPSE Chairperson  
Vicki Russell, District Treasurer  
Karla J. Vigliotti, District Clerk  
Shane Thelen, CPTA President  
Ava Bessler - Student  
Clarah Slattery – Student  
Margaret Benway – Student  
Madison Wayman - Student

**CONSIDERATION OF MINUTES OF PREVIOUS MEETINGS**

**Motion** made by Waldorf, second by Harrington, that the Board of Education accept the minutes of the Regular Meeting, March 17, 2026, as presented. All in Favor-Motion Carried 5-0

**COMMUNICATIONS** – Capital Project – CVES – Baseball Field Improvement

**FINANCIAL REPORTS**

**Bank Reconciliations**

**Motion** made by Waldorf, second by Harrington, that the Board of Education receive the bank reconciliation reports, as presented. All in Favor-Motion Carried 5-0

**Expenditure Reports**

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education authorize the bills, as presented. All in Favor-Motion Carried 5-0

**Claims Auditor Report(s)**

**Motion** made by Harrington, second by Ingleston, that the Board of Education receive the claims auditor reports, as presented. All in Favor-Motion Carried 5-0

**Quarterly Comprehensive Budget Status Report**

**Motion** made by Harrington, second by Ingleston, that the Board of Education receive the quarterly comprehensive budget status report, as presented. All in Favor-Motion Carried 5-0

Budget Transfers

**Motion** made by Waldorf, second by Harrington, that the Board of Education receive/approve the budget transfers, as presented. All in Favor-Motion Carried 5-0

Extra Class Activity Accounts Report

**Motion** made by Waldron, second by Harrington, that the Board of Education receive the quarterly extra class activity report, as presented. All in Favor-Motion Carried 5-0

Quotes and Bids

**Motion** made by Waldorf, second by Ingleston, that the Board of Education authorize the Treasurer to advertise quotes/bids for the 2026-2027 school year for the following:

1. Trash Removal
  2. #2 Fuel/Diesel Fuel
  3. Lease/Purchase of School Bus
  4. Milk, Bread, Rolls, Ice Cream
  5. Professional Cleaning Services
- as presented. All in Favor-Motion Carried 5-0

**SUPERINTENDENT'S REPORT** – Tara S. Celotti

C.S.E./C.P.S.E. – Chairperson, Tieah Gunnison

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education accept the CSE/CPSE recommendations for 3/26/2026, 3/31/2026, 4/14/2026, 4/15/2026, and 4/16/2026, as presented. All in Favor-Motion Carried 5-0

**Personnel**

Addition to Substitute List

**Motion** made by Harrington, second by Ingleston, that the Board of Education authorize the addition of the following individual to the 2025-2026 Substitute List, as presented. All in favor Jason Hughes, Instructional  
All in Favor-Motion Carried 5-0

Extra-Curricular Positions

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education appoint the following individual(s) to the extra-curricular position(s) listed below, for the 2025-2026 school year, as presented. All in favor  
Modified Softball unpaid Co-Coach – Taylor Price  
Modified Baseball, unpaid Co-Coach Leeann Rice  
All in Favor-Motion Carried 5-0

Side Letter of Agreement with CPTA

**Motion** made by Harrington, second by Waldorf, that the Board of Education authorizes the Additional Assignment Side Letter of Agreement between the following personnel and CPTA, as presented. All in Favor-Motion Carried 5-0  
Ryan Jaquish – 1/12<sup>th</sup>

Time Off Without Pay – Mary-Ellen Musacchia

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education approve leave without pay for Mary-Ellen Musacchia for April 2, 2026, as presented. All in Favor-Motion Carried 5-0

Time Off Without Pay – Keri Charboneau

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education approve leave without pay for Keri Charboneau for April 14, 2026, as presented. All in Favor-Motion Carried 5-0

Time Off Without Pay – Ursula Thompson

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board of Education approve leave without pay for Ursula Thompson for May 26, 2026, as presented. All in Favor-Motion Carried 5-0

Unpaid Leave of Absence – Henry DuShane

**Motion** made by Ingleston, second by Harrington, that the Board of Education approve an unpaid leave of absence for Henry DuShane effective April 13, 2026, as presented. All in Favor-Motion Carried 5-0

2 - Full Time Custodian/Cleaner Positions

**Motion** made by Waldorf, second by Harrington, that the Board of Education approve the advertising for 2 - Full Time Custodian/Cleaner Positions, as presented. All in Favor-Motion Carried 5-0

Building Use Requests

**Motion** made by Waldorf, second by Ingleston, that the Board of Education approve the following building use requests:

Jodi Gibbs, Crown Point Memorial Day Parade - May 24, 2026 - 12pm-12am – Baseball Fields for fireworks.

All in Favor-Motion Carried 5-0

**OLD BUSINESS**

Budget Adoption

**Motion** made by Waldorf, second by Ingleston, that the Board of Education adopt the 2026-2027 budget in the amount of \$10,086,423. All in Favor-Motion Carried 5-0

**NEW BUSINESS**

Appointment of Tellers

**Motion** made by Waldorf, second by Ingleston that the Board appoint the following individuals as tellers for the Budget / Board Elections, at minimum wage, to include dinner, as presented.

1. Kyle James

2. Tanner Gibbs

Alternate#1 – Todd HansOn

Alternate#2 – Aiden Ryan

Alternate#3 – Cheyenne Clark

All in Favor-Motion Carried 5-0

Over The Counter Medicine Cabinet – BID

**Motion** made by Waldorf, second by St. Pierre-Sears, that the Board approve to put the over the counter medicine cabinet out to BID, as presented. All in Favor-Motion Carried 5-0

**POLCIES**

Admission of Non-Resident Students Policy

**Motion** made by Waldorf, second by Harrington, that the Board of Education approve/adopt the Admission of Non-Resident Students Policy, as presented. All in Favor-Motion Carried 5-0

Student Handbook Policy – Dress Code

**Motion** made by Harrington, second by Ingleston, that the Board of Education approve/adopt the Student Handbook Dress Code Policy effective March 27, 2026, as presented. All in Favor-Motion Carried 5-0

**COMMITTEE REPORTS**

NYSSBA Legislative Liaison – CPCS insert in the next edition of On Board – University of Albany Studies – Boards communicating what they do – Boards of Education Do'd and Don'ts Increase in Aid – Resource Guide - 250<sup>th</sup> Anniversary Flag Day Celebration June 12<sup>th</sup>

**PUBLIC COMMENTS/CONCERNS** – Shane Thelen – the CPTA has had numerous times that they have raised concerns about cleaning in the building

**EXECUTIVE SESSION** - None

**ADJOURNMENT**

**Motion** made by Ingleston, second by Waldorf, that the Board of Education adjourns this meeting at 7:46 P.M. All in Favor-Motion Carried 5-0

Respectfully Submitted,



Karla J. Vigliotti  
District Clerk